

Annual Report 2022



St. John's Episcopal Church

8 Prospect Street, Saugus, MA 01906

Phone: 781-233-1242

Email: StJohnsSaugus@gmail.com

Website: StJohnsSaugus.org

Annual Meeting
Sunday, February 12th, 2022
11:30am

ANNUAL MEETING AGENDA

Opening Prayer	The Rev. John Beach
Call to Order and Opening Remarks	The Rev. John Beach
Declaration of a Quorum	
Re-approval of the By-Laws of the Parish	
Acceptance of Minutes from 2021 Annual Meeting	
Acknowledgements	
Introduction of 2022 Vestry Members and Officers	
Intro. of Nominations for Delegates to 2023 Diocesan Convention	
Election of Officers, Vestry, and Delegates to Diocesan Convention	<i>(see form insert)</i>
Priest-in-Charge Report	The Rev. John Beach
Senior Warden Report	Brenda Caggiano
Junior Warden Report	Daniel Casey
Treasurer Report	Phil Littlehale
Presentation of 2023 Operating Budget	
Adoption of the 2023 Operating Budget	
Overview of Other Reports	The Rev. John Beach
Response to Other Printed Reports	
Commissioning of 2023 Vestry and Officers	
Other Business	
Closing Prayer and Adjournment	The Rev. John Beach

CONTENTS OF 2022 ANNUAL REPORT

Section 1 2022 Vestry, Officers, and Staff	Page 4
Baptisms, Confirmations, Burials, and Marriages	
Section 2 2022 Annual Meeting Minutes	Pages 5-7
Section 3 Priest-in-Charge Report	Pages 8-9
Section 4 Senior Warden Report	Page 10
Section 5 Junior Warden Report	Page 11
Section 6 Education, Communications, Ministries, and Parish Fellowship/Events	
EDUCATION.....	Page 12
Church School and Youth Group - Debbie Cox	
COMMUNICATIONS.....	Pages 12-14
Church Communications - Angela Grabowski	
Streaming (and Zoom data) - T.J. Martin	
OUTREACH MINISTRIES.....	Pages 15-16
Saugus United Parish Food Pantry - Angela Grabowski	
Rev. Roger E. Nelson & Dotsie Nelson Scholarship - Rose Holt	
Every Child Deserves a Smile & Community Outreach - Jeanne Seaboyer	
PARISH FELLOWSHIP	Pages 16-18
Parish Events:	
Country Fair & Roast Beef Dinner - Donna Manoogian	
Lobster Roll Sale - T.J. Martin	
Plant Sales - Jeanne Seaboyer	
Founder's Day Ice Cream Social - Jeanne Seaboyer	
WORSHIP MINISTRY	Pages 19-21
Altar Guild - Julia Aston	
Flower Memorials - Sandy St. Clair	
Candle Memorials - Sandy St. Clair	
Music Program - Stephen Sikorski	
Section 7 Financial Reports	Pages 21-26
Stewardship Report - Julia Aston	
Memorial Fund Gifts - Angela Grabowski	
2021 Financial Reports:	
▯ Profit & Loss YTD Comparison	Page 23
▯ Profit & Loss Budget vs. Actual	Page 24
▯ Balance Sheet	Page 25
▯ 2023 Proposed Operating Budget	Page 26

Section 1

The Officers, Vestry, and Staff of St. John’s Episcopal Church, 2022

Clergy & Officers:

The Rev. John Beach, Priest-in-Charge
Brenda Caggiano, Senior Warden
Daniel Casey, Junior Warden
Phil Littlehale, Treasurer
Paul Felci, Assistant Treasurer
Kristina Palazzo, Clerk of the Vestry

Vestry:

Rose Holt (2022)
Duana ‘Dee’ LeMay (2024)
Donna Manoogian (2024)
Kenneth Webber (2023)

Staff:

Stephen Belyea, Verger
Stephen Sikorski, Music Director
Kristina Palazzo, Sexton (2023)
Angela Grabowski, Parish Administrator

~ ~ ~ ~ ~

Baptism(s)

Duana LeMay
Mason Robert Sterling
Ryan Francis Luti
Jack Charles Mathieson

Confirmations, Receptions, and Renewals

N/A

Burial(s)

Marilyn F. Murphy
Herbert A. Stevenson
Lerlean Sargent
David Tower
William H. Cox, Jr.

Marriage(s)

N/A

~ ~ ~ ~ ~

Section 2

Annual Meeting Minutes ~ February

St. John's Episcopal Church
Annual Meeting Minutes
February 6, 2022

Rev. John Beach called the meeting to order and opened the meeting with a prayer at approximately 11:25.

Declaration of a Quorum: A quorum was declared by Rev. John Beach. This was a hybrid meeting with those at the parish and via Zoom.

Attendance at parish:

Janet Pothier, John Beach, Phil Littlehale, Sandy Mears, Ray Mears, Bill Bidmead, Dee LeMay, Steve White, Nancy White, Fritz White, Julia Aston, Sandy St. Clair, Bill St. Clair, T.J. Martin

Attendance was also taken for the Zoom attendees.

Denise Beneteau, Brenda Caggiano, Bill Pothier, Donna Manoogian, Debbie Cox, Jane Selvitella, Rose Holt, Paul Felci, Jeannine Cutter, Kristina Palazzo, Joanne Crowe, Janis Merritt, Jeanne Seaboyer, Steve Belyea, Peggy Gibbs

Re-approval of the By-Laws of the Parish: Steve White presented the list where Rev. John and Dee Lemay signed.

Minutes from the 2021 Annual Meeting:

The minutes for the 2021 Annual Meeting were reviewed by the parish members present.

Julia Aston made a motion to accept the minutes, and the motion was seconded by Bill St. Clair. The minutes were accepted as written.

Acknowledgements:

Rev. John thanked those that were rolling off of their positions – Bill St. Clair, Samantha Martin and Rose Holt and Sandy St. Clair and welcomed those that were rolling in.

Nomination of 2022 Vestry Officers:

Brenda Caggiano – Senior Warden Dan Casey – Junior Warden
Philip Littlehale – Treasurer Kristina Palazzo – Clerk Paul Felci – Assistant Treasurer

Nomination of 2022 Vestry Members:

James Brown – 2025 Sandy Mears – 2025 Kenneth Webber – 2023
Donna Manoogian – 2024 Duana ‘Dee’ LeMay – 2024

Nomination of Delegates to the Episcopal City Mission 2021: Rose Holt

Nominations of Delegates to the Diocesan Convention 2021: Steve White and Kristina Palazzo

Nominations for Representatives to the North Shore Deanery 2021: Rose Holt

A motion was made Sandy St. Clair 2022 Vestry Officers, Vestry, delegates to the Diocesan Convention, delegates to the North Shore Deanery, and delegates to the Episcopal City Mission. The motion was seconded by T.J. Martin and the parish voted to elect all nominees.

Priest-in-Charge Report: (refer to Section 3 of the Annual Report)

He also thanked numerous people and committees for the endless efforts.

Senior Warden’s Report: (refer to Section 4 of the Annual Report for more detail)

Bill St. Clair thanked all for their accomplishments and what we continue to accomplish considering our limitations.

Junior Warden’s Report: (refer to Section 5 of the Annual Report for more detail)

Rev. John presented the Jr. Wardens 2021 report (in Dan’s absence) with many thanks to parish members for their continued support.

Other Reports: (refer to Section 6 of the Annual Report for details)

Programs, Ministries and Parish Events:

Jeanne Seaboyer updated the parish with ECDS (Every Child Deserves a Smile) and the Route 99 is blossoming thanks to donations. Diapers are a constant need. Also, the Back-to-school 2021 collection was split between the Saugus Middle School, where they will be used for an after-school program St. John’s Episcopal Church designed for struggling children and the children housed in the motel supported by our Every Child Deserves to Smile ministry.

Julia Aston thanked the new members of the 2021 Altar Guild Sandy Mears and Dee LeMay and always looking for new members!

Financial Reports:

Treasury Report – 2021

Phil Littlehale presented the treasury report.

- Income up 12%
- Investments up (see footnote on page 23 of the annual report)
- Rental is back up
- Balance sheet is strong
- Reviewed the 2021 budget to the proposed 2022 budget

Fiscal 2022 Budget – Phil continued with review of the budget

- Expect 46k deficit (worst case scenario).
- Realistic view – prior year’s dividends and investments have been in our favor but can’t always bank on that.

T.J. Martin made a motion to accept the 2022 Budget. Steve White seconded the motion and the motion was passed to accept the budget.

Pledges:

- Rev. John made a request to the parish to rethink and increase their pledges.
- Julia Aston and Phil Littlehale also asked the parish to sign up for ACH – makes life easier for everyone and can be stopped if needed by a phone call to the office (and Paul Felci).

Other:

Rev. John performed Commissioning and blessing of the 2022 Vestry and Officers.

There was also a blessing for those that passed away in 2021.

Rev. John ended the meeting with a closing prayer.

Meeting adjourned at 11:59 am.

Respectfully submitted,
Brenda Caggiano, Clerk

~ ~ ~ ~ ~

Section 3

Annual Report of the Priest-in-Charge

by The Rev. John Beach

Dear Friends,

I am grateful for the kindness, courage, and prayerful support demonstrated by the community at St. John's as we slowly emerge from this wretched pandemic. Over the course of 2022 we have been able to remove our masks and I am delighted to see what truly lovely people you are.

We have been able to continue working in the St. John's community garden. The summer's drought resulted in a smaller harvest last year, but through the work of many volunteers we were able to bring fresh produce to the Saugus Food Bank. I am grateful for the generosity of Al Huberman of Huberman's Greenhouses, who contributed hundreds of seedlings. Bishop Alan Gates presided over the blessing of the ground in early May and was impressed with the fruits of this community effort. I am particularly grateful for Laura Eisener and Dee LeMay for their counsel and assistance in planting.

We have been able to return to some of our traditional outreach projects which had been curtailed by Covid. I am grateful for the hard work and cheerful optimism of T.J. Martin, and the entire White Family and Sharwood Family (as well as countless others) who have made the production of lobster rolls and roast beef dinners a source of joy. We are also blessed with the gentle and persistent hands of Donna Manoogian, who inspired dozens of people to put on our first post-Covid church fair. Our coffee hour has resumed and thanks to the oversight of Jeannine Cutter and Elizabeth Littlehale, we regularly have refreshments, which makes our fellowship sweet.

Covid has left many lasting marks on our common life. There are even some good effects. We have become well versed in broadcasting our worship to those who were not able join us in person. I am particularly grateful to T.J. Martin, Fritz White, and Dan Casey for their creative suggestions for how we can become more accessible. I am thankful as well for our talented music director, Stephen Sikorski who has contributed both his musical and technical expertise to insuring that even in a pandemic, we can make a joyful sound unto the Lord! We are blessed as well by our faithful choir and liturgical ministers who make our worship a joy.

We have continued weekly Bible Study each Tuesday which has been both virtual and in person. Technology makes it possible to include those housebound by weather or infirmity. It has also allowed us to include far flung participants. We have also organized several book study groups through the Saugus Public Library which have been intended to invite townspeople who may not belong to churches to consider the values which inform their thoughts and actions. Most recently, we have had a very animated discussion of the book "The Violence Project; How to Stop the Mass Shooting Epidemic" by Jillian Pedersen and James Densley.

We give thanks also for the work of Julia Aston who shepherds our altar guild. Those who prepare the church for worship do so with great love and care.

Though the pandemic has had a profound economic impact on members of the community, our pledges for 2022 exceeded expectations. I am grateful to Julia Aston, Kristina Palazzo, and Dibby LeBlanc for their faithful work on this year's stewardship campaign.

Though St. John's had not been able to host weekly Sunday School, we are grateful that Debbie Cox is now teaching two children, providing them with educational materials which invites them to consider scripture in a new light. We also have been able to resume our Christmas pageant.

Jeanne Seaboyer has continued to invite us to share in the ministry of Every Child Deserves a Smile, Bread of Life, and the offering of Christmas gifts through the Saugus Fire Department. This has provided an opportunity to for us to restore security and dignity to those who are made most vulnerable through these difficult days.

There are many people for whom I am grateful. For Phil Littlehale, our treasurer, and for Paul Felci and James Duracin who have done much of the administrative work in insuring we are good stewards of our financial resources. For Jeannine Cutter, Kristina Palazzo, Laura Geary, Julia Aston, and Rose Holt, who have assisted in the counting.

We are blessed with a group of dedicated volunteers who quietly do a great job in looking after our physical plant. The Whites remove our snow, Bill Bidmead removes the grass, there are many folks who patiently clean up the messes that some of us leave behind. I am grateful that Kristina Palazzo has agreed to take up the role of Sexton and will be giving direction to our cleaning service to ensure that our physical plant is in good repair.

I am grateful for our wardens Dan Casey and Brenda Caggiano who have met with me weekly to ensure that we are a welcoming and encouraging place. I am very grateful that Kristina Palazzo has served faithfully as our vestry secretary.

I wanted to extend a personal thanks to our parish administrator, Angela Grabowski, who remembers many things I forget and makes me appear for more organized than I really am. She confronts the forces of disorder with competence, patience, kindness, and grace. We are a better community for her ministry among us.

I would also like to thank my wonderful wife, Denise Bénéteau. She has been a constant presence of love, counsel, and support. I am more grateful than I can express.

This summer I am looking forward to a leave of absence during which time I will taking a bicycle pilgrimage across the country to pray for this nation. I have been planning this for several years and will be keeping a regular blog post of my observations. We welcome The Rev. Dr. Paul Dalzell and his wife Lynn Ellis from Alexandra, Australia who will be ministering here in my absence. I will be leaving on May 5th and will be writing to you later with more details.

~ ~ ~ ~ ~

Section 4

Senior Warden Report

As my first year as Senior Warden comes to an end, what once felt like an overwhelming task has evolved into an exciting, educational and challenging role. I learned we have a wealth of many knowledgeable experts that are always willing to share and guide.

The big challenge this year is navigating our way through the discernment process for Rev. John, our Priest-in-Charge. As we are in the third year, we will decide as a parish, in collaboration with Rev. John if God is calling us to travel together in faith, with the eventual goal of Rev. John becoming our Rector. The Discernment Committee was commissioned in December 2022. It will work closely with our Diocesan Consultant Lynn Smith. Lynn will lead us through the process with prayerful discussions and goal setting so the best decision is made for St. John's.

Your input is valuable during this process. If you have any questions, please ask any member of the Discernment Committee or the Vestry. If we can't answer you, we will find someone that is able to.

We have continued with many of our traditional events such as the lobster roll sales, plant sale, yard sale, fall fair and the infamous roast beef dinner. We also continue to contribute to the community with Every Child Deserves to Smile, helping the food pantry, and gifts for Operation Christmas Child. Founders Day, with donations going to the ALS foundation, was a great success. Our booth on Central Street, along with free ice cream sundaes being served in Ashworth Hall, was a great team effort that supported a worthy cause all while allowing some good family fun.

With the help of a wonderful Vestry team, it has been another productive year for St. John's. We have completed the installation of the beautiful front doors, new carpet extending from the front door to the altar, and Steeple repair to stop the water leaks from causing further costly damage to St. John's.

Going forward, we will be upgrading our hardware and software. We will migrate from QuickBooks Desktop to online Quick books to enhance and simplify our finance teams' reporting. Our hardware will also be upgraded to improve the ease of Zoom meetings and internet connections. In addition to this, our kitchen will receive some attention with installation of new sinks, an industrial dishwasher, and a grease trap that will comply with Massachusetts inspectional services code. As in the past, we look for creative ways to use our space.

There is always a lot on the 'to do' list for the coming year. With our wonderful Vestry team and amazing parishioners, our journey toward a fruitful and strong future is certain.

I look forward to another year.

Respectfully submitted,
Brenda Caggiano

~ ~ ~ ~ ~

Section 5

Junior Warden Report

Building and Grounds

In 2022, it was an interesting year. As we come out of COVID restrictions and to a semblance of normalcy, we are faced with the continuing challenges of maintaining our church and grounds.

Some of the noteworthy projects are: not in any order of priority:

- The repair and platform floor replacement under the altar.
- Updating of the internet connections throughout the church.
- The new carpet from the front door to the altar.
- Wall repairs in and around the altar area.
- Lighted exit signs throughout the church and building.
- Steeple repair, water leaks in steeple.
- Installation of new front doors.

There are many ongoing minor projects to specifically mention.

I would like to thank and acknowledge Fritz and Steve White for their tireless and continuing effort in the many projects that many times go unnoticed. And thanks to Donna Manoogian, for her diligence in arranging completion of the new rug installation in the church. Also, deeply grateful to Ken Webber, Fritz White, and Steve White, for installing new front doors of the church. The doors are magnificent.

Some projects that are in the planning stage are:

- Kitchen remodel of stainless steel sinks and tables and an industrial dishwasher and grease interceptor mandated by the State of Massachusetts.
- The migration from QuickBooks Desktop to QuickBooks online service.
- The upgrading of an Internet switch increased and improved internet service.
- Repair to front steps at the entrance of the church.
- And other projects as they make themselves known.

If I have missed anyone who has contributed to the upkeep of the church, I apologize. In closing, I would be remiss if I did not state: the upkeep of the building and grounds would be a burden if we had to pay businesses for what we accomplish through the donation for time and expertise from within the congregation.

Respectfully Submitted,
Daniel Casey, Junior Warden

~ ~ ~ ~ ~

Section 6

Education, Communications, and Parish Events

Church School & Youth Group

Our Sunday school has two active members in (one each in kindergarten and 6th grade). From January thru May, we studied different Bible stories and the Easter season. Studies include the story of Creation, Adam & Eve, the birth of Jesus, and currently Noah’s Ark. The older student has started the Episcopal Children Curriculum - Covenant Times, which consists of a weekly lesson and educational puzzles.

Submitted by Debbie Cox

~ ~ ~ ~ ~

Communications

St. John’s maintains efforts to be visible in the greater Saugus community. Social media (FB & Twitter), Zoom, and other established means of communication (mail, email, etc.), continue to be utilized.

Worship bulletins and our monthly parish newsletter are posted to St. John’s website; both are mailed for the convenience of online worshippers who prefer paper copies and/or may not have printing capabilities.

I offer sincere thanks to Rev. Beach for his continued insight and patience, as well as to the Wardens, Officers, and Vestry, for their understanding and conscientiousness in church leadership.

My appreciation especially to Paul Felci, Steve White, Jeanne Seaboyer, Julia Aston, Kristina Palazzo, T.J. Martin, and Donna Manoogian for their invaluable support with daily parish business, managing Zoom worship streaming, annual stewardship, and various fundraisers throughout the year.

Finally, thank you to all who contributed to the annual report; communicating this information to parishioners is essential, and their efforts are greatly appreciated.

Respectfully submitted,
Angela Grabowski

~ ~ ~ ~ ~

Communications - Streaming

We continue to use Zoom as the platform to stream our services. The services are recorded and then posted to our YouTube channel and linked to the church's website. The following table provides data on viewership of our services, both live via Zoom and the subsequent recordings on YouTube.

In the coming year we are planning on applying for a technology grant from the Diocese that will help us upgrade our cameras and internal network. The upgrades we make will enable us to have more automatic control over our cameras, improve camera sightlines, and make the streaming operation easier for the operator.

We do need more volunteers to help with the steaming operation. It would be ideal to have 2-3 volunteers so we could create a roster for streaming, so please reach out to me if you are interested.

Respectfully submitted,
T.J. Martin

(see page 14 for attendance data)

	Viewed Service Live via Zoom	Viewed recording on St. John's website/YouTube	Total Viewings	
1/2/2022	13	2	15	
1/9/2022	20	1	21	
1/16/2022	26	4	30	
1/23/2022	13	4	17	
1/30/2022	22	3	25	
2/6/2022	19	1	20	
2/13/2022	15	4	19	
2/20/2022	7	2	9	
2/27/2022	9	4	13	
3/2/2022	3	2	5	Ash Wednesday
3/6/2022	12	1	13	
3/13/2022	9	5	14	
3/20/2022	9	4	13	
3/27/2022	4	3	7	
4/3/2022	9	4	13	
4/10/2022	7	0	7	Palm Sunday
4/14/2022	6	4	10	Maundy Thursday
4/16/2022	5	4	9	Good Friday
4/17/2022	6	8	14	Easter
4/24/2022	8	4	12	
5/1/2022	0	0	0	National Cathedral s
5/8/2022	4	2	6	
5/15/2022	9	2	11	
5/22/2022	7	2	9	
5/29/2022	11	5	16	
6/5/2022	11	2	13	Pentecost
6/12/2022	11	4	15	Trinity Sunday
6/19/2022	7	1	8	
6/26/2022	5	4	9	
7/3/2022	5	1	6	
7/10/2022		2	2	
7/17/2022	6	4	10	
7/24/2022	10	4	14	
7/31/2022	6	3	9	
8/7/2022	7	4	11	
8/14/2022	4	3	7	
8/21/2022	0	0	0	National Cathedral s
8/28/2022	5	6	11	
9/4/2022	5	4	9	
9/11/2022	5	4	9	
9/18/2022	5	7	12	
9/25/2022	5	1	6	
10/2/2022	4	2	6	
10/9/2022	5	3	8	
10/16/2022	4	4	8	
10/23/2022	7	7	14	
10/30/2022	5	6	11	
11/6/2022	8	3	11	
11/13/2022	4	6	10	
11/20/2022	4	12	16	
11/27/2022	8	9	17	
12/4/2022	6	17	23	
12/11/2022	6	7	13	
12/18/2022	6	7	13	
12/24/2022	0	14	14	Christmas Pageant
12/25/2022	6	0	6	No Zoom recording

Outreach Ministries

Saugus United Parish Food Pantry

Church members continue to support our community food pantry with grocery donations, in addition to produce grown from the church’s community garden harvest. Last year, St. John’s also offered a monetary gift of \$200.00 to support the pantry’s mission.

While Covid became more ‘manageable’, the pandemic and subsequent variants worsened already difficult circumstances for many in need. The community overall is blessed and uplifted by the critical services Saugus United Parish Food Pantry provides.

Respectfully submitted,
Angela Grabowski

~ ~ ~ ~ ~

Rev. Roger E. Nelson & Dotsie Nelson Scholarship

Since its inception in 2005, this scholarship has been awarded to twenty-four (24) deserving St. John's students! The 2022 scholarships were awarded to the following students:

Nicole Zahornasky, who is attending Roger Williams University
Samantha Martin, who is attending in the UK.

Thank you to everyone for supporting this scholarship.
Rose Holt

~ ~ ~ ~ ~

Every Child Deserves to Smile

Our Every Child Deserves to Smile ministry began 11 years ago as a one-time donation of books to homeless children residing in a motel in our community. It has evolved to provide basic needs and special requests for the homeless children and their families temporarily housed at the motel.

The generosity of our parish members has allowed us to deliver an average of 2 to 3 boxes of non-perishable food items on a monthly basis. Monthly collections in 2022 have also provided fresh fruit, Easter and Halloween goodie bags, reading books, bottled water, paper goods, flatware, can openers, toiletries, grocery store gift cards, and back-to-school supplies. In addition, we have received and compassionately met several emergency requests for diapers and wipes, clothing, and umbrella strollers.

It takes a village to keep the light of hope lit. Thank you to everyone who has donated time, talent, and/or treasure to this much needed ministry. A special thanks to Rev. Beach,

Karen Riccio, Steve and Nancy White, and Sue Noonan for your commitment to helping to guide this ministry.

Quarterly planning meetings are held on the first Thursday of March, June, September and December. Everyone is invited to attend.

Community Outreach

Saugus Fire Department Annual Toy Drive

Noting there was a greater number of requests for assistance from struggling Saugus families, Ret. Capt. Bill and Carol O'Malley expressed deep appreciation for the donation of \$535 in gift cards from our parish members. Your generosity made Christmas 2022 memorable for many teens and their families.

Respectfully Submitted,
Jeanne Seaboyer

~ ~ ~ ~ ~

Parish Fellowship

Annual Fair and Roast Beef Dinner 2022

Our annual fair and cookout was held on Saturday, October 15. Thank you to our parishioners and friends for donating their time, talent, and generous monetary contributions to make this year's fair and roast beef dinner a success.

Fair workers started preparing many months before the actual fair when parishioners held a yard sale on June 11 and raised \$525 which was added to the fair total.

The roast beef dinner was held on Saturday, October 22 in Ashworth Hall as a 'grab and go'— not a sit down dinner. Nearly 100 meals were prepared. We thank the members of the White Family and all those who assisted.

The combined profit was nearly \$6,000.

Since the pandemic, we no longer have our pie social and fair the Friday night before Saturday's fair.

Respectfully submitted,
Donna Manoogian, Chairman

~ ~ ~ ~ ~

Lobster Roll Sales

We had two successful lobster roll sales in 2022. We returned to soliciting brownies from our bakers within the parish, which helped ease the baking burden on the White’s.

Due to an increase in the price of lobster we raised the price of the rolls to \$15.00 this year. We believe that this price continues to represent good value and from what several customers told us they would pay more as our rolls “are always delicious” (quote from one happy repeat customer).

Sales:

April 22 nd :	Rolls Sold: 254	Revenue: \$1,515.00
September 16 th :	Rolls Sold: 245	Revenue: \$1,664.00

I am very grateful for the assistance of those who helped with deliveries – Rev. John, Denise, Janet & Bill Pothier, and Bill Bidmead. And a big thank you to the lobster roll makers (and brownie bakers) - Steve & Nancy White, and Laura Geary.

We are planning on two sales in 2023 – April 28th and a date yet to be settled on in September. Volunteers are always greatly appreciated.

Many thanks for your continued support.

Respectfully submitted,
T.J. Martin

~ ~ ~ ~ ~

Plant Fundraiser - 2022

Mother’s Day Spring Plant Sale

The flower sale returned to an in-person event bringing a pop of color and an infusion of fun to the front of St. John’s on Saturday, May 7th.

It takes many hands to make this event successful. Many thanks to the drivers and unloaders who came out on Friday May 6th to pick up the flowers in Danvers; to those who helped unload the plants and coordinated the advance orders; to the workers who cheerfully devoted a substantial part of their Saturday to setting up, greeting patrons and cleaning up at end-of-day; to all the behind the scenes folks that quietly make it all happen; to all who supported the sale with a purchase; and to Kane’s Flower World for always providing beautiful flowers that never disappoint.

Thank you Linda & Dan Casey, Denise Beneteau, John & Sue Puopolo, Joanne Lancaser, Brenda Caggiano, Kristina Palazzo, Karen Riccio, T.J. Martin, Joyce Costello, Jeannie Kelley Smith, Fritz White, Steve White, Laura Geary, Janice Butler, Nancy Belyea, Brendan Sharwood, Angela Grabowski, and Ron & Jeanne Seaboyer.

Income

Sales	\$2992.00
Donations	<u>85.00</u>
Total Income	\$3077.00

Expenses

Plant Purchase	\$2347.50
Total Expenses	\$2347.50

Profit \$ 729.50

Respectfully submitted,
Jeanne Seaboyer

~ ~ ~ ~ ~

Founder's Day Ice Cream Social - September 10

We put a smile on 400 faces during a marathon of ice cream scooping. Our popularity exhausted the ice cream supply in less than 4 hours! Ice cream connoisseurs were treated to complimentary ice cream sundaes. A free will offering to support ALS was available patrons.

Thank you to Soc's Ice Cream who provided the ice cream, many of the toppings and a generous discount as well. Thank you to all the dedicated workers who dove in to scoop ice cream, top sundaes, assisted with set up and clean up, and greeted the public in the church and at the booth on the street during this fun event. Ken & Kendra Webber, Janet & Bill Pothier, T.J. Martin, Fritz & Diana White, Steve White, Denise Beneteau & Rev. John Beach, Dee LeMay, Brenda Caggiano, Joyce Costello, Elizabeth Littlehale, Jeannine Cutter, Colleen Marcotte, Brendan Sharwood, Joan Contarino, Marie Carmel George, and Ron & Jeanne Seaboyer, you are the stars that made St. John's shine!

Expenses

Soc's Ice Cream	\$289.00
Soc's Discount	<u>100.00</u>
Total Expense	\$189.00

Respectfully Submitted,
Jeanne Seaboyer

~ ~ ~ ~ ~

Worship Ministry

Altar Guild

Members of the Altar Guild serve every week of the year, preparing the altar for Holy Communion on Sundays, and when needed, setting up for Baptisms, Funerals or Weddings. Members sign up to cover for a week about once a month. Usually that involves coming to the church on Friday or Saturday to set up and cleaning up after the service on Sunday.

The Altar Guild Directress orders all the candles needed for worship including Altar Candles, Service Candles, Candelabra Candles, Advent Wreath Candles, the Paschal Candle as well as the candle hanging over the Ombre. She also informs the Altar Guild person covering for the week when there is a funeral or other service that needs to be set up for during the week they are covering.

The Altar Guild launders the dirty linens and wash the vessels, bread plate and chalice after services. We change the colors of the hangings on the altar, lectern and pulpit for the various seasons of the church year. Most of the church year the hangings are green, then purple for Advent and Lent, White for Christmas and Easter, weddings and funerals, and red for Pentecost.

We have continued using the single throw-away cups for wine for Holy Communion.

At the end of the year, we welcomed Joanne Crowe as a new member of the Altar Guild. She will be working with another member as she learns the set up here at St. John's. She is also a member of a church in NH where she lives during the spring and summer and is on the Altar Guild there. Members of the Altar Guild for 2022: Julia Aston, Jeannine Cutter, Dibby LeBlanc, Dee LeMay, Sandy Mears, Kristina Palazzo and new member at end of year, Joanne Crowe.

We sincerely thank Former Altar Guild Directress, Doris Kelly, who has stepped down from the position. We also thank Sandy St. Clair, who also has stepped down after many years of service on the Altar Guild.

We are always looking for new members. If you are interested in serving St. John's in this capacity, please see Julia Aston, we'll be happy to explain what's involved and train you! It's not difficult to learn and it is a very rewarding way to serve the church.

Submitted by Julia Aston,
new Altar Guild Directress

~ ~ ~ ~ ~ ~ ~ ~ ~ ~

Flower Memorials

All Flower Memorial letters have been sent out monthly, and I thank all those who have donated memorials and paid so promptly. It makes my job a lot easier.

A memorial can be made for \$20.00 per Sunday or for \$250 you can establish an endowment fund, which will provide the flowers on a particular Sunday on a yearly basis for the future.

I want to thank Angela our Church Secretary, for her assistance when needed.

If you want to make any changes on your memorial or if you want to set up a new one, don't hesitate to contact me at 617-816-2975 or St. John's at 781-233 1242.

It has been my pleasure to again serve St. John's Episcopal Church. God bless you all.

Respectfully Submitted,
Sandy St. Clair
Flower Memorial Chairman

~ ~ ~ ~ ~

Candle Memorials

A memorial can be made for \$20.00 per Sunday or for \$250 you can establish an endowment fund which will provide the Candle Memorial on a particular Sunday on a yearly basis for the future.

Special Candles

Paschal Candle - Used from Easter Sunday through the Day of Pentecost. It is also lighted at Baptism and Funerals. This candle is usually ordered every other year and the cost is split, including shipping charges.

Advent Wreath - Candles are lighted from the First Sunday in Advent through the First Sunday after the Epiphany.

If you want to make any changes on your memorial or if you want to set up a new one, don't hesitate to contact me at 617-816-2975 or St. John's at 781-233-1242.

It has been my pleasure to again serve St. John's Episcopal Church. God Bless you all.

Respectfully Submitted,
Sandy St. Clair, Candle Memorial Chairman

~ ~ ~ ~ ~

Music Program

As the Covid-19 Pandemic restrictions were slowly lifted, the music program slowly returned to the new normal. Choir members, fluctuating between 4-5 voices depending on the week, performed weekly choral anthems during the offertory. Also on occasion a communion soloist has performed works for variety. Preludes, postludes, and other incidental music are generally improvised on the organ during weekly services.

We are generally unmasked as a choir during rehearsals and services, though, as needed, individuals take responsible caution when necessary.

We continue our tradition of singing largely from the 1982 hymnal, however when suggested, the choir and congregation are quick to learn new pieces from other sources featuring texts that are particularly suited to certain liturgical seasons or themes in our worship.

Respectfully,
Stephen Sikorski

~ ~ ~ ~ ~

Section 7

Financial Reports

Stewardship Ministry Team Annual Report

Julia Aston led the Stewardship Team for St. John's 2023 Stewardship Ministry. Team Members included Julia Aston, Dibby LeBlanc, and Kristina Palazzo.

This year we used the TENS (The Episcopal Network for Stewardship) program which gave us our theme for this year's Stewardship Ministry of "More Than Enough". Each Sunday from the end of September 2022 through October 2022 everyone attending services received a short 'homework lesson' reviewing the Gospel reading for that Sunday and a question for reflection preparing our hearts and minds for the upcoming Stewardship Ministry.

As part of this program, Rev. John and Sr. Warden Brenda Caggiano, wrote and sent letters to the parish concerning different aspects of stewardship.

For the 2023 Stewardship Ministry, St. John's received 52 pledges totaling \$89,820.00.

For comparison, the 2022 Stewardship Ministry received 52 pledges in the amount of \$83,826.00.

We had the same number of pledges for 2022 and 2023, but in 2023 the total amount of pledges increased by \$5,994.00!

Breakdown of the 52 pledges for 2023

- 3 new pledges were received
- 25 pledges increased from 2022
- 22 pledges stayed the same as 2022
- 2 pledges decreased from 2022

Thank you to the 27 pledgers who use auto withdrawal from their bank (ACH) - two of them are new to ACH this year. This is very helpful for the church, as your pledge is received regularly every month, which makes it easier for finance to pay the bills of the church.

What a wonderful show of support from us all, showing that as a faith community we all want St. John's to continue as a spiritual home for all who come to worship or join us on Zoom, and as a presence with outreach service to the Saugus Community and beyond.

Thank you all for your donation of time, talent and treasure to St. John's year after year. The church appreciates and needs - each and every one of you!

The Stewardship Ministry Team
Submitted by: Julia Aston

~ ~ ~ ~ ~

Memorial Fund

In 2022, nearly \$2,000.00 was gifted to the church in memory of loved ones and friends. While many donations were unrestricted, nearly half were directed to the Nelson Scholarship Fund.

Such kind remembrances are not only meaningful gestures, they also help to sustain the church building and our programs.

Respectfully submitted,
Angela Grabowski

~ ~ ~ ~ ~

Profit & Loss YTD Comparison
January through December 2022 and 2021

		<u>Jan-Dec22</u>	<u>Jan -Dec 21</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income & Expenses	Notes:				
Income					
Christmas		957.00	1,137.00	(180.00)	-15.8%
Easter		947.00	877.00	70.00	8.0%
Fair & Fair Efforts		4,864.67	6,098.16	(1,233.49)	-20.2%
Fund Raising		4,211.50	3,226.25	985.25	30.5%
Interest /Dividends		17,659.11	33,357.16	(15,698.05)	-47.1%
Lent		371.00	382.00	(11.00)	-2.9%
Other Income for General Use		792.97	191.73	601.24	313.6%
Plate/Loose		1,000.10	470.25	529.85	112.7%
Pledge		87,583.00	93,261.00	(5,678.00)	-6.1%
Rental Income		35,460.00	32,700.00	2,760.00	8.4%
Thanksgiving		192.00	347.00	(155.00)	-44.7%
Total Income		<u>154,038.35</u>	<u>172,047.55</u>	<u>(18,009.20)</u>	<u>-10.5%</u>
Gross Profit		154,038.35	172,047.55	(18,009.20)	-10.5%
Expenses					
Diocesan Expense		15,135.00	9,224.00	5,911.00	64.1%
Operating Expenses		47,077.79	51,321.01	(4,243.22)	-8.3%
Salary & Benefits		104,869.17	100,091.89	4,777.28	4.8%
Vestry Sub Committees		9,251.66	13,691.43	(4,439.77)	-32.4%
Total Expenses		<u>176,333.62</u>	<u>174,328.33</u>	<u>2,005.29</u>	<u>1.2%</u>
Net Ordinary Income		(22,295.27)	(2,280.78)	(20,014.49)	877.5%
Other Income/Expense		-			
Other Income		0	21,107.99	(21,107.99)	-100.0%
Total Other Income				<u>-</u>	<u>0.0%</u>
Net Other Income			<u>-</u>	<u>-</u>	<u>0.0%</u>
Net Income		<u>(22,295.27)</u>	<u>(2,280.78)</u>	<u>(20,014.49)</u>	<u>877.5%</u>
Notes:					
(1) Other Income represents a gain on sales of Fidelity Investments Securities in 2021 of 17,352 and Employer Retention Credit (Q2-2020) of 4,238 received 11/21 and Payment of Deferred Employer					
Payroll Taxes (Q3 & 4 2020) of 482 in 12/21.					

Profit & Loss (Budget Vs. Actual)
January through December 2021

			\$ Over	
	Jan-Dec 22	Budget	Budget	% of Budget
Ordinary Income & Expenses				
Income				
Christmas	957.00	1,000.00	(43.00)	95.7%
Easter	947.00	1,000.00	(53.00)	94.7%
Fair & Fair Efforts	4,864.67	4,500.00	364.67	108.1%
Fund Raising	4,211.50	3,500.00	711.50	120.3%
Interest /Dividends	17,659.11	21,420.00	(3,760.89)	82.4%
Lent	371.00	400.00	(29.00)	92.8%
Other Income for Gene	792.97	360.00	432.97	220.3%
Plate/Loose	1,000.10	1,200.00	(199.90)	83.3%
Pledge	87,583.00	86,000.00	1,583.00	101.8%
Rental Income	35,460.00	38,000.00	(2,540.00)	93.3%
Thanksgiving	192.00	300.00	(108.00)	64.0%
Total Income	<u>154,038.35</u>	<u>157,680.00</u>	<u>(3,641.65)</u>	<u>97.7%</u>
Gross Profit	154,038.35	157,680.00	(3,641.65)	97.7%
Expense				
Diocesan Expense	15,135.00	16,476.00	(1,341.00)	91.9%
Operating Expenses	47,077.79	54,380.00	(7,302.21)	86.6%
Salary & Benefits	104,869.17	109,189.00	(4,319.83)	96.0%
Vestry Sub Committees	9,251.66	22,650.00	(13,398.34)	40.8%
Total Expenses	<u>176,333.62</u>	<u>202,695.00</u>	<u>(26,361.38)</u>	<u>87.0%</u>
Net Ordinary Income	(22,295.27)	(45,015.00)	22,719.73	49.5%
Other Income/Expense	-	-		
		-		
Other expense	0	-	-	
Net Other Expense		-	-	
Other Income		-		
Total Other Income		-	-	
	<u>(22,295.27)</u>	<u>(45,015.00)</u>	<u>22,719.73</u>	49.5%

Comparative Balance Sheets
As of December 31st, 2022 & 2021

	<u>31-Dec-22</u>	<u>Dec 31,2021</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
Rectory Rental Checking-(Eastern Bk)	1,558.99	3,148.99		-50.5%
Checking- No Shore Bk (RD Acct)	484.38	306.38	(1,590.00)	58.1%
Checking- Eastern Bk. #3038661	3,196.99	4,173.24	178.00	-23.4%
Eastern FBC 6007302113 DC Card	579.53	337.30	(976.25)	71.8%
Eastern Savings A/C ... 8615	72,776.24	102,682.98	242.23	-29.1%
Total Checking/Savings	<u>78,596.13</u>	<u>110,648.89</u>	(29,906.74)	-29.0%
			(32,052.76)	
Other Current Assets			-	
CD's	159,826.51	159,148.80	-	0.4%
Fidelity Accounts	378,935.00	469,834.39	677.71	-19.3%
Other Stocks	3,710.09	3,710.09	(90,899.39)	0.0%
Total Other Current Assets	<u>542,471.60</u>	<u>632,693.28</u>	-	-14.3%
			(90,221.68)	
Total Current Assets	<u>621,067.73</u>	<u>743,342.17</u>	-	-16.4%
			(122,274.44)	
TOTAL ASSETS	<u>621,067.73</u>	<u>743,342.17</u>	-	-16.4%
			(122,274.44)	
LIABILITIES & EQUITY			-	
			-	
Liabilities			-	
Current Liabilities			-	
Other Current Liabilities			-	
Payroll Liabilities	966.42	1,701.01	-	-43.2%
Pledge-Rec in Advance	720.00	300.00	(734.59)	140.0%
Total Other Current Liabilities	<u>1,686.42</u>	<u>2,001.01</u>	420.00	-15.7%
			(314.59)	
TOTAL LIABILITIES	<u>1,686.42</u>	<u>2,001.01</u>	-	-15.7%
			(314.59)	
EQUITY			-	
Market Value Adjustments	44,081.99	151,700.37	-	-70.9%
Opening Balance -Equity	15,341.34	15,341.34	(107,618.38)	0.0%
Restricted Funds	134,995.85	127,332.05	-	6.0%
Retained Earnings	(111,550.06)	(130,377.27)	7,663.80	-14.4%
Unrestricted Funds	558,807.46	558,517.46	18,827.21	0.1%
Net Income	(22,295.27)	18,827.21	290.00	-218.4%
Total Equity	<u>619,381.31</u>	<u>741,341.16</u>	(41,122.48)	-16.5%
			(121,959.85)	
TOTAL LIABILITIES & EQUITY	<u>621,067.73</u>	<u>743,342.17</u>	-	-16.4%
			(122,274.44)	

Profit & Loss Budget Overview (and proposed 2023 Budget)
January through December 2023 vs. 2022

	<u>Jan-Dec 23</u>	<u>Jan -Dec 22</u>	<u>\$ Change</u>	<u>% Change</u>
Ordinary Income & Expenses				
Income				
Christmas	1,000.00	1,000.00	-	0.0%
Easter	1,000.00	1,000.00	-	0.0%
Fair & Fair Efforts	4,500.00	4,500.00	-	0.0%
Fund Raising	3,500.00	2,500.00	1,000.00	40.0%
Interest /Dividends	20,420.00	21,420.00	(1,000.00)	-4.7%
Lent	400.00	400.00	-	0.0%
Other Income for General Use	360.00	360.00	-	0.0%
Plate/Loose	1,500.00	1,200.00	300.00	25.0%
Pledge	90,000.00	86,000.00	4,000.00	4.7%
Rental Income	40,200.00	38,000.00	2,200.00	5.8%
Thanksgiving	300.00	300.00	-	<u>0.0%</u>
Total Income	163,180.00	<u>156,680.00</u>	<u>6,500.00</u>	<u>4.1%</u>
Gross Profit	163,180.00	156,680.00	6,500.00	4.1%
Expense				
Diocesan Expense	11,774.00	16,476.00	(4,702.00)	-28.5%
Operating Expenses	64,600.00	54,380.00	10,220.00	18.8%
Salary & Benefits	111,927.00	109,189.00	2,738.00	2.5%
Vestry Sub Committees	22,150.00	<u>22,650.00</u>	<u>(500.00)</u>	<u>-2.2%</u>
Total Expenses	<u>210,451.00</u>	<u>202,695.00</u>	<u>7,756.00</u>	<u>3.8%</u>
Net Ordinary Income	(47,271.00)	(46,015.00)	(1,256.00)	2.7%
		-		
		-		
		-		
		-		
		-		
		-		
		-		
		<u>(46,015.00)</u>		