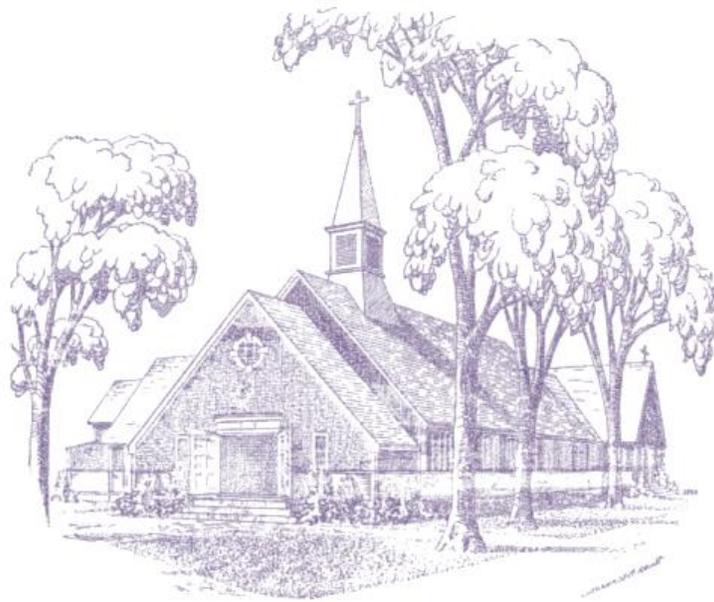


Annual Report 2016



St. John's Episcopal Church
8 Prospect Street, Saugus, MA 01906
office@stjohnssaugus.org

Annual Meeting
Sunday, February 5th, 2017

ANNUAL MEETING AGENDA

Opening Prayer	The Rev. Mary Scott Wagner
Call to order and Opening Remarks	Rev. Wagner
Declaration of a Quorum	
Signing of the By-Laws of the Parish	
Acceptance of Minutes from 2016 Annual Meeting	
Acknowledgements	
Introduction of 2016 Vestry Members and Officers	
Introduction of Nominations for 2017 Vestry	
Introduction of Nominations for Delegates to 2017 Diocesan Convention	
Election of Vestry and Delegates to Diocesan Convention	
Annual Report	
Rector's Report	
Senior Warden's Report	Lisa Saraceno
Junior Warden's Report	Fritz White
Treasurer's Report	Phil Littlehale
Open Forum	
Adoption of the 2017 Operating Budget	
Overview of Other Reports	Lisa Saraceno
Response to Other Printed Reports	
Commissioning of the 2017 Vestry	Rev. Wagner
Other Business	Rev. Wagner
Closing Prayer and Adjournment	Rev. Wagner

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Episcopal City Mission - Bea and Bob Simmons	
8:00 AM Outreach Committee - Donna Manoogian & Outreach Team	
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Section 1

The Officers, Vestry, and Staff of St. John’s Church, 2016

Clergy & Officers:

The Reverend Mary Scott Wagner, Priest
Lisa Saraceno, Senior Warden
Fritz White, Junior Warden
Phil Littlehale, Treasurer
Janet Lancaster, Asst. Treasurer
Sandra Mears, Clerk of the Vestry

Vestry:

Nancy Belyea (2019)
Brenda Caggiano (2017)
Alison Coppola (2018)
Armand Couture, Jr. (2018)
T. J. Martin (2017)
Cheryl Miller (2019)
Sandy St. Clair (2019)
Oliver Sharwood (2017)
Nick White (2018)

Staff:

Stephen Belyea, Verger
William Bidmead, Sr., Sexton
Stephen Sikorski, Music Director
Angela Grabowski, Parish Secretary

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Baptisms *(by alpha)*

Brielle Elizabeth Olga Brown
Anastasia Grace Elizabeth Duncan
Evelyn Jean McBride
Thomas Ivan Olds
Eric Sisson, Jr.
Caroline Mabel Yin

Confirmations, Receptions, and Renewals

N/A

Burials *(by alpha)*

Adelaide G. Amico
Edward A. Davey, Sr.
Madelyn L. Davey
Linda B. Powers

Marriage(s)

N/A

Bertha Prescott
Charles Prescott
Gail Prescott (Family internment)

Nancy M. Ralph
Cheryl Ann Rogalski
Beverly V. Rogers
Thomas W. Watson

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Section 2**St. John's Episcopal Church
2016 Annual Meeting Minutes
February 7, 2016**

Call to Order: Father Kevin Olds called the meeting to order at 11:35.

The meeting opened in prayer led by Father Kevin.

Declaration of Quorum: A quorum was declared with over 45 members present. Any person who had not signed the by-laws was asked to do so at this time.

Minutes from 2015: The minutes from February 1, 2015 were read silently and a motion to accept minutes as written was made by Jean Phelps and seconded by TJ Martin, voted and so moved.

Acknowledgements:

Janet Lancaster was thanked for her 30 years as assistant treasurer; Donna Manoogian was thanked for her time on the Vestry and as Clerk, and Jeanne Seaboyer was thanked for her work with the youth and their continuing success on the Heifer International Program.

Slate of candidate:

Officers:

Lisa Saraceno, Senior Warden

Fritz White, Junior Warden

Paul Felci, Treasurer (term to expire 5/31/16)

Phil Littlehale, Treasurer (deferred start date of 6/01/16)

Janet Lancaster, Assistant Treasurer

Sandra Mears, Clerk of the Vestry

Vestry members:

Nancy Belyea (2019) Brenda Caggiano (2017)

Alison Coppola (2018) Armand Couture (2018)

T.J. Martin (2017) Cheryl Miller (2019)

Sandy St.Clair (2019) Ollie Sharwood (2017)

Nick White (2018)

Delegates to the Diocesan Convention: Nancy & Steve Belyea and Carl Senftleben

Representatives to the Episcopal City Mission: Robert and Bea Simmons

Representatives to the Mystic Valley Deanery: Rose Holt and Kelley Erickson

A motion was made to accept the slate of candidates followed by a unanimous voice vote. Voted and so moved.

A motion was made to accept the Annual Report by Steve White and seconded by Julia Irwin, voted and so moved.

Rector's Report: The annual report was delivered from the pulpit. It was printed in its entirety and included as Appendix A in the Annual Report.

Sr. Warden’s Report: Meeting attendees read Lisa Saraceno’s report. A motion was made by Sandy St. Clair and seconded by Brenda Caggiano to accept the report as written, voted and so moved.

Junior Warden’s Report: Submitted by Bill St.Clair. A motion was made by Armand Couture and seconded by Steve Belyea to accept the report as written, voted and so moved.

Financial Report: Paul Felci, Treasurer (expenditure handout)
The Finance Committee was thanked for their hard work and support.

Treasurer’s Report submitted by Paul Felci for the year of 2015 was reviewed and a motion was made by Bill Bidmead and seconded by Janet Lancaster to accept the report as written.

Paul Felci then submitted the 2016 budget for acceptance. With a proposed annual deficit of just over \$79,000, discussion among parishioners ensued.

During the open forum lead by Father Kevin, the following was discussed regarding the growing deficit:

- Consult with the Diocese
- Talk to the Deanery regarding combining resources
- Sell church property and move to a smaller church or combine our parish with another
- Two churches to share one priest
- Share resources within the deanery
- Come together for prayerful consideration and not just consider one way or another
- What would part time look like for our priest?
 A 50% part-time priest saves approximately \$20K
 A 75% (25% time here) part-time priest saves approximately \$8-9K/year
 St. John’s still needs to pay a percentage of health insurance, etc.
- Vestry is having a retreat in March & will discuss all options
- On March 5 there is a Diocese Learning Event
- St. John’s needs more lay leadership—members to play a bigger role
- Concern for Father Kevin and his family if we no longer have a full-time priest. Father Kevin assured us that he and his family are safe and secure in the palm of God’s hand. He understands what needs to be done both for
 St. John’s family and his own.

A motion was made to adopt the 2016 Operating Budget by Phil Littlehale and seconded by Steve White. Two parishioners were opposed. Motion was voted and so moved.

A motion was made by Steve White and seconded by Sandy Sweny to accept all reports from various committees that have been published in the annual meeting handbook; voted and so moved.

Father Kevin commissioned the 2016 Vestry.
Closing prayer by Fr. Kevin

A motion was made to adjourn the Annual Meeting at 1:05. Accepted and so moved.

Respectfully submitted by:
Donna Manoogian, Clerk

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Section 3

Rector's Report

Leadership

Last year at this time I said that St. John's was entering a time of transfiguration, and that has indeed been so. This has been a year that has found the church leadership moving forward in faith, working to bring to fruition God's plan for the parish's future. Church leadership has been working with the Diocese to effect the proper change in our staffing structure to ensure St. John's vitality and viability in 2017 and beyond. The work has been going well.

Worship

I assembled the Guild of St. Theo, which helps to think creatively about our corporate worship. It was with their help that we took a tour through the senses during our Eastertide worship. Their input also helped to form our new process for Prayers of the People and the inclusion of a fraction anthem. Many thanks to the guild members.

We also committed to a new worship service that was particularly welcoming for kids on the autism spectrum. Our leadership group for the service was trained by the Rev. Rebecca Black, and we launched the service in September. We actually received national Episcopal press attention for our efforts.

We welcomed a few guest preachers during the year, including Bp. Gates, Fr. Hyvenson (Food For The Poor), Fr. Warren from Church of the Advent, and the Rev. Scottie Wagner.

We also had a joint Good Friday service with TrueVine, which was a wonderful time of fellowship.

Christian Formation

2016 saw another successful Wednesday Night Live finish up with the NOOMA video series. It also saw another year of WNL kick off with the Being Church video series, 4 weeks on Paul, and a special Advent series.

Bible Study continued strong in 2016. We reintroduced our Mutual Invitation Method during the fall, and continued to find meaning for our lives in the weekly readings.

The fall also saw the launch of the first confirmation class since before I arrived at St. John's. 13(!) students are in the class, although not all of them will be old enough to be confirmed in the fall.

Other Activities

- Continued to meet with a spiritual director.
- Participated in our Deanery Clericus.
- Worked to compile a list of parishes in the diocese that have part-time clergy.
- Created list of "who does what" at St. John's.
- Continued to nurture and coordinate relationships with our renters.
- Attended the Evangelism Matters conference in Dallas, Texas.
- Researched and facilitated the transfer of ownership of one of our pianos.
- Attended Diocesan events such Annual Convention (with Steve Belyea and Carl Senftleben) in November, Clergy Conference in April, etc.
- Visited many of our homebound members.
- Conducted 8 funerals/memorial services/committals.
- Presided over 6 baptisms.

- Helped to facilitate vestry retreat with Diocesan coach John Woodard.
- Continued meeting with the youth on a monthly-basis. Led them in the 30 Hour Famine, and started a confirmation class.
- Facilitated process for renegotiating our assessment with the Diocese.
- Engaged in the normative life of the church: worship, meetings, fundraisers, activities, etc.

Conclusion

It has been an honor and privilege to be your rector these last 6+ years. St. John’s is in the midst of becoming a 21st century community of faith. It is hard but necessary work, and it will be ultimately fulfilling for those who put in the effort to move forward in faith. Keep listening to Christ, and everything will be fine. I believe in you.

Much love,
Fr. K+

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Section 4

Sr. Warden’s Report

As I come to the end of my time serving as your Senior Warden, I can’t help but reflect on the years we have spent together; those both good and...not so good...regardless, we have stuck together as a family, supporting one another and pushing on with strength. We need to continue to pool that strength as we move into this transition period.

The goals we have laid out for the past few years have one overall theme: sustainability. It began with creating the Sustainability Task Force (2014), to help not only the Vestry, but us as a parish, map out a plan to help St. John’s flourish.

Sustainability

Goal: Increase the number of parishioners attending St. John’s worship.

- Reach out to community members through the work of the Rector, and attainable ministries
- Assess the needs of the community
- Continue to welcome families with small children
- Continue to develop Religious Education

Goal: Leadership Development

- Continue to explore new ways to increase parish communications
- Continue to invite parishioners to engage in Vestry and other leadership roles

Formation

Goal: Continue to assess how our space is used

- Continue successful and fruitful relationships with current and future renters
- Plan a sanctuary cleaning day prior to Easter service
- Explore new ways to use space that is not fully utilized to its potential
- Explore cost effective ways to update
- Update and care for the parish garden

Mission

Goal: Continue to explore ways to partnership with existing community programs

Goal: Continue to address the needs of the community and how St. John’s could be of assistance

Worship

Goal: Continue supporting the Verger and his role

Goal: Continue to develop and support the Acolyte program

Goal: Work closely with the Diocese to transition the change of Rector and leadership

Respectfully Submitted,
Lisa Saraceno, Sr. Warden

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Section 5

Junior Warden’s Report

BUILDING AND GROUNDS

Over the past year, while there have been no major projects tackled, the normal day to day maintenance and cleaning has continued. We are truly blessed with the passion and skills of our sexton Bill Bidmead along with Armand Couture, Steve White and many others who quietly and deliberately work throughout the year doing what needs to be done to keep our buildings and grounds in the good condition they are in. What is “Normal”? Sealing of cracks in the front steps, repair of trim and siding, the repair of a leaking bullseye window, replacement of some gutters and cleaning of the rest, multiple times, repair of ceiling fans, shoveling of snow, salting of walks, spring cleaning (Thanks to all that pitched in), cutting of grass, trimming of bushes, weeding and planting of gardens, raking of leaves (with the help of the youth working on their project), Insurance Company inspections of furnace, Board of Health inspections of the kitchen, fire alarm maintenance, repair of door closers, faucets, doorknobs and anything else that breaks, painting, replacement of lightbulbs (mostly with LED), installation and removal of air conditioners and dehumidifiers, and so much more. It is through people giving of their time and talents that we have been able to maintain our buildings and grounds with a minimum of expense, and for that I want to say “Thank you!☺” If you are looking for ways to contribute, just reach out to me or join in with the crew. There is generally something going on, on most mornings and in addition to helping the Church, there are ample opportunities to stop for coffee and good conversation.

Looking Forward – This coming year will be a year of transition as we move to part time Clergy, redefine how we can carry out God’s mission and decide to best use the gifts he has given us. In the area of building and grounds I would like to begin the following three projects, in addition to the “Normal” things to be accomplished throughout the year. I will be looking for people to help in each of these projects, so please let me know if one speaks to you.

1. Replanting of the Memorial Garden – It has been a number of years since our Memorial Garden was first planted and there are several of the trees which are either beginning to die off or have gotten too big. We will be reaching out to the original designer to discuss our best options for either replanting the same as before or if there might be better options for us now. While we do have investment funds dedicated to the maintenance of the Garden, it is my hope not to have to use the principle funds for the replanting but rather raise \$2,500 for this purpose. This is a good project to dig into, as you will surely see growth from your efforts.
2. Upgrading of Church Worship Lighting – Since I can first remember, there have been discussions of improving the lighting in the church. At the time I did not understand why it was needed, I could see just fine, but lately I have been blessed with a better understanding of why people were complaining. This year we will be reaching out to get proposals with estimated costs from lighting companies to improve the lighting utilizing energy efficient components while preserving the fixtures produced at the Iron Works. If this project “sparks” your interest, join in and you will be enlightened.

- 3. Short and Long Term Plans for the Rectory – Since we have committed to go to part time clergy, our needs for the Rectory are going to change in both the short term and the long term. These plans, particularly the long term plans, will need to be made hand in hand with the plans for the parish as a whole. Joining in with this will give you a real opportunity to care and be creative in our “Creative Care” and be part of what develops.
 - a. In the short term, depending on who we call for our new rector, it is possible that the new Rector will not have need for the rectory which will make it available for a number of options to be rented, allowing the proceeds to support the financial needs of the church.
 - b. In the long term, we may be able to find opportunities to use the Rectory property to further God’s mission within the community. This could entail repurposing the existing building or redeveloping the property to better fit God’s plans within the community.

Respectfully submitted,
Fritz C. White, Junior Warden

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Section 6

Programs, Ministries, and Parish Events

EDUCATION

Hello St. John’s family and friends,

The church school ran well this year. There is pre-K also, the curriculum of *Weaving God's Promises* for grades 1-5 and the HS/Middle school finishing up the most successful Heifer International project! Thank you Jeanne S. for seeing it through with this talented and driven middle school/high school group!

The church school will continue with God's lessons at the developmental level of the children while the adults worship upstairs at their level. Pre-K reads the Children’s Bible with arts and crafts pertaining to the lesson. *Weaving Gods Promises* continues with grades 1-5 containing fun and thought provoking worksheets adjoining the lesson. Currently, the HS/Middle school is doing a Youth Alpha Sunday a.m. and most youth are attending confirmation classes every other Sunday p.m.

A big **Thank You** for the devoted Sunday school teachers!!! The children, greatly, benefit from your love and care for their religious education to take with them for the rest of their lives! :)

We would love to see our church school grow...so, if you know anyone who would be interested, please, send them along! We love to spread the word of God to the young people of the world.

Alison Coppola, Church School Coordinator

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Middle & High School Happenings for 2016

Heifer International Project—Passing on the Gift

It is with great joy, and with immense appreciation to our St. John’s family for the unending support and encouragement, that we announce the completion and overwhelming success of our year-long Heifer International Project. We were ecstatic to turn over \$6,265 to Heifer International representative, Rev. Michael

Shirley, on October 2nd during a coffee hour we hosted as a way of commemorating the completion of our project and a way to show our gratitude to St. John’s parishioners.

Through numerous fundraisers beginning September 2015 (Founder’s Day Ice Cream sale, Cookie Dough sale and leaf raking) and continuing in 2016 (Corn Chowder Sale on Souper Bowl Sunday, Lent Mite Boxes, Bake Sales, a Prince Pizza Restaurant night) and ending where we began with a Founder’s Day Ice Cream Sale in 2016, along with generous donations from parish members we superseded our original goal of raising \$5,000 to purchase a Heifer International Gift Ark.

We would also like to acknowledge and thank our parents for their support in hosting coffee hours to benefit the project and their willingness to lend a hand with fundraisers, offering encouragement, letting us do it our own way and lending feedback when asked, and providing us with transportation when necessary.

We set out on this journey to help others in the world by giving a gift that would provide animals and education to impoverished families around the world. We were drawn to the project because we would be giving a gift that would keep on giving for generations to come. We came away with so much more.

In return, we have learned how to combine our talents to reach a goal by drawing on our own gifts and enlisting the aid of a team member with complementary strengths. We developed our public speaking, marketing, and money management skills and deepened our knowledge of the necessity of accountability.

Thank you for believing in us!

Cameron	Destin	Eden	Eliana	Erika	Gwen
Kira	Kieron	Nick	Nicole S.	Nicole Z.	Paige
Rowan	Samantha	Jeanne Seaboyer-Adult Supervisor			

I would like to congratulate the Middle & High School class on achieving an incredible goal. Their Heifer International project was an extremely ambitious project. Their compassion has led to the donation of a wonderful gift to a number of families around the globe, a gift that will continue to help families prosper for generations to come. I would like to commend the class for their determination, commitment, and optimistic outlook; all factors that made the project such a huge success. They have grown more confident, honed their leadership skills, and proven that working together achieves great results. It was a pleasure to work with such an amazing group of teens during the past few years, and I look forward to seeing the great things they accomplish as they continue on their journey of life!

~ Jeanne Seaboyer

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COMMUNICATIONS

News items and announcements of public interest (lobster roll sale, annual fair, etc.) are forwarded to Saugus Community Television and Wicked Local for publication in the Saugus Advertiser, as well as other area newspapers. Special programs and events are communicated through our monthly newsletter, signage, and emails. Parishioners and friends of St. John’s continue to be encouraged to receive updates, newsletters, and other communication by electronic format. This helps greatly to reduce postage and paper costs. My hope is to decrease newsletter mailing significantly for 2017.

St. John’s online calendar not only confirms current parish activities, but is also maintained to properly schedule events for our partners-in-Christ, True Vine and My Father’s House. In addition to regular building users, the parish also coordinates scheduling for others requiring occasional meeting space.

The following individuals conveyed other parish information and maintained media during 2016:

Church calendar: Angela Grabowski
Newspaper, Cable, etc.: Angela, Fr. Kevin, Event Chairs
Monthly Newsletter: Church Leadership, Angela
Video Streaming: Parishioners

Email Blast: Fr. Kevin Olds
Facebook: Heidi Tucker, Fr. Kevin
Twitter, Blog, and Tumblr: Fr. Kevin, Angela
Website: Fr. Kevin, Angela

For now, I will assume Fr. Kevin’s media responsibilities. When they are reviewed later this month, any changes will be announced in the next newsletter.

Respectfully,
Angela Grabowski, Parish Secretary

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OUTREACH MINISTRIES

Christmas Dinner

On Saturday, December 10th, several St. John’s parishioners and friends, along with members of TrueVine and My Father’s House gathered for a turkey dinner in Ashworth Hall. Approximately 50 people attended. It was a meaningful and festive coming together of our Christian faiths.

Sincerest thanks to all who cooked, helped with set-up, donated turkeys and other food and desserts for the dinner, and assisted with clean-up afterward.

Respectfully submitted,
Rose Holt

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Saugus United Parish Food Pantry

During the past year, many bags and boxes of food items have been donated by members of St. John’s Church and delivered to the food pantry at Cliftondale Congregational Church. The pantry is open every Friday from 9:30-11am. If anyone is interested in learning more about the food pantry, please contact Bob Simmons.

Respectfully submitted,
Bob Simmons

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Episcopal City Mission

The *Episcopal City Mission* (ECM) works for social and economic justice in Massachusetts, with particular emphasis on the urban poor. This past year, St. John’s donated \$200 to ECM.

On June 14th there was a gathering for a night of witness, worship, and celebration at Cathedral Church of St. Paul in Boston. It was attended by Bishop Gates and delegates from various parishes, ECM staff, organizational grantees, and grant recipients. On this night we celebrated justice-based movement leadership across generations and welcomed new Executive Director, the Rev. Arrington Chambliss.

Prior to the service there was a grantee gallery – displaying the outreach programs. Following the program there was a reception. It was a very uplifting evening.

Respectfully submitted,
Bob & Bea Simmons, Delegates to ECM

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Sam Outreach Committee

The parishioners who attend the 8 o'clock Sunday service continue with their outreach to the sick and shut-ins by sending various holiday greeting cards. The feedback is very positive from recipients who look forward to hearing from their friends at St. John's.

~ The Outreach Team: Dale Coogan, Paul Felci, Peggy Gibbs,
Donna Manoogian, Chairman, Cheryl Miller, Jane Selvitella,
Bea & Bob Simmons, Marsha & Tom Soucy, and Diane Walker

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Rev. Roger E. Nelson & Dotsie Nelson Scholarship

Congratulations to Kelly Stewart, the 2016 recipient of the Roger E. Nelson Scholarship. Kelly is attending Saint Anslem College with a major in Psychology. To date since its inception in 2005, we have awarded scholarship to 14 members of St. John's Church. Please remember this important ministry when planning your donations!

~ Rose Holt

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Every Child Deserves to Smile

April 2017 will mark the sixth anniversary of the *Every Child Deserves to Smile Project* at St. John's. Through the generosity of our parishioners and in collaboration with First Congregational and New Hope churches, and support from members of My Father's House, we have continued to assist families residing in motel accommodations with the provision of meals, birthday party supplies, and monthly collections of day-to-day items, diapers, and clothing.

It is with great optimism that I report that the Every Child Deserves to Smile ministry is evolving. During the latter part of 2016, a number of families moved on to other accommodations. This was reflected in the number of meals we provided. At the onset of 2016, we provided 50 individual servings per meal, which waned to 36 servings at year's end. In total, we prepared and delivered 250 meals in 2016 compared to just over 400 in 2015. Also effected was the number of birthday party requests. We received only five requests in 2016, compared to sixteen requests received in 2015.

As always, the response to the monthly collections was remarkable. Each month we collected a highlighted item(s)—from clothing, diapers and toiletries, to food items, storage baggies and grocery gift cards— and delivered numerous boxes to the motel. In late summer, we received requests for back-to-school clothing for 24 children. With the assistance of three donors, all 24 children received at least one new outfit or clothing item. In September, we also received a request for sneakers from the Vineyard church, who had stepped in to assist a refugee family of seven children, former guests at the motel. The response to the request for sneakers was met with a phenomenal amount of \$273, which not only provided the seven pair of sneakers, but left a surplus of \$124 for the Vineyard to purchase other needed items for the children.

As in past years, we supported the Back-to-School supplies collection for Saugus school children in need spearheaded by First Congregational Church, as well as the Saugus Fire Department's annual Christmas Drive. Both collections were met with a tremendous response—two boxes of school supplies were sent to the Superintendent of Schools and 17 cinema gift packs were purchased and delivered to SFD Ret. Capt. Bill O'Malley for gift giving to Saugus teens in need.

Thank you to all who continue to be the light of hope for homeless children and their families in the Saugus community by suppling this ministry with your enthusiasm, elbow grease, donations, compassion, and prayers.

Respectfully submitted,
Jeanne Seaboyer

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PARISH FELLOWSHIP

Country Fair & Roast Beef Dinner, and Plant Sale

Our annual country fair was held on October 21st and 22nd, 2016. Thank you to our parishioners and friends for donating their time, talent, and generous monetary contributions to make this year's country fair and roast beef dinner so very successful. We had nearly 100 people help from setting up to clean up!

The roast beef dinner was held on November 5th in Ashworth Hall and the Hurl Room/Luke's Chapel with close to 120 attendees. Thank you to our chefs, Fritz White and Family, and all the children and adults who contributed in a myriad of ways. Our combined profit for the fair, yard sale, and roast beef dinner was \$9,074!

Our first plant sale was quite successful: 450 plants were sold for a profit of \$985! Co-captains T.J. Martin, Jeanne Seaboyer, and Donna Manoogian helped coordinate this fundraiser with many other parishioners.

Respectfully submitted,
Donna Manoogian, Chairman

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Lobster Roll Sales

We are happy to report that we had three lobster roll sales this year. Thank you for the support of the members of St. John's and the work they did to get orders. We appreciated all our wonderful volunteers who helped with setup on Thursday nights, and on Fridays for filling the rolls and waiting on customers.

We are grateful to those who helped with the deliveries. Of course, we can't forget our wonderful brownie makers. You all have done a wonderful job. Due to the lack of orders in September, profit was down.

Special thanks to Jeannine Cutter, Elizabeth Littlehale, Nancy White, Chris and Carl Senftleben, Janet and Bill Pothier, and our recently departed friend and fellow parishioner, Linda Powers. We are also thankful for our "young" helpers, Nicole Stewart, and Gwen and Paige Littlehale. And our thanks Steve White and Bill Bidmead, the extra things they do to help are greatly appreciated.

PROFIT ON SALES

March 4	433	Rolls Sold	Profit \$	1,245.72
May 6	346	Rolls Sold	Profit \$	1,278.95
Sept. 23	221	Rolls Sold	Profit \$	704.29
	1,000.00	Total Sold	Total Profit \$	3,228.96

The profit lost was due to the increase cost of lobster meat and lower sales.

St. John's is always looking for an increase in orders and new volunteers. We will deliver 5 or more orders. If you would like to help, please call us at 617-816-2975.

We are sorry to have lost one of our faithful workers, Linda Powers. She will be missed.

Lobster Roll Sale dates for 2017: March 3rd and May 5th ~ No September lobster roll sale is planned.

With God's help we will have a good year. Again, many thanks for your continued support.

Respectfully submitted,
Sandy and Bill St. Clair

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WORSHIP MINISTRY

Altar Guild

The Altar Guild prepares regular Sunday morning Eucharistic services, baptisms, weddings, funerals and memorial services. Used linens are carefully washed and ironed. The hangings are changed according to the church seasons and we thank Steve White for his help in doing this.

By preparing the rolling altar once a month, the Sunday school children are able to observe how Father Kevin prepares the Eucharist.

In April several of us attended the Diocesan Altar Guild of Massachusetts Annual Meeting which was held at St. Peter's Episcopal Church in Weston. We meet at a different church every year. The meeting consists of Holy Eucharist, a luncheon, a speaker and a short business meeting. The speaker last year was our Bishop, The Rt. Rev. Alan Gates.

In December, Father Kevin treated us to our last Christmas luncheon together which we always looked forward to. We will miss our annual get together.

New members are always welcome and needed. Currently our members are Julia Aston, Jeannine Cutter, Doris Kelly, Dibby LeBlanc, Chris Senfleben, Sandy St. Clair, Sandy Sweny, and Nancy White.

Respectfully submitted,
Doris Kelly, Directress

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Flower Memorials

All flower memorial letters have been sent out monthly, and I thank all those who have donated memorials and paid so promptly. It makes my job a lot easier.

A memorial can be made for \$20.00 per Sunday or for \$250 you can establish an Endowment Fund which will provide the flowers on a particular Sunday on a yearly basis for the future.

I want to thank Angela, our Church Secretary, for her assistance when needed. If you want to make any changes to your memorial or set up a new one, please do not hesitate to contact me at 617-816-2975 or St. John's at 781-233-1242.

The following Sundays have no memorials for 2016:

- January 15 and 29
- May 7, 14 (Mother's Day)
- July 9, 16, 23, & 30
- September 3
- October 29

It has been my pleasure to again serve St. John's Episcopal Church.
God bless everyone.

Respectfully submitted,
Sandy St. Clair, Flower Memorial Chairman

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Candle Memorials

A memorial can be made for \$15.00 per Sunday or for \$250 you can establish an Endowment Fund which will provide the Candle Memorial on a particular Sunday on a yearly basis for the future.

SPECIAL CANDLES

PASCHAL CANDLE - Used from Easter Sunday through the Day of Pentecost. It is also lighted at baptisms and funerals. This candle is usually ordered every other year and the cost is split, including shipping charges.

ADVENT WREATH - Candles are lighted from the First Sunday in Advent through the First Sunday after the Epiphany.

If you want to make any changes on your memorial or if you want to set up a new one, don't hesitate to contact me at 617-816-2975 or St. John's at 781-233-1242.

It has been my pleasure to again serve St. John's Episcopal Church.
God Bless you all.

Respectfully submitted,
Sandy St. Clair, Candle Memorial Chairman

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Music Program

St. John's Episcopal Saugus Annual Report 2016 Music Program The music program at St. John's has continued its efforts in bringing thoughtful music selections to the worship service.

The adult choir offers Choral Anthems of various styles and genres of worship music from classical, folk, contemporary and even blues backgrounds on a weekly basis.

During the Lenten season, while focusing on the "senses," we had a "Sound Sunday." This entailed using sound at various points in the service when music may or may not have been commonly used. Ambient sounds of birds and nature were used prior to the prelude. Entrance and Recessional hymns were replaced by Handbells. Communion music was replaced with a Tibetan Singing Prayer Bowl.

For the Easter Service we welcomed a trumpet player from Melrose High School to provide Descants above traditional Easter hymns, as well as Prelude and Postlude music.

It is with a heavy heart that the choir says farewell to Mrs. Linda Powers who passed away days before Christmas. She has joined the ranks of choirs of angels in Heaven with her beloved Roger.

Respectfully,
Stephen Sikorski

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Section 7

FINANCIAL REPORTS

Stewardship

To date, 62 pledges, totaling \$75,000 have been received for the ‘Living Generously’ campaign for 2017. As in 2015, last fall parishioners received a letter, an accompanying a pledge card, and a return envelope for their convenience.

There are several congregants who give regularly who do not officially pledge. It is heartening to see a number of parishioners increase their giving. That said, pledging has been impacted by the passing of church members.

Generosity with in-kind gifts continues in a meaningful way, as evidenced by the Saugus Food Pantry report, contributions to the yard sale and fair, a fall coat drive, ECDS donations, and other tangible support. As always, it is crucial to mention the invaluable efforts of St. John’s volunteers, for without them, little would be possible.

Respectfully submitted,
Fr. Kevin Olds, Paul Felci, and Angela Grabowski

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Memorial Fund

The St. John’s Memorial Fund was established in order to accept contributions given in memory of deceased parishioner family and friends.

Many of the contributions received are earmarked by the donor for specific purposes, such as The Rev. Roger E. Nelson Scholarship Fund and the Memorial Garden. Other gifts are used for church programs such as music flowers, and maintenance repairs of the church. In recent years, some Memorial Fund donations were directed to help fund the purchase of a new organ, an upgraded heating system, and most recently, replacement windows.

From January 2016 through December 2016, a total of nine memorial contributions were received at St. John’s Church. Acknowledgement cards were sent to each donor as well as to the families of the deceased.

Our sincere thanks to all of those persons who have contributed many generous gifts of their family members and their friends.

Respectfully submitted,
Sandra Sweny

Profit & Loss YTD Comparison

		January Through December 2016 v 2015			
		<u>Jan-Dec 16</u>	<u>Jan -Dec 15</u>	<u>\$ Change</u>	% Change
Ordinary Income & Expenses					
Income	Notes:				
Christmas		986.00	1,536.00	(550.00)	-35.8%
Easter		802.00	1,230.00	(428.00)	-34.8%
Fair & Fair Efforts		9,079.03	9,588.31	(509.28)	-5.3%
Fund Raising		4,188.24	4,680.42	(492.18)	-10.5%
Interest /Dividends		18,812.07	23,422.71	(4,610.64)	-19.7%
Lent		528.00	483.00	45.00	9.3%
Other Income for General Use	1	1,635.51	1,025.90	609.61	59.4%
Other Restricted Income	2	900.00	-	900.00	100.0%
Plate/Loose		1,632.00	1,862.00	(230.00)	-12.4%
Pledge		83,390.00	87,302.00	(3,912.00)	-4.5%
Thanksgiving		197.50	166.00	31.50	19.0%
Total Income		<u>122,150.35</u>	<u>131,296.34</u>	<u>(9,145.99)</u>	<u>-7.0%</u>
-					
Gross Profit		122,150.35	131,296.34	<u>(9,145.99)</u>	-7.0%
-					
Expense					
Diocesan Expense		9,168.00	9,866.00	(698.00)	-7.1%
Operating Expenses		19,400.41	24,520.04	(5,119.63)	-20.9%
Salary & Benefits		140,420.69	140,999.78	(579.09)	-0.4%
Vestry Sub Committees		4,919.31	7,485.49	(2,566.18)	-34.3%
Total Expenses		<u>173,908.41</u>	<u>182,871.31</u>	<u>(8,962.90)</u>	-4.9%
-					
Net Ordinary Income		(51,758.06)	(51,574.97)	(183.09)	0.4%
Other Income/Expense					
Other Income	3	-	43,077.00	(43,077.00)	-100.0%
Total Other Income		-	43,077.00	(43,077.00)	-100.0%
-					
Net Other Income		-	43,077.00	(43,077.00)	-100.0%
-					
Net Income		<u>(51,758.06)</u>	<u>(8,497.97)</u>	<u>(43,260.09)</u>	<u>509.1%</u>
Notes:					
(1) - Other Income for General Use (2016) consists of a gain from sales of Invested Securities of \$530, \$980 from a fund raising campaign run by a parish member, and \$136 from other sources. In 2015, this income was from a gain from sales of invested securities (\$995) and the use of an Internet web site (Goodshop)					
(2) Other Restricted Income represents special needs (autism) grants from the diocese and a parish member.					
(3) Other Income (2015) consists of Funds received from the Diocese as our share of the proceeds from sales of St Luke's Malden MA Property. We received a total of \$261,154 from the Diocese from the St Lule's Property sales (\$75,000 in 2011, \$50,000 in years 2012 and 2013, and \$43,077 each in 2014 and 2015).					

Profit & Loss Budget vs. Actual

January Through December 2016				
	<u>Jan-Dec 16</u>	<u>Budget</u>	<u>\$ Over</u> <u>Budget</u>	% of Budget
Ordinary Income & Expenses				
Income				
Christmas	986.00	2,000.00	(1,014.00)	-50.7%
Easter	802.00	1,200.00	(398.00)	-33.2%
Fair & Fair Efforts	9,079.03	8,500.00	579.03	6.8%
Fund Raising	4,188.24	4,000.00	188.24	4.7%
Interest /Dividends	18,812.07	9,560.00	9,252.07	96.8%
Lent	528.00	700.00	(172.00)	-24.6%
Other Income for General Use	1,635.51	500.00	1,135.51	227.1%
Other Restricted Income	900.00	-	900.00	#DIV/0!
Plate/Loose	1,632.00	1,500.00	132.00	8.8%
Pledge	83,390.00	82,000.00	1,390.00	1.7%
Thanksgiving	197.50	300.00	(102.50)	-34.2%
Total Income	<u>122,150.35</u>	<u>110,260.00</u>	<u>11,890.35</u>	<u>10.8%</u>
Gross Profit	122,150.35	110,260.00	11,890.35	10.8%
Expense				
Diocesan Expense	9,168.00	9,159.00	9.00	0.1%
Operating Expenses	19,400.41	26,890.00	(7,489.59)	-27.9%
Salary & Benefits	140,420.69	143,743.00	(3,322.31)	-2.3%
Vestry Sub Committees	4,919.31	9,700.00	(4,780.69)	-49.3%
Total Expenses	<u>173,908.41</u>	<u>189,492.00</u>	<u>(15,583.59)</u>	<u>-8.2%</u>
Net Ordinary Income	(51,758.06)	(79,232.00)	27,473.94	-34.7%
Other Income/Expense				
Other Income	-	-	-	
Total Other Income	-	-	-	
Net Other Income	-	-	-	
Net Income	<u>(51,758.06)</u>	<u>(79,232.00)</u>	<u>27,473.94</u>	<u>-34.7%</u>

Comparative Balance Sheets

	As of December 31, 2016 and 2015			
	<u>Dec. 31, 2016</u>	<u>Dec. 31, 2015</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
Ckecking- Eastern Bk. #3038661	602.28	10,650.70	(10,048.42)	-94.3%
Eastern FBC 6007302113 DC Card	426.62	174.18	252.44	144.9%
Eastern RN Sch. Savings 5067	-	10,026.44	(10,026.44)	-100.0%
Eastern Savings A/C ... 8615	<u>12,427.76</u>	<u>54,393.08</u>	<u>(41,965.32)</u>	<u>-77.2%</u>
Total Checking/Savings	<u>13,456.66</u>	<u>75,244.40</u>	<u>(61,787.74)</u>	<u>-82.1%</u>
Other Current Assets				
CD's	180,842.11	179,010.87	1,831.24	1.0%
Fidelity Accounts	331,051.34	315,972.62	15,078.72	4.8%
Other Receivables	925.00	-	925.00	100.0%
Other Stocks	3,710.09	3,710.09	-	0.0%
Prepaid Expenses	<u>-</u>	<u>590.68</u>	<u>(590.68)</u>	<u>-100.0%</u>
Total Other Current Assets	<u>516,528.54</u>	<u>499,284.26</u>	<u>17,244.28</u>	<u>3.5%</u>
Total Current Assets	<u>529,985.20</u>	<u>574,528.66</u>	<u>(44,543.46)</u>	<u>-7.8%</u>
TOTAL ASSETS	<u>529,985.20</u>	<u>574,528.66</u>	<u>(44,543.46)</u>	<u>-7.8%</u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
Security Deposit (Rent)	<u>470.00</u>	<u>750.00</u>	<u>(280.00)</u>	<u>-37.3%</u>
Total Other Current Liabilities	<u>470.00</u>	<u>750.00</u>	<u>(280.00)</u>	<u>-37.3%</u>
TOTAL LIABILITIES	<u>470.00</u>	<u>750.00</u>	<u>(280.00)</u>	<u>-37.3%</u>
EQUITY				
Market Value Adjustments	42,998.31	35,279.57	7,718.74	21.9%
Opening Balance -Equity	15,341.34	15,341.34	-	0.0%
Restricted Funds	111,764.40	112,778.54	(1,014.14)	-0.9%
Retained Earnings	(142,993.25)	(134,495.28)	(8,497.97)	6.3%
Unrestricted Funds	554,162.46	553,372.46	790.00	0.1%
Net Income	<u>(51,758.06)</u>	<u>(8,497.97)</u>	<u>(43,260.09)</u>	<u>509.1%</u>
Total Equity	<u>529,515.20</u>	<u>573,778.66</u>	<u>(44,263.46)</u>	<u>-7.7%</u>
TOTAL LIABILITIES & EQUITY	<u>529,985.20</u>	<u>574,528.66</u>	<u>(44,543.46)</u>	<u>-7.8%</u>

Profit & Loss Budget Overview (and Proposed Budget)

	January Through December 2017v 2016			
	<u>Jan-Dec 17</u>	<u>Jan -Dec 16</u>	<u>\$ Change</u>	% Change
Ordinary Income & Expenses				
Income				
Christmas	1,600.00	2,000.00	(400.00)	-20.0%
Easter	900.00	1,200.00	(300.00)	-25.0%
Fair & Fair Efforts	8,500.00	8,500.00	-	0.0%
Fund Raising	4,000.00	4,000.00	-	0.0%
Interest /Dividends	11,800.00	9,560.00	2,240.00	23.4%
Lent	600.00	700.00	(100.00)	-14.3%
Other Income for General Use	800.00	500.00	300.00	60.0%
Plate/Loose	1,500.00	1,500.00	-	0.0%
Pledge	76,000.00	82,000.00	(6,000.00)	-7.3%
Thanksgiving	<u>300.00</u>	<u>300.00</u>	<u>-</u>	<u>0.0%</u>
Total Income	<u>106,000.00</u>	<u>110,260.00</u>	<u>(4,260.00)</u>	<u>-3.9%</u>
Gross Profit	106,000.00	110,260.00	(4,260.00)	-3.9%
Expense				
Diocesan Expense	9,159.00	9,159.00	-	0.0%
Operating Expenses	23,840.00	26,890.00	(3,050.00)	-11.3%
Salary & Benefits	109,392.00	143,741.00	(34,349.00)	-23.9%
Vestry Sub Committees	<u>16,144.00</u>	<u>9,700.00</u>	<u>6,444.00</u>	<u>66.4%</u>
Total Expenses	<u>158,535.00</u>	<u>189,490.00</u>	<u>(30,955.00)</u>	<u>-16.3%</u>
Net Ordinary Income	(52,535.00)	(79,230.00)	26,695.00	-33.7%
Other Income/Expense				
Other Income	<u>-</u>	<u>-</u>		
Total Other Income		-		
Net Other Income	<u>-</u>	<u>-</u>		
Net Income	<u>(52,535.00)</u>	<u>(79,230.00)</u>	<u>26,695.00</u>	<u>-33.7%</u>