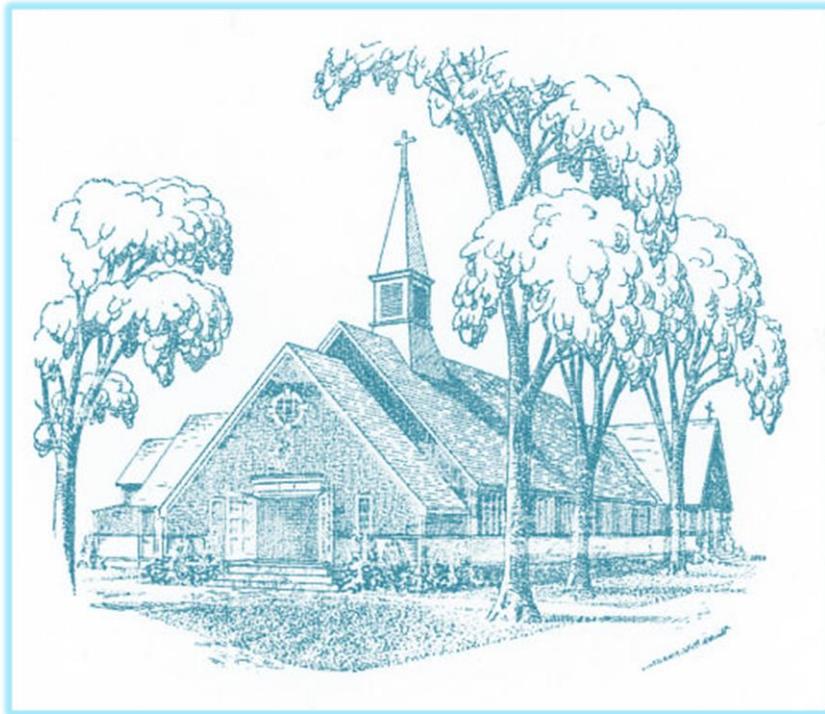


# **Annual Report 2014**



**St. John's Episcopal Church**  
**8 Prospect Street, Saugus, MA 01906**  
**[office@stjohnssaugus.org](mailto:office@stjohnssaugus.org)**

# St. John's Episcopal Church

Sunday, February 1<sup>st</sup>, 2015

## ANNUAL MEETING AGENDA

Opening Prayer	Fr. Kevin
Call to order and Opening Remarks	Fr. Kevin
Declaration of a Quorum	
Signing of the By-Laws of the Parish	
Acceptance of Minutes from 2014 Annual Meeting	
Acknowledgements	
Introduction of 2014 Vestry Members and Officers	
Introduction of Nominations for 2015 Vestry	
Introduction of Nominations for Delegates to 2015 Diocesan Convention	
Election of Vestry and Delegates to Diocesan Convention	
Annual Report	
Rector's Report	Fr. Kevin
Senior Warden's Report	Lisa Saraceno
Junior Warden's Report	Bill St. Clair
Treasurer's Report	Paul Felci
Adoption of the 2015 Operating Budget	
Overview of Other Reports	Lisa Saraceno
Response to Other Printed Reports	
Commissioning of the 2015 Vestry	Fr. Kevin
Other Business	Fr. Kevin
Closing Prayer and Adjournment	Fr. Kevin

# CONTENT OF 2014 ANNUAL REPORT

<b>Section 1</b> 2014 Vestry, Officers, and Staff .....	Page 4
Baptisms, Confirmations, Marriages, Burials	
<b>Section 2</b> 2014 Annual Meeting Minutes .....	Page 5
<b>Section 3</b> Rector's Report .....	Page 6, 7
<b>Section 4</b> Senior Warden's Report .....	Page 7, 8
<b>Section 5</b> Junior Warden's Report .....	Pages 9, 10
<b>Section 6</b> Programs, Ministries, and Parish Events	
EDUCATION.....	Pages 10, 11
Church School and Middle & High School Happenings – Allison Coppola & Jeanne Seaboyer	
COMMUNICATIONS.....	Pages 11
OUTREACH MINISTRIES.....	Pages 11-13
Christmas Holiday Dinner - Rose Holt, Robert Simmons	
Saugus United Parish Food Pantry - Robert Simmons	
Episcopal City Mission - Bea and Bob Simmons	
8:00 AM Outreach Committee - Robert Simmons/Donna Manoogian	
Rev. Roger E. Nelson Scholarship - Rose Holt	
Every Child Deserves a Smile - Jeanne Seaboyer	
PARISH FELLOWSHIP .....	Pages 13, 14
Parish Events:	
Harvest Fair & Roast Beef Dinner - Donna Manoogian	
Lobster Roll Sale - Bill and Sandy St. Clair	
WORSHIP MINISTRY .....	Pages 15, 16
Altar Guild - Doris Kelly	
Flower Memorials - Sandy St. Clair	
Candle Memorials - Sandy St. Clair	
Music Program - Stephen Sikorski	
<b>Section 7</b> Financial Reports .....	Pages 16-21
Stewardship Report – Stewardship Ministry Team: Fr. K. Olds, P. Felci, J. Phelps, and A. Grabowski	
Memorial Fund Report - Sandy Sweny	
2014 Financial Reports:	
<input type="checkbox"/> Profit & Loss YTD Comparison .....	Page 18
<input type="checkbox"/> Profit & Loss Budget vs. Actual .....	Page 19
<input type="checkbox"/> Balance Sheet .....	Page 20
<input type="checkbox"/> 2014 Proposed Operating Budget .....	Page 21

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**Section 1**

The Officers, Vestry, and Staff of St. John’s Church, 2014

Clergy & Officers:

The Reverend Kevin Olds, Rector  
Lisa Saraceno, Senior Warden  
Bill St. Clair, Junior Warden  
Paul Felci, Treasurer  
Janet Lancaster, Asst. Treasurer  
Donna Manoogian, Clerk of the Vestry

Vestry:

Nancy Belyea (2014)  
Brenda Caggiano (2017)  
Dale Coogan (2015)  
Al Coppola (2015)  
T. J. Martin (2017)  
Karen Riccio (2016)  
Bob Saraceno (2016)  
Oliver Sharwood (2017)  
Sandy Sweny (2015)

Staff:

Stephen Belyea, Verger  
William Bidmead, Sr., Sexton  
Angela Grabowski, Parish Secretary  
Stephen Sikorski, Church Musician



**Baptisms**

Jason Carl Cuddy  
Grayson Michael Ward

**Confirmations, Receptions, and Renewals**

None

**Burials** *(by alpha)*

Barbara Badger  
Kenneth Caswell  
Timothy Donlan  
Stephen Donovan  
Elaine Espindle  
Kay Larson  
Helen LaVoie  
Hazel Ludwig  
Marion Noyes  
Mary Phelps  
Barbara Shaw  
Marjorie Sordillo  
John Wilson  
Jerome Ventre  
Louise Vickers  
Wendell Vokey

**Marriage(s)**

None



## Section 2

### **St. John's Episcopal Church**

2014 Annual Meeting Minutes

February 2, 2014

**Call to Order:** Fr. Kevin called the meeting to order at 11:30. The meeting opened in prayer led by Fr. Kevin.

**Declaration of Quorum:** A quorum was declared with 63 members present. Any person who had not signed the by-laws was asked to do so at this time.

**Minutes from 2013:** The minutes from February 3, 2013 were read to oneself and a motion to accept them as written was made Sandy St. Clair seconded by Fritz White.

**Rectors Report:** Everyone took a few minutes to read the rectors report. Fr. Kevin thanked the Vestry for their hard work. Fr. Kevin acknowledged and thanked everyone for the luncheon that was provided to the annual meeting. Fr. Kevin also acknowledgement and thanked the sustainability task force. Fr. Kevin thanked the Vestry for their hard work, also a thank you for the service of the Sr. Warden Jean Phelps, who is stepping down, as well as Cheryl Smith, for nearly 25 years as Clerk of the Vestry. The Rectors Report was read individually. A motion was made to accept the Rectors Report as written. Steve White and Jane Selvitella seconded, and so moved.

**Inductions of Vestry officers and new Vestry members:** New Vestry officers are; Lisa Saraceno as Senior Warden, Bill St. Clair as Jr Warden, Paul Felci as Treasurer, Janet Lancaster, Asst. Treasurer, Donna Manoogian as Clerk. The Vestry members are: Brenda Caggiano (2017), T. J. Martin (2017), Oliver Sharwood (2017), Karen Riccio (2016), Robert Saraceno (2016), Sandy Sweny (2015), Nancy Belyea (2016, and Dale Coogan (2015). Nancy and Steve Belyea along with Fritz White will be the delegates to the Diocesan Convention. Robert (Bob) and Bea Simmons will be our representatives to the Episcopal City Mission. Rose Holt and Kelley Erickson will be the representatives to the Mystic Valley Deanery. A motion was made to accept the Vestry officers and members. Accepted and so moved.

Fr. Kevin reviewed the parish survey that was handed out to the attendees.

The Sustainability Task for presented their recommendations (draft) on what the future may look like for St. John's. The draft was accepted first by Chris Senftleben and seconded Linda Graves who acknowledged Jean for being a great leader and for taken on this major project.

**Sr. Warden's Report:** Everyone read Jean's report. A motion was made to accept the report as written, and so moved.

**Junior Warden's Report:** A motion was made to accept the report as written and was so moved. Bill St. Claire thanked Donna Manoogian for all of her hard work on securing grants for St. John's.

**Financial Report:** Paul Felci of the finance committee (expenditure handout) The Finance committee was thanked for their hard work and support.

Treasurer's Report submitted by Paul Felci for the year of 2013 was reviewed and a motion was made to accept the report as written. Paul Felci then submitted the 2014 budget for acceptance. The motion was made to accept the 2014 budget as outlined, so moved.

A motion was made to accept the all reports from various committees that have been published in the annual meeting handbook. A motion was made to accept all the reports as written so moved.

Closing prayer offered by Fr. Kevin.

A motion was made to adjourn the Annual Meeting at 1:25. Accepted, and so moved.

Respectively Submitted By:  
Cherylann Smith, Clerk

**Section 3****Rector's Report**

Annual Report 2014

Members of the St. John's Family,

This is my 5<sup>th</sup> annual meeting, and so this is my 5<sup>th</sup> rector's report. This is a good point to pause and look back over the past almost five years we have spent together. It is a good point to gain some perspective, offer some insights, and cast our vision to the future.

**Looking Back**

On our journey together we have accomplished absolutely incredible things. Here is a partial list:

- Creation of the Every Child Deserves to Smile Ministry (the most important thing we have done to date, hands down)
- A new organ
- A new energy-efficient boiler
- Participation in the Diocesan-wide 'Together Now' capital campaign
- Mounted the bell on the lawn, and researched its origins
- Creation of a parlor space honoring Church of Our Savior, Clifondale
- Re-forming of the Buildings & Grounds Committee, which then evolved into the Creation Care Team
- Creation of a Treasury Team, which led to increased oversight and attention to our finances, as well as several cost-saving measures and process improvements
- Increase of our administrative assistant position, allowing for greater attention to administration and resulting in increased flexibility for use of the rector's time
- Creation of a Sustainability Task Force to explore the viability of St. John's in the future
- Expanding of the Christian formation offerings to include things like Wednesday Night Live
- Expanding of our worship offerings over the years, which have included things like Thursday Evening Summer service, Saturday evening service, and mid-week noon Eucharist. We have also worked to embrace the rich variety of our Episcopal tradition through special services and liturgies.
- U2Charist to benefit Saugus Public Schools
- Working with ChurchSHARE to find two churches to rent space from us
- Partnering with Young Champions to rent Ashworth Hall for cheerleading practice on Friday nights
- Added nursery care for the 10am service
- Return of the acolyte program
- Increase in average pledge through education around Stewardship
- New curricula for Church School, including an outreach-focused class for the older kids
- ETC (there is much which has not been mentioned)!

We have indeed done amazing things, and are a healthier church for it. These changes and improvements have not, however, closed our systemic budget deficit or grown our pledge base in a significant way.

Our bottom line has improved because of the funding from the sale of St. Luke’s, Malden combined with income from bequests and restructuring of our investments. But this has not changed the structural budget deficit which St. John’s has carried for many many years.

**Looking Forward**

Even with all the positive steps we have made, there are some hard truths that we still face. We are in the last year of receiving funding from sale of St. Luke’s, Malden. Our expenditures have gone up as we invest in ourselves, which has been the right move in order to strengthen ourselves internally. But that has not been combined with something to substantially increase our revenue. That means that in 2016 our budget deficit, if nothing else were to change, would be in excess of \$70,000.

This past summer I spent a day in the archives at the diocese steeping myself in the history of St. John’s. Churches have particular charisms, particular identities. The identity of St. John’s, since its founding in the late 1800’s, has been that of a small family friendly church. If you hold aside the statistical anomaly of the post-WWII nationwide church-boom, the data shows that St. John’s has always been a small family friendly church. Data across the Episcopal Church is showing that attendance levels in the Church have now returned to what they were around 1940, before the post-WWII boom. We have, in a sense, returned to our roots.

To match our current level of expenses, St. John’s would need to generate a large amount of extra income in the next few years. We would either need to add about 60 new families, all pledging at our average pledge level of \$1200, or we would need to renovate the building in a way to make it attractive to high-price corporate renters, or some combination of those two things. Either way, changes of this magnitude may well entail St. John’s letting go of its identity as a small, family friendly church in order to become sustainable.

The other option is for St. John’s to maintain its identity and find a way to cut its expenses to a level that erases the budget deficit and allows it to be sustainable.

**Final Analysis**

We have much cause to celebrate the St. John’s family. We have done incredible things and there is more to come. But we also need to remain vigilant of future concerns. The rector and vestry form the leadership of the church, but it is the congregation as a whole that effects change.

Let us live even more robustly into our mission statement: to be a welcoming Episcopal family seeking to grow in Christ through worship and service to others. If we do that, then we can be assured that we are following Christ, which is really the only thing that counts.

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**Section 4**

**Sr. Warden’s Report**

Annual Report 2014

This has been a wonderful and exciting year for St. John’s, and it has been a pleasure to serve as your Senior Warden with the help of an amazing Vestry team.

At the 2014 annual meeting, the Sustainability Task Force presented their recommendations to the parish. The Vestry took these recommendations quite seriously and began working immediately. Vestry

made the decision to create sub-committees to include preschool, McQuestion Hall and Saturday evening worship. Each sub-committee explored their options and pursued ideas, reporting back to the team monthly. From this work, many wonderful changes occurred. McQuestion Hall was rented out to a wonderful parish, Iglesia Ministerios Emanuel, whom were in need of worship space. This has been a fruitful relationship for both parties. Saturday evening worship was created and has received a great response to both current and new members.

We began looking at how we could reconfigure our worship space to be more family and handicapped friendly. As you have noticed, a half pew was created, and has been greatly used and appreciated. The Vestry met with on a Saturday with Fr. Brocato to discuss this matter and is still exploring new opportunities. In our mission to become more family friendly, babysitting was created during the 10am service on Sunday, providing an opportunity for families with young children to worship freely while their children are safely cared for.

Renters have become a part of St. John's sustainability, as we have not only engaged in an agreement with the parish mentioned above, but have also had a fruitful arrangement with True Vine Church, whom rent Ashworth Hall, as well as the Saugus cheerleaders who use the space once a week. These three rental agreements have been profitable to St. John's and we hope to continue these relationships.

Under the creative pen of Donna Manoogian, we were successful in obtaining another Green Grant from the Diocese to help fund new windows! This is the second piece of our mission to become green, the boiler being the first last year.

Both Fr. Kevin and myself attended useful seminars this year, he on church websites and use of technology, myself on business practices. This information has been yet another useful asset to Vestry.

While we have accomplished a great deal over the past year, we are far from done. We are motivated and eager to continue to make St. John's a long-lasting staple in Saugus and the Episcopal community.

### **Sustainability:**

**Goal:** Increase the number of parishioners attending St. John's worship.

- Reach out to community members
- Assess the needs of the community
- Continue to welcome families with small children

**Goal:** Leadership Development

- Continue to explore new ways to increase parish communications
- Continue to invite parishioners to engage in Vestry and other leadership roles

### **Formation:**

**Goal:** Continue to assess how our space is used

- Address building issues including cleanliness and handicapped accessibility
- Plan a sanctuary cleaning day prior to Easter service
- Explore new ways to use space that is not fully utilized to its potential
- Explore cost effective ways to update

**Goal:** Continue to explore changing the church school format

### **Mission:**

**Goal:** Explore ways to partnership with existing community programs

**Goal:** Address the needs of the community and how St. John’s could be of assistance

**Worship:**

**Goal:** Continue to explore new worship opportunities

**Goal:** Continue to explore reconfiguring of worship space

Respectfully Submitted,  
Lisa Saraceno, Senior Warden

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**Section 5**

**Junior Warden’s Report**

**Buildings and Grounds**

Annual Report for 2014

The Heating System was completed as previously reported, in time for the beginning of our 2013-2014 heating season. It worked extremely well, with a savings of approximately \$9,000. In an effort to save money it was decided not to replace the circulator pumps "that we thought were still in good working condition" so these were not part of the estimate for the heating system. Much to my regret, we started to have trouble with the circulator pumps shortly into the heating season. The circulator pumps were checked by Holland Plumbing, and was determined that they needed to be replaced. It was recommended that I talk to Paul Felci and see if there was any money left in the Heating System Capital Improvement Campaign. Paul informed me there was some money left and after generous donations, the circulator pumps were replaced.

The steeple was professionally repaired. Painting was performed and lighting was replaced, under the watchful eye of Steve White - ‘Thanks Steve’.

During the year we were told that the Diocese would be sending out a representative from the Diocese to see how we used the \$10,000 Grant money that we were given. He was very impressed at what we had done. We told him that we were considering replacing some of our windows at which time he strongly recommended that we apply for another Green Grant.

The Creative Care Team decided to recommend to the Vestry that we should replace a portion of the windows in St John's Church. With approval from the Vestry we set out to investigate the options available to us. Donna Manoogian said she would apply for another Diocesan Green Improvement Grant. Once again, we were successful in obtaining a \$5,000 Grant.

After careful consideration, it was decided that we would recommend Renewal by Andersen Window Replacement to the Vestry.

We will be replacing a total of 25 windows. The total cost of the window replacement will be \$30,822. The decision was made to take a no-interest loan for one (1) year. The project would be funded as follows:

- \* Capital Campaign to "Sponsor a Window" to raise \$12,000
- \* The \$5,000 Green Grant
- \* The additional would be taken from a bequest

Parishioners sponsoring a window will be honored on a plaque (or any one you desire) in Ashworth Hall. We have also been informed that St. John's will receive 5% of proceeds from any Andersen window replacement that is contracted by our church members. They will provide us with a designated 800 number to contact. If you are interested, please don't hesitate to call me at 617-771-7408. I have met with the Andersen Window Representative and installation will take place when the windows have been fabricated (all windows are custom made to fit). The date will be determined by the church calendar.

We are also investigating ways to provide religious groups now renting at St. John's Church more permanent signage for their congregations.

It has been a privilege to serve you this past year as Junior Warden of St. John's Church. The job of Jr. Warden is made considerably easier with the help and advice of Steve White.

Respectfully Submitted  
William St. Clair, Jr. Warden

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**Section 6**  
**Programs, Ministries, and Parish Events**

**EDUCATION**

**Church School**  
Annual Report for 2014

St. Johns church school is proudly operating with the wonderful St. Johns teachers! We have implemented a new program for the 2nd, 3rd, 4th, and 5<sup>th</sup> grades called, *Weaving God's Promises*. This program brings many options for the teachers to use (crafts, dittos, prayer teachings, etc.) with other options to save for another year(s). This gives the children a variety of different curriculum from year to year as the teachers see fit for the needs of the group dynamics.

We have cleaned up and re-opened the infant/toddler room. We welcome Brianna to the church school as our infant/toddler teacher! She is a student at Gordon College and is a warm, nurturing, inviting person for the little ones to let their parents of younger children focus on their worship upstairs.

We have had a movie night in the fall and showed the film, *Heaven is for Real*, with popcorn and goodies. The youth group have met meeting with Father Kevin on the last Saturday night of the month after Saturday service.

Finally, we thank all the church school teachers (full-time, part-time, and substitutes) for their genuine care, time, interest, and love for the children. They know the importance to instill God's word to the little ones as they grow and learn the teachings of Jesus, and the knowledge of the Bible at their level and understanding.

- Sincerely, Alison Coppola

**Middle & High School Happenings for 2014**

The Middle and High School Class is a team-spirited class living the lessons of the Bible. During the year, they explored Heroes and Villains of the Bible and participated in outreach projects. The class began 2014 with a service project centered around the Super Bowl. Instead of collecting soup and non-perishable food

items, the class collected soap and toiletry items, which were gratefully accepted by the Lynn Shelter Association. In the spring they assembled 60 Blanket, Book & Bear totes and delivered them to the homeless children supported by *Every Child Deserves to Smile*.

Beginning in September, the class dove into outreach projects utilizing the technology obtained the previous year with a grant. The computer has allowed them to research areas of interest for outreach missions, track their projects, and develop flyers and informational pieces for their 2015 ventures. With three teams working simultaneously, the students have taken charge of their projects, yet worked together as one unit to ensure the projects are successful. Confidence has been built and success is never doubted. They are incredible young people!

- Jeanne Seaboyer

**COMMUNICATIONS**

Annual Report for 2014

Weekly news items are forward to the Lynn Item and Wicked Local for publication in the Saugus Advertiser newspaper and their website. News items inform the public about church services, bible study and upcoming events. In addition, I contribute to updates for the Every Child Deserves to Smile program. Submissions are included when space is available. Last year the Lynn Item sent a photographer to take pictures for Palm Sunday.

The following individuals convey other parish information and maintain media as follows:

- Church calendar: Angela Grabowski
- Email Blast: Fr. Kevin Olds
- Facebook: Heidi Tucker, Fr. Kevin
- Monthly Newsletter: Church Leadership, Angela
- Twitter, Blog, and Tumblr: Fr. Kevin
- Video Streaming: Parishioners
- Website: Fr. Kevin, Angela

- Karen Riccio

**OUTREACH MINISTRIES**

**Christmas Dinner**

Annual Report 2014

Another successful dinner was enjoyed by over 50 guests and helpers on Sunday, December 7<sup>th</sup>, in Ashworth Hall. A full turkey dinner was an enjoyable way to spend time with friends at St. John's.

Thank you to everyone who helped with the dinner whether it was planning, preparing/cooking, set up, serving, delivering, baking pies or clean up. They included Bob & Bea Simmons, Corey & Jean Phelps, Paul Felci, Sylvia & Neil Robichaud, Fritz, Nancy & Steve White, Rose Holt, Cheryl Miller, Karen Riccio, Cynthia Winter, Dibby LeBlanc, Ethan & Armand Couture, Ashley Clark and Linda Casey. Thank you also top anyone who may have helped but been omitted.

- Rose Holt and Robert Simmons



**Saugus United Parish Food Pantry**

Annual Report for 2014

During the past year many bags and boxes of food items have been donated by members of St John's. These food items have been taken to the Food Pantry at the Cliftdale Congregational Church. The Pantry is open every Friday from 9:30AM to 11:00AM. If interested in the Food Pantry, please contact Bob Simmons.

- Bob Simmons

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**Episcopal City Mission**

Annual Report for 2014

The Episcopal City Mission works for social and economic justice in Massachusetts, with particular emphasis on the urban poor. This past year St. Johns donated \$200 to ECM.

This year's Annual Fundraising dinner was held on Tuesday, June 10, 2014.

Prior to the actual meeting, displays and exhibits from groups who received funding this year through the Burgess Urban Fund and the Pelham Fund for Economic Justice were available to view by the delegates and other attendees.

The ECM's fundraising dinner this year was in honor of Bishop Shaw and to celebrate his episcopacy and his leadership as a Christian witness for social and economic justice. ECM honored him with the establishment of the *M. Thomas Shaw Award for Social Justice*. This award will be bestowed every year on a parish, mission or community that best models his commitment to social and economic justice in this diocese. Many spoke on his behalf and it was very well attended. It was a great tribute to him.

- Bea and Bob Simmons, Delegates to ECM

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**Sam Outreach Committee**

Annual Report 2014

The parishioners who attend the 8 o'clock Sunday service continue with their outreach to the sick and shut-ins by sending various holiday greeting cards. The feedback is very positive from recipients who look forward to hearing from their friends at St. John's."

- Donna Manoogian

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**Rev. Roger E. Nelson Scholarship**

Annual Report 2014

We did not have any students graduate this past year but please remember this important ministry when donating to St. John's.

- Rose Holt

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## **Every Child Deserves to Smile**

Annual Report for 2014

The Every Child Deserves to Smile ministry continues its mission to provide a ray of light in the lives of children residing in motel accommodations along the Route 1/99 corridor. Over the course of the last 3 years, our ministry has grown from the delivery of a collection of books to include preparation & delivery of meals, organization and delivery of birthday parties-in-a-bag, and collections of basic, essential items such as clothing, toiletries, and diapers.

This year, with the help of over 40 volunteers, we have:

- Provided over 400 individual meals.
- Put together 19 birthday parties to the delight of the children who received them.
- Collected necessary items--from diapers and clothing to paper products and summer activities.
- Responded to a specific plea for aid in procuring back-to-school clothing for two teens.
- Supported the Saugus Fire Department's annual Toy Drive and the Back-to-School supplies collection held by Mass. Coalition for the Homeless, both of which assist the children residing in the motel our ministry reaches.
- Networked with area churches and support services and served as the liaison to maximize the aid we can render to a homeless child and family in our community.

This has been a powerful year. Our ministry has reached beyond the doors of St. John's and into the community. Our volunteer workforce has grown and been strengthened by many who have lifted their hands and hearts in service and prayer. The Saugus Clergy generously named Every Child Deserves to Smile as the benefactor of the 2014 Thanksgiving ecumenical service offering.

This year, with members of three Saugus churches in collaboration, we have the potential to increase the impact we make in our community and in the lives of homeless children. To fulfill that potential, quarterly meetings will continue to be held to develop ideas and implement plans that will influence boundless opportunities for us to make a difference. All are welcome to attend these meetings held the first Thursday in March, June, September, and December.

**“Thank you to all the smile makers who believe in the preservation of a child’s childhood. Your offering of love and kindness is the inspiration which drives The Every Child Deserves to Smile ministry. The giving of one’s self and time lights a light within. May your light shine through you and be a beacon for those who have not yet felt that uplifting experience.” Jeanne**

- Jeanne Seaboyer

## **PARISH FELLOWSHIP**

### **Country Fair & Roast Beef Dinner**

Annual Report 2014

Thank you to our parishioners and friends for donating their time, talent, and generous monetary contributions to make this year's country fair and roast beef dinner so very successful. We had nearly 100 people help from setting up to clean up!

The Roast Beef Dinner was held in Ashworth Hall with 104 attendees. The profit was \$873. Thank you to our chefs, Jean and Corey Phelps, and all the children and adults who contributed in a myriad of ways.

Our combined profit is just over \$9,400.

Respectfully submitted,  
Donna Manoogian, Chairman

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**Lobster Roll Sales**

Annual Report for 2014

We are happy to report that we had another successful year for our Lobster Roll Sales, thanks to the support of members of St. John's and the work they did to get orders.

We appreciated all our wonderful volunteers who helped with setup on Thursday nights, and on Fridays for filling the rolls and waiting on customers. We also appreciate those who helped with the deliveries. Of course, we can't forget our wonderful brownie makers. We also want to thank the new volunteers.

We also want to thank Jeannine Cutter, Elizabeth and Phil Littlehale, Linda Powers, and Nancy White. Thanks also to Steve White and Bill Bidmead, for the extra things they did to help.

**Profit on Sales**

March 1	675	Rolls Sold	Profit \$	2,591.17
May 3	514	Rolls Sold	Profit \$	1,862.63
Sept. 27	<u>499</u>	Rolls Sold	Profit \$	<u>1,810.91</u>
	<b>1,688</b>	<b>Total Sold</b>	<b>Total Profit \$</b>	<b>6,246.71</b>

**Lobster Roll Sale dates for 2015:** March 6<sup>th</sup>, May 1<sup>st</sup>, and September 25<sup>th</sup>

Long overdue price increase (for 2015): FROM \$9.00 TO \$10.00

If you would like to help, please call us at 617-816-2975. We are always looking for new volunteers. With God's help we will have another good year. Many thanks again for your continued support.

Respectfully Submitted,  
Sandy and Bill St. Clair

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**WORSHIP MINISTRY**

**Altar Guild**

Annual Report for 2014

The Altar Guild prepares regular Sunday morning Eucharistic services, baptisms, weddings, funerals and memorial services. Used linens are carefully washed and ironed. The hangings are changed according to the church seasons.

The Rolling Altar from St. Luke's Church is used once a month so that the Sunday School children are able to observe how Father Kevin prepares the Eucharist. The Rolling Altar is also used for the 5:00 p.m. Saturday Eucharist service.

In May St. John's hosted the Annual Diocesan Altar Guild of Massachusetts Meeting This meeting is held at a different church every year. Father Kevin held a Eucharist service in the church and afterwards we all sat down to a luncheon.

After the luncheon, The Very Rev. Samuel Lloyd, III, was the guest speaker. A short business meeting followed before we adjourned.

New members are always welcome and needed. Currently our members are Julia Aston, Jeannine Cutter, Doris Kelly, Dibby LeBlanc, Chris Senftleben, Sandy St. Clair, Sandy Sweny, and Nancy White.

Respectfully Submitted,  
Doris Kelly, Directress

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**Flower Memorials**

Annual Report for 2014

All Flowers Memorial letters have been sent out monthly, and I thank all those who have donated memorials and paid so promptly. It makes my job a lot easier.

A memorial can be made for \$20.00 per Sunday or for \$250 you can establish an Endowment Fund which will provide the flowers on a particular Sunday on a yearly basis for the future.

I want to thank Angela, our Church Secretary, for her assistance when needed.

If you want to make any changes on your memorial or set up a new one, do not hesitate to contact me at 617-816-2975 or St. John's at 781-233 1242.

It has been my pleasure to again serve St. John's Episcopal Church.

God bless you all.

Respectfully Submitted,  
Sandy St. Clair, Flower Memorial Chairman

**Candle Memorials**

Annual Report for 2014

A memorial can be made for \$15.00 per Sunday or for \$250 you can establish an Endowment Fund which will provide the Candle Memorial on a particular Sunday on a yearly basis for the future.

**Special Candles**

**Paschal Candle** - Used from Easter Sunday through the Day of Pentecost - it is also lighted at baptisms and funerals. This candle is usually ordered every other year and the cost is split, including shipping charges.

**Advent Wreath** - Candles are lighted from the First Sunday in Advent through the First Sunday after the Epiphany.

If you want to make any changes on your memorial or if you want to set up a new one, don't hesitate to contact me at 617-816-2975 or St. John's at 781-233-1242.

It has been my pleasure to again serve St. John's Episcopal Church.  
God Bless you all.

Respectfully Submitted,  
Sandy St. Clair, Candle Memorial Chairman

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**Music Program**  
Annual Report for 2014

The music program has progressed in various ways this past year. The adult choir has maintained its participation and continues its weekly offering of anthems. In Lent we implemented Plainsong Chanting of the Psalms during the service instead of unison reading. In lieu of the traditional reading of the Passion for Palm Sunday, the adult choir sang the passion “according to Andrew Lloyd Webber.” Selections from his Broadway show “Jesus Christ Superstar” were rehearsed to perfection, and we were proud to offer a difficult modern work during an important time of the church year.

For fun, congregation was asked to join in a sing-a-long of “The Times They Are A Changing,” led by some guitar strumming and Dylan-esque Harmonica. Saturday Evening Services started in the fall, and each week explore a different theme of music ranging from Contemporary Christian, Gospel, Classical, Acoustic Guitar, to themes inspired by significant people such as C.S. Lewis.

Respectfully,  
Stephen Sikorski

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**Section 7**  
**FINANCIAL REPORTS**

**Stewardship**  
Annual Report for 2014

The theme for the 2015 Stewardship Drive was “Walking the Way”, a national program developed by the Episcopal Network for Stewardship (TENS).

Pledge packages were mailed out in early October, 2014. They consisted of an introduction letter from the stewardship ministry team. A letter from Father Kevin describing church ministries, an Automation Agreement for direct payment of pledge to the church, and pledge certificate sheet, Pledge sheets were gathered at the November 9<sup>th</sup> services.

Personal thank you post cards were sent out by Father Kevin shortly after each pledge was received. Weekly and monthly envelopes were assigned and distributed prior to the end of December.

As of January 22, 2015 we received 71 pledges totaling \$85,225.00

The number of people requesting ACH (auto-withdrawal of pledge from their checking or savings account) for 2015 is 25. This remained the same as 2014, for although we acquired one new ACH pledger, we lost one ACH pledger in 2015. St. John's continues to encourage people to choose this option each year. This is of great benefit for the church's finances as the pledges come in on a regular basis, which helps our cash flow and is a more convenient way to give.

The breakdown of the 71 pledges: 6 pledges were reduced, 34 stayed the same, and 28 increased and 3 new pledges were made.

**“God provides us with strength in times of trouble with faith in his promise of unconditional love and comfort through prayer to his son Jesus.” Father Kevin Olds.**

Respectfully submitted by the Stewardship Ministry Team:  
Fr. Kevin Olds, Paul Felci, Jean Phelps, and Angela Grabowski

### **Memorial Fund**

Annual Report 2014

The St John's Memorial Fund was established in order to accept contributions in the memory of deceased parishioners, family members and friends.

Many of the contributions received are earmarked by the donor for specific purposes, such as the Rev. Roger E. Nelson Scholarship Fund and the Memorial Garden. Other contributions were used for church programs such as music, flowers, maintenance/repairs and miscellaneous purchases.

From January 2014 through December 2014, twenty-nine (29) contributions were received at St. John's. Acknowledgement cards were sent to each donor as well as to the families of the deceased.

We offer our sincerest thanks to all those contributing the many generous gifts in memory of family and friends.

Respectfully submitted,  
Sandy Sweny

**Profit & Loss Y-T-D Comparison (Jan. – Dec. 2014 vs. 2013)**

		<u>Jan-Dec 14</u>	<u>Jan -Dec 13</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income & Expenses					
Income	<b>Notes:</b>				
Christmas		1,361.00	2,223.63	(862.63)	-38.8%
Easter		1,369.00	951.00	418.00	44.0%
Fair & Fair Efforts		9,359.78	9,607.08	(247.30)	-2.6%
Fund Raising		6,071.71	6,718.29	(646.58)	-9.6%
Interest /Dividends		19,817.28	15,361.71	4,455.57	29.0%
Lent		518.00	873.50	(355.50)	-40.7%
Other Income for General Use		565.92	551.61	14.31	2.6%
Other Restricted Income	1	-	4,400.00	(4,400.00)	100.0%
Plate/Loose		1,493.56	1,938.04	(444.48)	-22.9%
Pledge		89,771.25	94,589.75	(4,818.50)	-5.1%
Thanksgiving		<u>394.00</u>	<u>406.00</u>	<u>(12.00)</u>	<u>-3.0%</u>
Total Income		<u>130,721.50</u>	<u>137,620.61</u>	<u>(6,899.11)</u>	<u>-5.0%</u>
Gross Profit		130,721.50	137,620.61	(6,899.11)	-5.0%
Expense					
Diocesan Expense		6,051.00	13,484.79	(7,433.79)	-55.1%
Operating Expenses		26,538.62	46,185.89	(19,647.27)	-42.5%
Salary & Benefits		135,387.25	109,661.34	25,725.91	23.5%
Vestry Sub Committees		<u>7,700.25</u>	<u>9,872.40</u>	<u>(2,172.15)</u>	<u>-22.0%</u>
Total Expenses		<u>175,677.12</u>	<u>179,204.42</u>	<u>(3,527.30)</u>	<u>-2.0%</u>
Net Ordinary Income		(44,955.62)	(41,583.81)	(3,371.81)	8.1%
Other Income/Expense					
Other Income	2	<u>43,077.00</u>	<u>63,886.86</u>	<u>(20,809.86)</u>	<u>-32.6%</u>
Total Other Income		<u>43,077.00</u>	<u>63,886.86</u>	<u>(20,809.86)</u>	<u>-32.6%</u>
Net Other Income		<u>43,077.00</u>	<u>63,886.86</u>	<u>(20,809.86)</u>	<u>-32.6%</u>
Net Income		<u>(1,878.62)</u>	<u>22,303.05</u>	<u>(24,181.67)</u>	<u>-108.4%</u>
<b>Notes:</b>					
<b>1 - Other Restricted Income (2013) consists of a grant from the Episcopal Diocese of \$2,000 for the Every Child Deserves to Smile program and a grant from the Church Home Society of \$2,400 for Youth Outreach.</b>					
<b>(2) Other Income (2013) includes net Capital Gain from Sales of Fidelity Investments (Sept.2013) upon repositioning our Investments with Fidelity, of \$13,887, and (\$50,000) received from the Diocese as share of the proceeds from sales of St Luke's Malden MA Property. In 2014,\$43,077 was received from the Diocese we expect to receive the final proceeds from the Diocese of \$43,077 in 2015.</b>					

**P & L Budget vs. Actual**

	<b>January Through December 2014</b>			
			<b>\$ Over</b>	
	<b><u>Jan-Dec 14</u></b>	<b><u>Budget</u></b>	<b><u>Budget</u></b>	<b>% of Budget</b>
Ordinary Income & Expenses				
Income				
Christmas	1,361.00	1,700.00	(339.00)	-19.9%
Easter	1,369.00	1,000.00	369.00	36.9%
Fair & Fair Efforts	9,359.78	7,800.00	1,559.78	20.0%
Fund Raising	6,071.71	5,500.00	571.71	10.4%
Interest /Dividends	19,817.28	7,400.00	12,417.28	167.8%
Lent	518.00	900.00	(382.00)	-42.4%
Other Income for General Use	565.92	500.00	65.92	
Other Restricted Income	-	-	-	
Plate/Loose	1,493.56	1,500.00	(6.44)	-0.4%
Pledge	89,771.25	92,000.00	(2,228.75)	-2.4%
Thanksgiving	<u>394.00</u>	<u>300.00</u>	<u>94.00</u>	<u>31.3%</u>
Total Income	<u>130,721.50</u>	<u>118,600.00</u>	<u>12,121.50</u>	<u>10.2%</u>
Gross Profit	130,721.50	118,600.00	12,121.50	10.2%
Expense				
Diocesan Expense	6,051.00	6,000.00	51.00	0.8%
Operating Expenses	26,538.62	41,700.00	(15,161.38)	-36.4%
Salary & Benefits	135,387.25	136,700.00	(1,312.75)	-1.0%
Vestry Sub Committees	<u>7,700.25</u>	<u>10,320.00</u>	<u>(2,619.75)</u>	<u>-25.4%</u>
Total Expenses	<u>175,677.12</u>	<u>194,720.00</u>	<u>(19,042.88)</u>	<u>-9.8%</u>
Net Ordinary Income	(44,955.62)	(76,120.00)	31,164.38	-40.9%
Other Income/Expense				
Other Income	<u>43,077.00</u>	<u>43,000.00</u>	<u>77.00</u>	<u>0.2%</u>
Total Other Income	<u>43,077.00</u>	<u>43,000.00</u>	<u>77.00</u>	<u>0.2%</u>
Net Other Income	<u>43,077.00</u>	<u>43,000.00</u>	<u>77.00</u>	<u>0.2%</u>
Net Income	<u>(1,878.62)</u>	<u>(33,120.00)</u>	<u>31,241.38</u>	<u>-94.3%</u>

### Comparative Balance Sheets

As of December 31, 2014 and 2013					
Notes:					
		<u>Dec. 31, 2014</u>	<u>Dec. 31, 2013</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>					
Current Assets					
Checking/Savings					
		16,685.10	47,081.36	(30,396.26)	-64.6%
		531.99	279.28	252.71	100.0%
		20,006.73	-	20,006.73	100.0%
	1	<u>64,330.74</u>	<u>40,043.75</u>	<u>24,286.99</u>	60.7%
		<b>101,554.56</b>	<b>87,404.39</b>	14,150.17	16.2%
Other Current Assets					
		177,199.73	175,410.60	1,789.13	1.0%
	1	324,675.97	250,473.26	74,202.71	29.6%
		180.00	-	180.00	100.0%
		3,710.09	3,710.09	-	0.0%
		462.50	300.00	162.50	54.2%
		<u>506,228.29</u>	<u>429,893.95</u>	<u>76,334.34</u>	<u>17.8%</u>
		<b>607,782.85</b>	<b>517,298.34</b>	<b>90,484.51</b>	<b>17.5%</b>
<b>TOTAL ASSETS</b>					
		<u>607,782.85</u>	<u>517,298.34</u>	<u>90,484.51</u>	<u>17.5%</u>
<b>LIABILITIES &amp; EQUITY</b>					
Liabilities					
Current Liabilities					
				-	
				-	
		750.00	-	750.00	-100.0%
		<u>750.00</u>	<u>-</u>	<u>750.00</u>	-100.0%
<b>TOTAL LIABILITIES</b>					
		750.00	-	750.00	-100.0%
EQUITY					
				-	
		56,405.48	50,057.39	6,348.09	12.7%
		15,341.34	15,341.34	-	0.0%
		115,195.52	109,288.11	5,907.41	5.4%
		(132,616.66)	(154,919.71)	22,303.05	-14.4%
		554,585.79	475,228.16	79,357.63	16.7%
	2	(1,878.62)	22,303.05	(24,181.67)	-108.4%
		<u>607,032.85</u>	<u>517,298.34</u>	<u>89,734.51</u>	<u>17.3%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>					
		<u>607,782.85</u>	<u>517,298.34</u>	<u>90,484.51</u>	<u>17.5%</u>
<p>1. In April, 2014 we received \$84,278 from the Ann J. Mc Vicar Trust, these funds were immediately deposited in the Eastern Bank savings account. In May, 2014 \$50,000 in funds were transferred from this savings account to Fidelity Investments to enhance income earnings.</p>					
<p>2. In May, 2014 \$1,200 was charged to Building Maintenance Fund for partial* cost of heating pump replacement.. In July 2014, an additional \$5,950 was charged to this fund for steeple painting..</p>					
<p>* - Total cost of pump replacement was \$3,032. \$1,500 was charged to the Heating system renewal fund and the balance of \$332 was charged to maintenance supplies expense.</p>					

**Profit & Loss Budget Overview**

	<b>January Through December 2015 v 2014</b>			
	<b><u>Jan-Dec 15</u></b>	<b><u>Jan -Dec 14</u></b>	<b><u>\$ Change</u></b>	<b><u>% Change</u></b>
Ordinary Income & Expenses				
Income				
Christmas	2,000.00	1,700.00	300.00	17.6%
Easter	1,200.00	1,000.00	200.00	20.0%
Fair & Fair Efforts	7,800.00	7,800.00	-	0.0%
Fund Raising	5,500.00	5,500.00	-	0.0%
Interest /Dividends	8,140.00	7,400.00	740.00	10.0%
Lent	700.00	900.00	(200.00)	-22.2%
Other Income for General Use	500.00	500.00	-	100.0%
Other Restricted Income	-	-	-	
Plate/Loose	1,500.00	1,500.00	-	0.0%
Pledge	86,000.00	92,000.00	(6,000.00)	-6.5%
Thanksgiving	300.00	300.00	-	0.0%
Total Income	<u>113,640.00</u>	<u>118,600.00</u>	<u>(4,960.00)</u>	<u>-4.2%</u>
Gross Profit	113,640.00	118,600.00	(4,960.00)	-4.2%
Expense				
Diocesan Expense	9,796.00	6,000.00	3,796.00	63.3%
Operating Expenses	28,164.00	41,700.00	(13,536.00)	-32.5%
Salary & Benefits	143,701.00	136,700.00	7,001.00	5.1%
Vestry Sub Committees	<u>10,744.00</u>	<u>10,320.00</u>	<u>424.00</u>	<u>4.1%</u>
Total Expenses	<u>192,405.00</u>	<u>194,720.00</u>	<u>(2,315.00)</u>	<u>-1.2%</u>
Net Ordinary Income	(78,765.00)	(76,120.00)	(2,645.00)	3.5%
Other Income/Expense				
Other Income	<u>43,000.00</u>	<u>43,000.00</u>	<u>-</u>	<u>0.0%</u>
Total Other Income	43,000.00	43,000.00	-	0.0%
Net Other Income	<u>43,000.00</u>	<u>43,000.00</u>	<u>-</u>	<u>0.0%</u>
Net Income	<u>(35,765.00)</u>	<u>(33,120.00)</u>	<u>(2,645.00)</u>	<u>8.0%</u>

