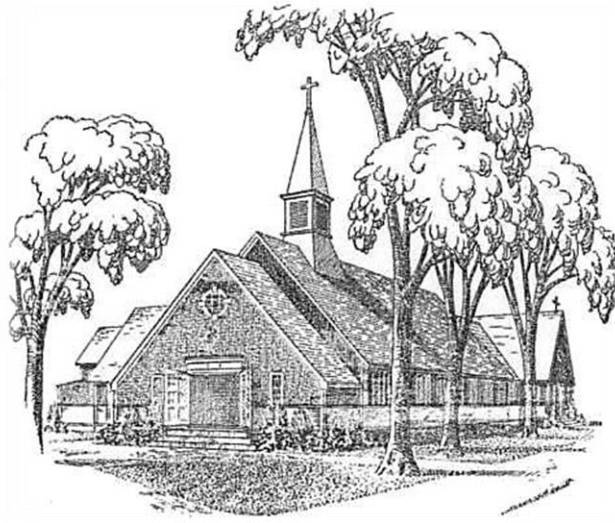


Annual Report 2019



St. John's Episcopal Church 8 Prospect Street, Saugus, MA 01906

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Phone: 781-233-1242

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Annual Meeting
Sunday, February 2nd, 2020

ANNUAL MEETING AGENDA

Opening Prayer	The Rev. Melissa Remington
Martin, Senior Warden	
Call to Order and Opening Remarks	T. J. Martin
Declaration of a Quorum	
Signing of the By-Laws of the Parish	
Acceptance of Minutes from 2019 Annual Meeting	
Acknowledgements	
Introduction of 2019 Vestry Members and Officers	
Introduction of Nominations for 2020 Officers and Vestry	
Introduction of Nominations for Delegates to 2020 Diocesan Convention	
Election of Vestry and Delegates to Diocesan Convention	
Priest Report	T.J. Martin
Senior Warden Report	T. J. Martin
Junior Warden Report	Dan Casey
Treasurer Report	Phil Littlehale
Presentation of 2020 Operating Budget	
Adoption of the 2020 Operating Budget	
Overview of Other Reports	T. J. Martin
Response to Other Printed Reports	
Commissioning of 2020 Vestry and Officers	
Update to Church By-Laws	<i>(see attached)</i>
Other Business	
Closing Prayer and Adjournment	T. J. Martin

CONTENT OF 2019 ANNUAL REPORT

Section 1 2019 Vestry, Officers, and Staff	Page 4
Baptisms, Confirmations, Burials, and Marriages	
Section 2 2019 Annual Meeting Minutes	Pages 5-8
Section 3 Priest Report	Pages 8
Section 4 Senior Warden Report	Pages 8-10
Section 5 Junior Warden Report	Pages 10-11
Section 6 Programs, Ministries, and Parish Events	
EDUCATION.....	Pages 11-12
Church School and Youth Group	
COMMUNICATIONS – Angela Grabowski.....	Page 12
OUTREACH MINISTRIES.....	Pages 13-15
Saugus United Parish Food Pantry - Bob Simmons	
Episcopal City Mission - Rose Holt & Kelly Erickson	
8:00am Outreach Committee – Donna Manoogian	
Rev. Roger E. Nelson Scholarship - Rose Holt	
Every Child Deserves a Smile & Community Outreach - Jeanne Seaboyer	
PARISH FELLOWSHIP	Pages 15-16
Parish Events:	
Country Fair & Roast Beef Dinner – Donna Manoogian	
Lobster Roll Sale - T. J. Martin	
Plant Sale – Jeanne Seaboyer	
WORSHIP MINISTRY	Pages 16-18
Altar Guild - Doris Kelly	
Flower Memorials - Sandy St. Clair	
Candle Memorials - Sandy St. Clair	
Music Program – Stephen Sikorski	
Verger Ministry - Stephen Belyea	
Section 7 Financial Reports	Pages 18-19
Stewardship Report - Julia Aston	
Memorial Fund Report – Sandy Sweny	
2019 Financial Reports:	
☐ Profit & Loss YTD Comparison	Page 20
☐ Profit & Loss Budget vs. Actual	Page 21
☐ Balance Sheet	Page 22
☐ 2019 Proposed Operating Budget	Page 23

Section 1

The Officers, Vestry, and Staff of St. John’s Church, 2019

Clergy & Officers:

The Rev. Sarah van Gulden, Priest-in-Charge
The Rev. Rebecca Blair, Bridge Priest
T. J. Martin, Senior Warden
Daniel Casey, Junior Warden
Phil Littlehale, Treasurer
Janet Lancaster, Asst. Treasurer
Brenda Caggiano, Clerk of the Vestry

Vestry:

Dale Coogan (2021)
Paul Felci (2020)
Sandy St. Clair (2021)
William St. Clair (2021)
Jeanne Seaboyer (2020)
Jenna Sharwood (2020)
Diana White (2021)
Kieron Sharwood (2020)

Staff:

Stephen Belyea, Verger
William Bidmead, Sr., Sexton
Stephen Sikorski, Music Director
Angela Grabowski, Parish Administrator

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**Baptisms** *(by alpha)*

Alexandria Courtney Baretto  
Valencia Angela & Leopold Richard Parziale  
Kinsley Jae Pitts  
Fiona Suzelle Speliotis

**Confirmations, Receptions, and Renewals**

N/A

**Burials** *(by alpha)*

Carol L. Cox  
Susan M. DiGiacomo  
A. Bernice Howard-Smith  
Barbara Snell (internment of ashes)

**Marriage(s)**

N/A

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Section 2

St. John's Episcopal Church
2018 Annual Meeting Minutes
February 3, 2019

Rev. Sarah van Gulden called the meeting to order and opened the meeting with a prayer.

Declaration of a Quorum: A quorum was declared by Rev. Sarah.

Signing the By-Laws of the Parish: T.J. Martin invited parishioners who have never signed St. John's register to come forward to sign.

Minutes from the 2018 Annual Meeting:

The minutes of the 2018 Annual Meeting were reviewed by the parish members present.

Bill St. Clair made a motion to accept the minutes, and the motion was seconded by Phil Littlehale. The minutes were accepted as written.

Acknowledgements:

Rev. Sarah presented gifts and thanks to the vestry members and officers going off the board.

Nomination of 2019 Vestry Officers:

T.J. Martin Senior Warden - 2020
Dan Casey- Junior Warden - 2022
Philip Littlehale- Treasurer - 2020
Brenda Caggiano- Clerk - 2022
Janet Lancaster- Assistant Treasurer

Nomination of 2019 Vestry Members:

Bill St. Clair - 2021 Rose Holt - 2022
Diana White – 2021 Kieron Sharwood - 2022
Dale Coogan - 2021
Sandy St. Clair - 2022
Paul Felci - 2020
Jeanne Seaboyer - 2020
Jenna Sharwood - 2020

Nomination of Delegates to the Episcopal City Mission:

Rose Holt
Kelley Erickson

Nomination of Delegates of Diocesan Convention:

Stephen Belyea
Steve White

Nomination of Delegates to the North Shore Deanery:

Kelley Erickson

Nancy Belyea

A motion was made by Phil Littlehale to accept the 2019 Vestry officers, Vestry, delegates to the Diocesan Convention, delegates to the North Shore Deanery, and delegates to The Episcopal City Mission. The motion was seconded by Julia Aston, and the parish voted to elect all the nominees.

Priest-in-Charge Report:

Rev. Sarah 's report listed out how the Vestry, Treasury Team, staff members, and other leaders worked in several areas defined by the Priest-in-Charge agreement.

- Discovering the congregation's special identity, what it dreams of being and doing apart from previous clergy leadership.
- Strengthening lay leadership in order to create growth and support in preparation for calling a new rector.
- Renewing and reworking relationships with the Diocese and other organizations in the community, so that each may be a more effective resource and support to the other.
- Help the congregation explore evangelism and how it can be practiced in the parish and community.
- Dealing with shifts in leadership rules that naturally evolve in times of transition, allowing leaders to come to the fore constructively.
- Help the congregation to develop and implement a successful stewardship campaign.
- Help the congregation engage in Christian formation.
- Coming to terms with the history of the congregation and its relationships with previous clergy.

Senior Warden's Report:

Sr. Warden, T.J. Martin, presented his 2018 report. Some of the topics mentioned were the following:

- The Vestry's annual retreat
- St. John's participation in the Healthy Students- Healthy Saugus program.
- A committee was formed to update the church's by-laws.
- Continuation of the Priest-in-Charge process.

Junior Warden's Report:

Jr. Warden, Fritz White, presented his 2018 report. Fritz thanked the various parishioners who have helped him take care of the building and grounds.

He listed the projects accomplished in 2018.

- Working with Eastern Property Management to manage the rectory.
- Maintaining the Memorial Garden
- Snow removal
- Building siding
- Church lighting
- Automatic External Defibrillator purchase

On-going projects include:

- Church lighting
- Rest room next to the Hurl Room
- Front doors

Bill Bidmead made a motion to accept all the reports. The motion was seconded by Sandy St. Clair and the motion passed.

Small Group Discussions

Rev. Sarah had the parishioners separate into groups and discuss three things pertaining to St. John's.

- Outreach
- Community
- Youth

We were asked to define each, give examples of what we are doing now, and what we could do in the future. Answers to the questions were discussed with the whole group.

Treasury Report-2018

Phil Littlehale presented the treasury report St. John's is in the black for the second year due to:

- Interest and Dividends being up
- Pledges are up 4%
- One full year of rental income from the rectory

Paul Felci made a motion to accept the report. Sandy St. Clair seconded the motion, and the motion passed.

Adoption of the 2019 Budget

The budget includes

- 6.9% increase in income
- 10.8% increase in expenses (mostly due to heat, electricity, and water)
- \$5,000 under other expenses (money budgeted that we might have to pay for in the future that is currently being done by volunteers.)
- No increase in Diocesan expense
- Vestry sub-committees increased to \$7,000. \$5,000 will go to outreach

Nancy Belyea made a motion to accept the 2019 Budget. The motion was seconded by Stephen Belyea and the motion was passed.

Stewardship

Julia Aston, a member of the Stewardship Team, pointed out we had a successful campaign in 2018, but will need to do better if we want to consider a full-time or three quarters time priest in the future.

Commissioning of the Vestry and Officers

Rev. Sarah announced that the commissioning of the vestry and officers would take place next Sunday, February 10, 2019, during the 10:00 service.

Other Reports:

There was no discussion during the meeting regarding the other reports. Donna Manoogian made a motion to accept the Other Reports as written in the Annual Report. The motion was seconded by Steve White and the motion passed.

Rev. Sarah closed the meeting in prayer.

A motion was made by Steve White to adjourn the meeting. The motion was seconded by Linda Graves and the motion passed.

The meeting adjourned at 12:28 p.m.

Respectfully submitted,
Sandy Mears, Clerk

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Section 3

Priest Report

February 2, 2020

It has been a joy to be a member of the community of St John’s for the last six months. You are tenacious in your loyalty to St John’s and are willing to work hard to ensure the continuing vitality of your church.

As I leave you, I pray that the love of Jesus will continue to find a home in your hearts and that you will find ever more effective ways to share that love with your neighborhood and the world.

In Christ,
The Reverend Rebecca Blair

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Section 4

Senior Warden’s Report

It’s been a busy year for your vestry, and St. John’s – a year of unexpected challenges, but also a year that reminded us that St. John’s continues to be sign of Christ’s presence in our community.

The departure of Rev. Sarah, in June, was unfortunate and unexpected, and left many feeling disappointed and wondering why. While that question is valid, her departure had nothing to do with St. John’s, but rather Rev. Sarah’s call to serve a more urban community. Unexpected change can be disconcerting; however, change is a constant in life and something we must be open to and embrace when following the path Christ has laid before us.

The change brought about by the departure of Rev. Sarah, saw Vestry vote to continue with the Priest-in-Charge process. In the 18-months since we originally entered the PIC process with Rev. Sarah, the diocese reformed their procedures in order to increase transparency within the diocese. This slowed things down as we had to update files and submit new paperwork. At the time of writing, Vestry is waiting to receive names of potential PIC candidates from the diocese. It is our hope that we will have a new Priest-in-Charge by early spring.

During this time, we were fortunate to have Rev. Rebecca join us as our Bridge Priest, and she jumped in to keep us moving forward. She brought a cheery attitude to St. John's and will be a great interim priest to Trinity, Topsfield as they enter a period of transition.

Some big accomplishments this year at St. John's were the updating of the handicap bathroom that included the installation of a new automatic door, and the refinishing of the bookcases in the Hurl room; the purchase of a defibrillator; the planting of a vegetable garden in the summer; and, the continued stewardship of our finances.

- A big thank you to Dan, Fritz and Steve for all their work on the bathroom project; it is great to know that we finally have a handicap accessible bathroom.
- The vegetable garden proved bountiful, but we may need to tweak what we plant this coming summer to ensure we can provide the food pantry with good quality items.
- The defibrillator is an important piece of equipment in any building that serves the public, and raising the funds to make the purchase was a wonderful accomplishment. We are planning to arrange training on the use of the defibrillator as soon as possible.
- Our Treasury and Stewardship team continue to excel at managing our financial resources and reminding us why we contribute to St. John's.

Last year the vestry voted to create a committee to review and update our church by-laws, which had not been updated since 2011. The committee's recommendations were discussed by vestry and a final version of the new By-Laws is before you today with vestry's recommendation for approval. The changes are as follows –

- Reduce the number of vestry members from 9 to 5: this change is necessary as we struggle each year to find parishioners willing to serve on vestry. A smaller vestry ensures there is better rotation of parishioners, and that those who serve are doing so not just to make up the numbers.
- Add wording from the diocese's model By-Laws to define procedures for vestry to change composition of membership: this change permits vestry to increase or decrease the number of vestry members, as needed, with two consecutive votes of vestry.
- Change the process of appointing the assistant treasurer: previously, the vestry appointed the assistant treasurer. This change permits the treasurer to appoint someone with the requisite skills. The assistant treasurer will have a voice on the vestry.
- Update how, and when, we conduct our annual audit: this change provides vestry with flexibility in how it obtains the services of an auditor for our required annual audit.

If approved by Annual Meeting, the By-Laws will then be submitted to the Diocese for review by the Standing Committee. If the Standing Committee approves our changes, the updated By-Laws become effective. I would like to thank those who served on the committee – Julia Aston, Stephen Belyea, Al Coppola, Paul Felci, and Bill St. Clair.

This is my third year as Senior Warden and I have completed the maximum term permitted by our By-Laws. At the time of writing, we do not have a candidate to replace me as Senior Warden. The position

is therefore open on the ballot. If the position remains unfilled, the vestry may appoint a senior warden at the next vestry meeting. I would hope we have a candidate by the time of annual meeting but, in the event we don't, I am prepared to continue to work with the diocese on the Priest-in-Charge process.

St. John's has come a long way in the past three years. We are not only stronger than we were in 2017, but we are in a much better place than many other parishes in the diocese - we have a strong sense of identity, wonderful parishioners, are active in our community, and have a strong financial foundation. Finding a new priest will provide us with the spiritual guidance and the pastoral care we seek.

I would like to thank all who have served with me on vestry, your contributions to St. John's are integral to who we are and have contributed to our ability to serve our community.

There are many others who, behind the scenes, do the little things that keep St. John's running and make it the place it is – a home from home, and a light of Christ's presence in Saugus.

Respectfully submitted,

T.J. Martin
Senior Warden

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Section 5

Junior Warden Report

Building and Grounds

As I complete my first year as Junior Warden, I am pleased to be able to say that our buildings and grounds continue to be blessed with great support as we live mission of Christ in the world. I give thanks to the congregation for their input and support in the upkeep of church and grounds we use year in and year out to come together to worship and participate in fellowship. It is with great thanks to the many people who continue to care and invest in our facility.

There are many people who contribute to the care of our building and grounds. A there are a few who I feel I need to be recognized in particular. I would like to thank Bill Bidmead, Armand Couture and Steve White for all the hands-on work they provide and for the many task that must be done every week. Together they cut the grass, clean gutters, remove snow as required, paint and polish and keep the necessary day to day tasks done, and more.

Bill, our sexton of many years, has often gone far past his normal duties of cleaning, minor maintenance, and availability for weddings and funerals, whenever there is a project going on, you can count on him.

Armand Couture, will cover when Bill is on vacations. He has single handedly taken over our bottle and can deposits and done a marvelous job.

Many thanks go out to Steve White who is always thinking of what needs to be done. He continually makes himself available to be on site for the many service people and different inspectors necessary to keep our buildings and grounds in the best possible condition.

Many thanks to the youth group for many of the initiatives in maintaining the grounds, to T.J. Martin for his resourcefulness and care of our first vegetable garden. And thank you to Ray and Sandy Mears, who contributed some of garden proceeds to local food pantries. The less hearty vegetables contributed to the congregation.

Projects accomplished in 2019:

- Placement of Memorial Plaque in the Memorial Garden.
- A new snow blower purchased by donation.
- Church lighting, chandeliers are on order.
- AED Fund – has purchased.
- Restroom next to the Hurl Room is now handicap accessible - thanks to Fritz and Steve White.
- Handicap accessible automated doors installed.
- Chapel/Hurl room bookcases modified, moved, and re-installed.
- A variance for new signage has been filed with Town of Saugus.

Project For Consideration for 2020:

- Front Doors - our current front doors have deteriorated to the point they need to be replaced. There is daylight allowing air infiltration and small creatures to enter.
- New lighted sign with new sign boards.
- Repair or replace carpets in Church aisle and Prospect Street entrance.
- Sand and refinish floor in Prospect Street vestibule and offices two floors.
- Install new chandeliers when they arrive.

In closing, I want to again thank everyone who helped me this past year.

Respectfully submitted,
Dan Casey, Junior Warden

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Section 6

Education, Communications, and Parish Events

Church School & Youth Group

The church school and youth follows the curriculum-“Gods promises” as it takes the readings, prayers, and context to their level and brings in group and self-reflections to the kids’ daily life.

The preschool-5th grade led by Debbie Cox incorporates arts and crafts within the weekly teachings. It’s a warm, welcoming environment and we thank Debbie for her selfless time she gives to the children each week!

The youth group, which consists of middle school and high school, at St. John’s is vivacious and full of energy led by Kelley, Diana, and Alison. This group stays active throughout the year! Some examples of outreach and activities that the youth has participated in are:

- 30 Hour Famine 2019
- Healthy Students, Healthy Saugus
- Panera Bread fundraising
- Founders Day
- Harvest Fair
- Operation Christmas Child
- Coffee hour w fundraisers
- End of the year BBQ at the White's house to say goodbye to Rev Sarah
- Bring the story of the Nativity to life on Christmas Eve service
- Los Posadas
- Acolytes

We appreciate the continued support for the St, John's youth and younger parishioners. They are the future of St. John's and the world! Thank you for helping them see the way to God's purpose and all he has to offer them as they make their way to adulthood.

Respectfully submitted,
Alison Coppola

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Communications

In 2019, St. John's continued to increase visibility of the church to its members and the community. Outreach programs and online social media outlets presented the bulk of messaging for the parish. Other efforts to draw the attention of vehicle and foot traffic with our sandwich boards in 2018 have been somewhat stifled by recent enforcement of the Town's signage ordinance, which now limits their use. However, the parish endeavors to connect with our friends, neighbors, and newcomers to the greater Saugus area through our website, Facebook, Twitter, the Town website, newsletters, circulated poster announcements, etc.

Word-of-mouth also matters, and the importance of parishioners who share information about St. John's events cannot be overemphasized. To them, my appreciation, and in particular, thank you to Julia Aston, Donna Manoogian, T.J. Martin, and Jeanne Seaboyer for their assistance with special affairs and social media.

Volunteers too are messengers, communicating the mission of St. John's. Without their visible assistance (and often *invisible*), the annual fair, lobster roll sale, weekly counting, other events, and even coffee hour, would not be possible. For example, as mentioned, long-time parishioner Armand Couture diligently gathered and redeemed return bottles and cans to benefit the church, collecting **11,000** pieces totaling \$550.00...quite an effort! Recycling makes a difference in more ways than one. Today, communication takes many forms and we are blessed by the essential hands-on support from St. John's members and friends.

Respectfully submitted,
Angela Grabowski

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OUTREACH MINISTRIES

Saugus United Parish Food Pantry

The pantry is located at the Cliftondale Congregational Church at 50 Essex Street, Saugus, and is open Friday mornings from 9:30am to 11am. Many volunteers assist in the distribution of food, and St. John’s parishioners generously donate items throughout the year.

For more information, please contact Bob Simmons at (781) 233-7867.

Respectfully submitted,
Bob Simmons

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Episcopal City Mission

Episcopal City Mission builds relationship and collective power across the Commonwealth for racial and economic justice as the expression of God’s transforming love. We do this by developing, convening, mobilizing and funding prophetic leaders in Episcopal communities, grassroots organizations, and faith-rooted organizations. This is the mission for ECM. This year as in the past few years immigration has been the focus. Rose and Rev. Sarah attended the annual celebration on June 11, 2019. The program consisted of dinner, music and prayer. The keynote speaker was Dr. Miguel A. De la Torre. The evening ended with a desert reception and birthday cake for The Rt. Reverend Barbara C. Harris.

We have decided to pass this ministry on to new delegates. The ECM offers delegate training and we would be happy to speak to anyone interested in this ministry. Please feel free to speak to either one of us if you have any questions.

Respectfully submitted,
Rose Holt and Kelly Erickson, ECM Delegates

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Outreach Committee ~ 8am Sunday Mornings

The parishioners who attend the 8 am Sunday service continue with their outreach to the sick and shut-in by sending various holiday greeting cards. The feedback has been very positive from recipients who look forward to hearing from their friends at St. John’s.

The Outreach Team consists of: Dale Coogan, Paul Felci, Peggy Gibbs, Donna Manoogian, Chairman, Jane Selvitella, Bea & Bob Simmons, Marsha & Tom Soucy, Jan Stevenson, and Diane Walker.

Respectfully submitted,
Donna Manoogian, Chairman

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Rev. Roger E. Nelson & Dotsie Nelson Scholarship

Any active, contributing member of St. John's Church who is graduating high school and plans to continue his/her education is eligible for this scholarship. This year we were pleased to award two (2) scholarships. Destin Erickson will be attending Northshore Community College studying Graphic Design, and Erika Walker will be attending Keene Street College studying Theatrical Arts. Please remember this important ministry when giving to St. John's!

Submitted by Rose Holt

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Every Child Deserves to Smile

Being homeless is not a welcome prospect for an adult, let alone a child. Every Child Deserves to Smile exists to offer a beacon of hope for children residing in a motel within our community borders. For almost 10 years our ministry has offered some of the most basic needs to the children and their families; meals, snacks, groceries, kitchen gadgets and utensils, paper goods, school supplies, and clothing. The year 2019 was no exception. With a volunteer core of 4 individuals and your donations, our ministry has put a smile on the faces of children and, in extension, on the faces of their families. Our efforts included a January delivery of an overflowing snack & fruit basket and in April, we provided 3 overflowing boxes of snacks and Easter treats. By partnering with the Saugus Food Pantry, that delivery included a most generous collection of fresh fruits. In July and November we prepared and provided 60 individual meals. We supplied 6 new guest totes filled with food items, along with the necessary serving items to prepare a microwaveable meal.

We delivered summer activities for the children at the close of the school year in June, school supplies in September, and Halloween goodie totes filled with healthy snacks, treats, and trinkets for the children in October. Combined with generous donations to our various appeals for specific items, our total expense for these simple acts of caring and sharing was \$287.57.

Please continue to pray for the children and their families, with the hope that one kind gesture may ultimately change the life of a homeless child.

Respectfully submitted,
Jeanne Seaboyer

Community Outreach

Founders Day: Our participation in Founder's Day does not go unnoticed! Our presence has evolved to include a sweet treat of complimentary ice cream sundaes in Ashworth Hall, an art exhibit of the phenomenal artwork of Saugus Belmonte Middle School students in the church, and the St. John's information station on the street connecting with the community. This year we added an informational component providing information on ALS, a devastating disease affecting one of our long-time members. We challenged ice cream connoisseurs to help us reach a goal of \$500 towards research, treatment and, a cure for ALS. The challenge was not only met, but greatly exceeded! A contribution of \$658 was sent in October and an additional \$160 in November.

Back to School Supplies: Due to the generosity of our parish members we sent 5 boxes of school supplies to the Saugus School Department to supplement the needs of children who are unable to procure the required staples.

Saugus Fire Department Gift Cards: As always, Ret. Capt. Bill O'Malley and his wife, Carol, express their deep gratitude to the parish for the donation of gift cards for the Saugus Fire Department's annual Christmas distribution to Saugus children in need. The generosity of many allows the Saugus Fire Department's annual gift giving to thrive. Although toys are also accepted for the younger children, the O'Malley's are appreciative of the gift cards for teens. With a \$500 contribution from the St. John's Outreach Fund, we turned \$645 into gift cards for 2019. An additional \$50 was received after the close of the collection and will be held for the 2020 collection.

Respectfully Submitted,

Jeanne Seaboyer

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PARISH FELLOWSHIP

Country Fair & Roast Beef Dinner 2019

Our annual country fair, pie social, and cookout was held on Friday night, October 18 and Saturday, October 19, 2019. Thank you to our parishioners and friends for donating their time, talent, and generous monetary contributions to make this year's country fair and roast beef dinner so very successful. We had nearly 100 people help out from donations to set up and clean up!

The roast beef dinner was held on Saturday, November 2nd in Ashworth Hall and the Hurl Room/St. Luke's Chapel. The profit was \$1,349. The roast beef and all the food, etc. were donated anonymously. The team, led by Fritz and Steve White, served over 100 meals and 24 pies. Thank you to Bill Bidmead and Armand Couture and to all the children and adults who contributed in a myriad of ways.

Our combined profit for the spring yard sale (\$851), fair, and the roast beef dinner was \$8,844.

Respectfully submitted,

Donna Manoogian, Chairman

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Lobster Roll Sales

We had two successful lobster roll sales in 2019, April 26th and September 27th. The price of lobster meat from our supplier at Ipswich Shellfish was less than last year due to a fall in demand from China (\$25/lb. compared to \$30/lb.). The lower price helped us realize a healthy return from each sale, even though total number of orders were down. The lower number of sales was due to our contact at Lynn City Hall, which was our largest order, leaving for another job.

Sales:

April 26th:	Rolls Sold: 201	Revenue: \$1,290.00
September 27 th :	Rolls Sold: 188	Revenue: \$1,251.00

I am very grateful for the assistance from our brownie bakers, everyone who helped with set up, and for all who helped with deliveries - Janet and Bill Pothier and Bill Bidmead. And a big thank you to the lobster roll makers - Steve and Nancy White, and Laura Geary.

We will have two sales in 2020 – April 24th & September 25th. Volunteers are always greatly appreciated. Many thanks for your continued support.

Respectfully submitted,
T.J. Martin, Senior Warden

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Plant Sale

Plant Sale—Supplied with beautiful baskets and potted plants from Kane’s in Danvers, our plant sale is becoming an anticipated event in the Saugus community. As in past years, patrons making a purchase were invited to participate in the drawing of a hanging basket. Saugus resident, Jean Swanson was this year’s lucky recipient of a hanging New Guinea Impatiens. This annual fundraiser brought color and community to the front lawn and realized a profit of \$1,245. It takes many hands, from drivers & plant unloaders to day-of sales and clean up. It’s an event full of fellowship and cheerfully engaging the public in the life of St. John’s.

Respectfully submitted,
Jeanne Seaboyer

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WORSHIP MINISTRY

Altar Guild

The Altar Guild prepares regular Sunday morning Eucharistic services, baptisms, weddings, funerals and memorial services. Used linens are carefully washed and ironed. The hangings are changed according to the church seasons, and we thank Steve White for his help in doing this.

New members are always welcome and needed. Currently our members are Julia Aston, Jeannine Cutter, Doris Kelly, Dibby LeBlanc, Kristina Palazzo, Sandy St. Clair, and Sandy Sweny.

Respectfully Submitted,
Doris Kelly, Directress

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Flower Memorials

All Flowers Memorial letters have been sent out monthly, and I thank all those who have donated memorials and paid so promptly. It makes my job a lot easier.

A memorial can be made for \$20.00 per Sunday or for \$250 you can establish an Endowment Fund which will provide the flowers on a particular Sunday on a yearly basis for the future.

I want to thank Angela our Church Secretary, for her assistance when needed. If you want to make any changes on your memorial or would like to set up a new one, don't hesitate to contact me at 617-816-2975 or St. John's at 781-233 1242.

It has been my pleasure to again serve St. John's Episcopal Church.

God bless everyone.

Respectfully Submitted,
Sandy St. Clair, Flower Memorial Chairman

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Candle Memorials

A memorial can be made for \$15.00 per Sunday or for \$250 you can establish an Endowment Fund which will provide the Candle Memorial on a particular Sunday on a yearly basis for the future.

Special candles

Paschal candle - Used from Easter Sunday through the Day of Pentecost. It is also lighted at baptisms and funerals. This candle is usually ordered every other year and the cost is split, including shipping charges.

Advent wreath - Candles are lighted from the First Sunday in Advent through the First Sunday after the Epiphany.

If you want to make any changes on your memorial or would like to set up a new one, don't hesitate to contact me at 617-816-2975 or St. John's at 781-233-1242. It has been my pleasure to again serve St. John's Episcopal Church. God Bless you all.

Respectfully Submitted,
Sandy St. Clair, Candle Memorial Chairman

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Music Program

Music Director Report

The Adult choir of St. John's is currently 4 members strong. They participate in the weekly service singing well known anthems and leading the congregation in strong hymn singing.

There have been a number of new choir anthems learned through the fall which has breathed new excitement into its members. The incidental music of services continues to be played primarily on organ and piano. Improvised organ incidental music for preludes, communion, and postludes offer introspective settings for quiet prayer and inspirational backgrounds were included for contemplation. During the Advent season there was also a special prayer service which included reflections of *O Come, O Come, Emmanuel* on acoustic guitar, and also theme and variations of Advent hymns played on the piano.

Respectfully,
Stephen Sikorski

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Verger Ministry Report

The year 2019 has had the role of the Verger continue. Most often the Verger is the lead for any processions. The Verger is still the contact person when the Bishop visits. In doing so the verger works closely the Bishop's Chaplain and then works with our clergy.

Our youth servers have been active. We currently have three teams of three who act as torch bearers and crucifer. With the teams we also have five stand by youth servers who can be called on.

We presented our first 300 point Bible to Kieron Sharwood, who has faithfully served at the altar over 100 times. In 2020, I expect to present more Bibles to our servers.

Respectfully submitted,
Stephen H. Belyea

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Section 7

Financial Reports

Stewardship Team Annual Report

Julia Aston led the Stewardship Team for St. John's 2020 Stewardship Ministry. Team Members included Julia Aston, Dibby LeBlanc, Kristina Palazzo, and Rev. Rebecca Blair, Bridge Priest.

Our inspiration and theme for Stewardship Ministry was "Together We Can Do Great Things".

The theme chosen for the 2020 Stewardship Ministry affirmed that together we are ready to respond to wherever 2020 takes St. John's and its' ministry and presence in Saugus.

Inspiration cards were given out on 4 Stewardship Sundays.

Week 1: "I can do things you cannot, you can do things I cannot: together we can do great things"
~ *Mother Teresa*

Week 2: “Start by doing what’s necessary, then what’s possible, and suddenly you are doing the impossible.” ~ *St. Francis of Assisi*

Week 3: “And we know that for those who love God, all things work together for good, for those who are called according to his purpose.” ~ *Romans 8:28*

Week 4: A photo of St. John’s Church was on the card with the theme written below the photo, *Together We Can Do Great Things.*

For the 2020 Stewardship Ministry, St. John’s received 56 pledges in the amount of \$83,176.

- 24 pledges use auto withdrawal (ACH)
- 5 new pledges were received for 2020
- 20 pledges increased from 2019
- 4 pledges decreased from 2019
- 27 pledges stayed the same as 2019

For comparison, for the 2019 Stewardship Ministry, St. John’s received 59 pledges in the amount of \$87,592. (\$4,416 more with 3 more pledges than 2020)

We have all answered the call to support St. John’s Episcopal Church in 2020 as a spiritual home for all who come to worship and as a presence with outreach service to the Saugus Community and beyond.

Thank you,
The Stewardship Team
Julia, Dibby, Kristina, and Rev. Rebecca Blair, Bridge Priest

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Memorial Fund

The St. Johns Memorial Fund was founded to accept gifts given in memory of deceased parishioners, family, or friends.

From January through December 2019, five memorial donations were received. Acknowledgment cards were sent to both the donors and families of the deceased.

Our parish offers sincere thanks to all who have been generous in remembering family members and friends throughout the years.

Respectfully submitted,
Sandy Sweny

**Profit & Loss YTD Comparison
January through December 2019 vs. 2018**

		<u>Jan-Dec 19</u>	<u>Jan -Dec 18</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income & Expenses	Notes:				
Income					
Christmas		863.00	1,504.00	(641.00)	-42.6%
Easter		1,453.00	1,345.00	108.00	8.0%
Fair & Fair Efforts		8,844.68	8,224.25	620.43	7.5%
Fund Raising		3,786.00	3,391.40	394.60	11.6%
Interest /Dividends		25,703.77	30,021.99	(4,318.22)	-14.4%
Lent		386.00	511.00	(125.00)	-24.5%
Other Income for General Use		1,373.38	359.56	1,013.82	282.0%
Plate/Loose		2,454.50	2,717.07	(262.57)	-9.7%
Pledge		84,281.00	83,460.50	820.50	1.0%
Rental Income		54,785.00	56,230.00	(1,445.00)	-2.6%
Thanksgiving		<u>172.00</u>	<u>277.00</u>	<u>(105.00)</u>	<u>-37.9%</u>
Total Income		<u>184,102.33</u>	<u>188,041.77</u>	<u>(3,939.44)</u>	<u>-2.1%</u>
Gross Profit		184,102.33	188,041.77	(3,939.44)	-2.1%
Expense					
Diocesan Expense		9,224.00	9,224.00	-	0.0%
Operating Expenses		43,626.31	47,440.30	(3,813.99)	-8.0%
Salary & Benefits		98,182.56	98,150.43	32.13	0.0%
Vestry Sub Committees		<u>14,665.50</u>	<u>10,359.68</u>	<u>4,305.82</u>	<u>41.6%</u>
Total Expenses		<u>165,698.37</u>	<u>165,174.41</u>	<u>523.96</u>	<u>0.3%</u>
Net Ordinary Income		18,403.96	22,867.36	(4,463.40)	-19.5%
Other Income/Expense					
Other Income	1	<u>6,977.83</u>	<u>-</u>	<u>6,977.83</u>	<u>100.0%</u>
Total Other Income		<u>6,977.83</u>	<u>-</u>	<u>6,977.83</u>	<u>100.0%</u>
Net Other Income		<u>6,977.83</u>	<u>-</u>	<u>6,977.83</u>	<u>100.0%</u>
Net Income		<u>25,381.79</u>	<u>22,867.36</u>	<u>2,514.43</u>	<u>11.0%</u>
Notes:					
(1) Other Income represents a gain on sales of Fidelity Investments Securities in May, 2019					

**Profit & Loss Budget vs. Actual
January through December 2019**

			\$ Over	
	<u>Jan-Dec 19</u>	<u>Budget</u>	<u>Budget</u>	% of Budget
Ordinary Income & Expenses				
Income				
Christmas	863.00	1,000.00	(137.00)	86.3%
Easter	1,453.00	1,300.00	153.00	111.8%
Fair & Fair Efforts	8,844.68	7,500.00	1,344.68	117.9%
Fund Raising	3,786.00	3,500.00	286.00	108.2%
Interest /Dividends	25,703.77	14,420.00	11,283.77	178.3%
Lent	386.00	600.00	(214.00)	64.3%
Other Income for General Use	1,373.38	360.00	1,013.38	381.5%
Plate/Loose	2,454.50	2,160.00	294.50	113.6%
Pledge	84,281.00	82,000.00	2,281.00	102.8%
Rental Income	54,785.00	54,000.00	785.00	101.5%
Thanksgiving	<u>172.00</u>	<u>300.00</u>	<u>(128.00)</u>	<u>57.3%</u>
Total Income	<u>184,102.33</u>	<u>167,140.00</u>	<u>16,962.33</u>	<u>110.1%</u>
Gross Profit	184,102.33	167,140.00	16,962.33	110.1%
Expense				
Diocesan Expense	9,224.00	9,300.00	(76.00)	99.2%
Operating Expenses	43,626.31	49,954.00	(6,327.69)	87.3%
Salary & Benefits	98,182.56	104,805.00	(6,622.44)	93.7%
Vestry Sub Committees	<u>14,665.50</u>	<u>17,581.00</u>	<u>(2,915.50)</u>	<u>83.4%</u>
Total Expenses	<u>165,698.37</u>	<u>181,640.00</u>	<u>(15,941.63)</u>	<u>91.2%</u>
Net Ordinary Income	18,403.96	(14,500.00)	32,903.96	-126.9%
Other Income/Expense				
Other Expense	-	5,000.00	(5,000.00)	0.0%
Other Income	<u>6,977.83</u>	<u>-</u>		
Total Other Income	<u>6,977.83</u>	<u>(5,000.00)</u>	<u>11,977.83</u>	<u>-139.6%</u>
Net Other Income	<u>6,977.83</u>	<u>(5,000.00)</u>	<u>11,977.83</u>	<u>-139.6%</u>
Net Income	<u>25,381.79</u>	<u>(19,500.00)</u>	<u>44,881.79</u>	<u>-130.2%</u>

Comparative Balance Sheets
As of December 31st 2019 and 2018

	Dec. 31, 2019	Dec. 31, 2018	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
Rectory Rental Checking-(Eastern Bk)	1,648.99	2,453.99	(805.00)	-32.8%
Checking- No Shore Bk (RD Acct)	1,363.38	1,891.33	(527.95)	-27.9%
Checking- Eastern Bk. #3038661	410.88	(212.25)	623.13	-293.6%
Eastern FBC 6007302113 DC Card	265.03	249.99	15.04	6.0%
Eastern Savings A/C ... 8615	<u>61,658.09</u>	<u>43,547.91</u>	<u>18,110.18</u>	<u>41.6%</u>
Total Checking/Savings	<u>65,346.37</u>	<u>47,930.97</u>	<u>17,415.40</u>	<u>36.3%</u>
Other Current Assets				
CD's	155,680.48	154,021.34	1,659.14	1.1%
Fidelity Accounts	400,003.21	358,138.95	41,864.26	11.7%
Other Stocks	<u>3,710.09</u>	<u>3,710.09</u>	<u>-</u>	<u>0.0%</u>
Total Other Current Assets	<u>559,393.78</u>	<u>515,870.38</u>	<u>43,523.40</u>	<u>8.4%</u>
Total Current Assets	<u>624,740.15</u>	<u>563,801.35</u>	<u>60,938.80</u>	<u>10.8%</u>
TOTAL ASSETS	<u>624,740.15</u>	<u>563,801.35</u>	<u>60,938.80</u>	<u>10.8%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Payroll Liabilities	671.72	200.00	471.72	235.9%
Pledge-Rec in Advance	325.00	-	325.00	100.0%
Security Deposit (Rent)	<u>-</u>	<u>835.00</u>	<u>(835.00)</u>	<u>-100.0%</u>
Total Other Current Liabilities	<u>996.72</u>	<u>1,035.00</u>	<u>(38.28)</u>	<u>-3.7%</u>
TOTAL LIABILITIES	<u>996.72</u>	<u>1,035.00</u>	<u>(38.28)</u>	<u>-3.7%</u>
EQUITY				
Market Value Adjustments	81,351.14	40,265.72	41,085.42	102.0%
Opening Balance -Equity	15,341.34	15,341.34	-	0.0%
Restricted Funds	119,929.04	124,229.17	(4,300.13)	-3.5%
Retained Earnings	(170,847.34)	(193,714.70)	22,867.36	-11.8%
Unrestricted Funds	552,587.46	553,777.46	(1,190.00)	-0.2%
Net Income	<u>25,381.79</u>	<u>22,867.36</u>	<u>2,514.43</u>	<u>11.0%</u>
Total Equity	<u>623,743.43</u>	<u>562,766.35</u>	<u>60,977.08</u>	<u>10.8%</u>
TOTAL LIABILITIES & EQUITY	<u>624,740.15</u>	<u>563,801.35</u>	<u>60,938.80</u>	<u>10.8%</u>

Profit & Loss Budget Overview
{and proposed 2020 Budget}
January through December 2020 vs 2019

	<u>Jan-Dec 20</u>	<u>Jan -Dec 19</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income & Expenses				
Income				
Christmas	1,000.00	1,000.00	-	0.0%
Easter	1,400.00	1,300.00	100.00	7.7%
Fair & Fair Efforts	7,500.00	7,500.00	-	0.0%
Fund Raising	3,500.00	3,500.00	-	0.0%
Interest /Dividends	14,420.00	14,420.00	-	0.0%
Lent	600.00	600.00	-	0.0%
Other Income for General Use	720.00	360.00	360.00	100.0%
Plate/Loose	2,160.00	2,160.00	-	0.0%
Pledge	84,000.00	82,000.00	2,000.00	2.4%
Rental Income	43,800.00	54,000.00	(10,200.00)	-18.9%
Thanksgiving	<u>300.00</u>	<u>300.00</u>	<u>-</u>	<u>0.0%</u>
Total Income	<u>159,400.00</u>	<u>167,140.00</u>	<u>(7,740.00)</u>	<u>-4.6%</u>
Gross Profit	159,400.00	167,140.00	(7,740.00)	-4.6%
Expense				
Diocesan Expense	9,300.00	9,300.00	-	0.0%
Operating Expenses	51,070.00	49,954.00	1,116.00	2.2%
Salary & Benefits	100,000.00	104,805.00	(4,805.00)	-4.6%
Vestry Sub Committees	<u>23,530.00</u>	<u>17,581.00</u>	<u>5,949.00</u>	<u>33.8%</u>
Total Expenses	<u>183,900.00</u>	<u>181,640.00</u>	<u>2,260.00</u>	<u>1.2%</u>
Net Ordinary Income	(24,500.00)	(14,500.00)	(10,000.00)	69.0%
Other Income/(Expense)				
Other Expense	<u>-</u>	<u>(5,000.00)</u>	<u>5,000.00</u>	<u>-100.0%</u>
Other Income	-	-	-	
Total Other (Expense) Income	<u>-</u>	<u>(5,000.00)</u>	<u>5,000.00</u>	<u>-100.0%</u>
Total Other (Expense) Income	<u>-</u>	<u>(5,000.00)</u>	<u>5,000.00</u>	<u>-100.0%</u>
Net (Expense) Income	<u>(24,500.00)</u>	<u>(19,500.00)</u>	<u>(5,000.00)</u>	<u>25.6%</u>