

Annual Report 2021



St. John's Episcopal Church

8 Prospect Street, Saugus, MA 01906

Phone: 781-233-1242

Email: StJohnsSaugus@gmail.com

Website: StJohnsSaugus.org

Annual Meeting
Sunday, February 6th, 2022
11:30am

ANNUAL MEETING AGENDA

Opening Prayer	The Rev. John Beach
Call to Order and Opening Remarks	The Rev. John Beach
Declaration of a Quorum	
Re-approval of the By-Laws of the Parish	
Acceptance of Minutes from 2021 Annual Meeting	
Acknowledgements	
Introduction of 2021 Vestry Members and Officers	
Intro. of Nominations for Delegates to 2022 Diocesan Convention	“
Election of Vestry and Delegates to Diocesan Convention	(see form insert)
Priest-in-Charge Report	The Rev. John Beach
Senior Warden Report	Daniel Casey
Junior Warden Report	William St. Clair
Treasurer Report	Phil Littlehale
Presentation of 2022 Operating Budget	
Adoption of the 2022 Operating Budget	
Overview of Other Reports	The Rev. John Beach
Response to Other Printed Reports	
Commissioning of 2022 Vestry and Officers	
Other Business	
Closing Prayer and Adjournment	The Rev. John Beach

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Section 1

The Officers, Vestry, and Staff of St. John’s Episcopal Church, 2021

Clergy & Officers:

The Rev. John Beach, Priest-in-Charge
Daniel Casey, Senior Warden
William St. Clair, Junior Warden
Phil Littlehale, Treasurer
Paul Felci, Asst. Treasurer
Brenda Caggiano, Clerk of the Vestry

Vestry:

Rose Holt (2022)
Duana ‘Dee’ LeMay (2024)
Donna Manoogian (2024)
Samantha Martin (2022)
Kristina Palazzo (2023)
Sandy St. Clair (2021)
Kenneth Webber (2023)

Staff:

Stephen Belyea, Verger
Stephen Sikorski, Music Director
Angela Grabowski, Parish Administrator
William Bidmead, Sr., Sexton (per diem)

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Baptism(s)

Peyton Snyder

Confirmations, Receptions, and Renewals

N/A

Burial(s)

Kevin A. Lancaster (Mem. Service)
Annelies E. Caggiano
Richard A. Lovett
Shane B. Maxwell (Mem. Service)
Marc R. Tuxbury
Brian S. Cann, Sr.
Gerard E. Smith
Shirley A. Horne

Marriage(s)

N/A

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Section 2

Annual Meeting Minutes ~ February

The Rev. John Beach called the meeting to order and opened the meeting with a prayer at approximately 11:40.

Declaration of a Quorum: A quorum was declared by Rev. John Beach.

Attendance was taken as this was a virtual meeting via Zoom (thank you Julia):

The Rev. John Beach

Julia Aston

Stephen & Nancy Belyea

Denise Beneteau

Brenda Caggiano

Dan Casey

Betty Couture

Debbie Cox

Jeannine Cutter

Paul Felci

Rose Holt

Doris Kelly

Dee LeMay

Elizabeth & Phil Littlehale

Donna Manoogian

T.J. Martin

Sandy & Ray Mears

Kristina Palazzo

Peggy Gibbs

Jeanne Seaboyer

Diana White

Bill & Sandy St. Clair

Jeanne Seaboyer

Jane Selvitella

Jenna & Oly Sharwood

L. Smith from Diocese

Steven White

Fritz White

Re-approval of the By-Laws of the Parish: T.J. Martin reviewed the by-law updates that were made over the past year and requested a motion to approve. Phil Littlehale made a motion to accept which was seconded by Bill St. Clair. Re-approval of the by-laws was accepted by all present.

Minutes from the 2020 Annual Meeting:

The minutes for the 2020 Annual Meeting were reviewed by the parish members present. Donna Manoogian made a motion to accept the minutes, and the motion was seconded by Sandy St. Clair. The minutes were accepted as written.

Acknowledgements:

T.J. Martin thanked Angela Grabowski for shepherding us through this unusual year. He also thanked those moving off of vestry (Diana, Sandy, Bill and Dale) and those moving into new positions (Dan and Bill).

Nomination of 2021 Vestry Officers:

Dan Casey – Senior Warden - 2022
Bill St. Clair – Junior Warden - 2022
Philip Littlehale – Treasurer
Brenda Caggiano – Clerk - 2022
Paul Felci – Assistant Treasurer

Nomination of 2021 Vestry Members:

Rose Holt – 2022
Sandy St. Clair - 2022
Kristina Palazzo – 2023
Samantha Martin – 2022
Kenneth Webber – 2023
Donna Manoogian – 2024
Duana ‘Dee’ LeMay - 2024

Nomination of Delegates to the Episcopal City Mission 2021:

Rose Holt

Nominations of Delegates to the Diocesan Convention 2021:

Steve White
Stephen Belyea
Jeannine Cutter (as alternate)

Nominations for Representatives to the North Shore Deanery 2021:

Rose Holt

A motion was made T.J. Martin to accept the 2021 Vestry Officers, Vestry, delegates to the Diocesan Convention, delegates to the North Shore Deanery, and delegates to the Episcopal City Mission. The motion was seconded by Phil Littlehale and the parish voted to elect all nominees.

Priest-in-Charge Report: (refer to Section 3 of the Annual Report)

Rev. John Beach began his report with reference to *How the Grinch stole Christmas* as his inspiration about a community's hope and joy. He also thanked numerous people and committees for the endless efforts, Vestry members – those that are leaving having served during strange times. (There are many details so please refer to Section 3, pages 8-11 of the Annual Report.)

Senior Warden's Report: (refer to Section 4 of the Annual Report for more detail)

T.J. Martin reviewed our year of finding ways to keep moving forward.

Rev. John was a great blessing to join us during time of change, jumping in and staying connected with community.

Many thanks to all and the accomplishments during these unusual times and what we continue to accomplish considering our limitations. He also offered his guidance to the next Senior Warden. He also thanked Angela Grabowski, Lynn Smith of the Diocese and those rolling off of Vestry.

Junior Warden's Report: (refer to Section 5 of the Annual Report for more detail)

Dan Casey presented his 2020 report with many thanks to parish members for their continued support.

Accomplishments for 2020:

Cat 4 cable (Fritz)

Veggie Garden

Drop Box – hard goods for those in need

New Signage

Steeple repair

Lighting

Not in the report was the shed, the resurfaced Prospect St. entrance, and the possibility of Sunday service using Cable TV of Saugus for remote services

AND huge thanks to T.J.!

Other Reports: (refer to Section 6 of the Annual Report for details)

Education, Communications and Parish Events:

Rev. John thanked all for their continuous efforts regardless of Covid.

Julia reported on the stewardship campaign having 6 new pledges and 22 having increased their pledges! Our goal was 86k but reached over 91k!

Steve Belyea also thanked T.J. for running the Zoom services and all activities. He will coordinate future hosts in his verger role.

Reports in this section included:

- Church & Youth Group
- Debbie Cox continued to send our care packages to children in the absence of Sunday School.
- Communications
- Outreach Ministries
- Saugus Food Pantry
- Episcopal City Mission
- Outreach Committee (8am)
- Rev. Roger and Dotsie Nelson Scholarship will be renamed the Nelson Scholarship Fund. This years' recipient was Eliana Coppola.
- Every Child Deserves a Smile (ECDS) – Jeanne thanked everyone
- Community Outreach
 - * 30-Hour Famine
 - * St. John's Red Bags Project
 - * Operation Christmas Child
- Poinsettia & Wreath Sale
- Saugus Fire Dept. Toy and Gift Cards

- Parish Fellowship
 - * Online Country Fair & the 'To Go' Roast Beef Dinner
 - * Lobster Roll Sales

- Worship Ministries
 - * Altar Guild
 - * Flower Memorials
 - * Candle Memorials
 - * Advent Wreath
 - * Music Program

Financial Reports:

Treasury Report - 2020

Phil Littlehale presented the treasury report. St. John's is in the black with a surplus of 15K.

Operating results:

- Interest & Dividends (up)
- Fundraising (down)
- Pledges up
- Rent down
- Expenses down (no subcommittees)
- Sold some investments

He also reviewed the balance sheets which displays we are financially able to ride out the Covid storm.

Fiscal 2021 Budget - Phil continued with review of the budget

- Don't know how long Covid will impact
- Expect 46k deficit (worst case scenario). Vestry does plan to revisit in June with Phil and Paul.
- Also thanked Paul and Davina for their work

There was discussion around comparing actual to budget and what do we have for a plan to address the anticipated deficit. (Fritz's question).

There was also discussion around TrueVine and getting new renters. Rev. John has been in touch with Ed Cordoza from the Diocese about creative space use. (Still there are COVID restrictions.)

T.J. Martin made a motion to accept the 2021 Budget. Sandy St. Clair seconded the motion and the motion was passed.

Other:

Rev. John performed Commissioning and blessing of the 2021 Vestry and Officers. (Normally we do this in the following Sunday service)

Rev. John ended the meeting with a closing blessing. Meeting adjourned at 12:38 pm.

Respectfully submitted,
Brenda Caggiano, Clerk

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Section 3

Annual Report of the Priest-in-Charge February 6th, 2022

By The Rev. John Beach

Dear Friends,

It was my hope and expectations that our life would return to “normal” well before our 2022 annual meeting. Once again, I have been mistaken. I am grateful that this community now has universal access to a Covid vaccine which will decrease significantly the severity of the disease. I am grateful that we have been able to gather in the church on a restricted basis over these past few months. It now appears that our return to “normal” will be a much more gradual process than I had originally expected.

I am grateful that during this past year we have been able to establish a community garden at St. John's. This project has provided much needed vegetables for those who are food insecure in the neighborhood. It has also provided some valuable education for those of us who had no expertise in gardening before this pandemic. I am particularly grateful for Laura Eisener and the members of the Saugus Garden Club for the counsel and assistance in planting. This project has allowed us to work with members of this community I would otherwise never have an opportunity to meet. From the children and senior citizens who grew the seedlings inside to the 40 hearty souls who assisted in the preparation, planting, tending, and harvesting. It is my hope that this project can continue this upcoming summer.

This past September I worked collaboratively with several members of the Saugus community to have a service commemorating those who have died (often without a chance for a funeral) and those who have served heroically during this trying time. It was a moving ceremony with over 100 persons gathered on the front lawn of the town hall. It became evident that the citizens of this town feel a strong desire to gather in close physical proximity to one another to offer support, encouragement, and love. We have been separated for far too long.

To our surprise, we have become well versed in broadcasting our worship to those who were not able join us in person. I am particularly grateful to T.J. Martin, Fritz White, and Dan Casey for their creative suggestions for how we can become more accessible. I am thankful as well for our talented music director, Stephen Sikorski, who has contributed both his musical and technical expertise to insuring that even in a pandemic, we can make a joyful sound unto the Lord!

Dan has composed a letter which will be sent out to all members of the congregation to discern how we might reach out to those we have not seen in recent months.

The work of the spirit is very much alive in this place. Though we have not been able to break bread in the presence of each other, we nevertheless had a wonderful roast beef dinner coordinated by Fritz White with the help of many masked helpers. Though we were not able to gather in the hall, we were able to spread this feast to souls who have not yet worshipped with us. I have received notes of thanks from several of the recipients of a surprise feast. We

have also been able to have a wonderful lobster roll production day which has not only provided a delightful meal, but also was a successful fund raising event used to support the ministry of the church.

We have continued our weekly Bible Study each Tuesday which has been both virtual and in person. Technology makes it possible to gather even in inclement weather. I have also organized several book study groups through the Saugus Public Library which have been intended to invite townspeople who may not belong to churches to consider the values which inform their thoughts and actions. This has been a wonderful opportunity for diverse people to gather together in a non-threatening medium to consider the spiritual foundations of their lives.

Though the pandemic has had a profound economic impact on members of the community, our pledges for 2021 have exceeded expectations. I am grateful to Julia Aston, Kristina Palazzo, and Dibby LeBlanc for their faithful work on this year's stewardship campaign. Our worship has taken on different practices. The Altar Guild has insured that the vessels and elements are available each week. I am grateful to Doris Kelly and the other members of the guild to insure that this done "*decently and in order*" (1 Corinthians 14:40).

Though we have not been able to host weekly Sunday School, we are grateful that Debby Cox has been sending out mailings to our children with puzzles which invites them to consider scripture in a new light. We also hosted our first virtual Christmas Pageant which has enabled us to all participate in worship while maintaining social distancing.

The pandemic has not prevented us from participating in impactful outreach overtures. Jeanne Seaboyer has continued to invite us to share in the ministry of Every Child Deserves a Smile, Bread of Life, and the offering of Christmas gifts through the Saugus Fire Department. This has provided an opportunity to for us to restore security and dignity to those who are made most vulnerable through these difficult days.

Though opportunities for gathering are still restricted, we have nevertheless been able to engage in several fund raising activities this year. We are grateful for the work of Donna Manoogian in the organization of our Fall Fair. It was a joy to see members of our town community gather.

We have successfully raised the funds for three major capital projects this year; repairs to the steeple, procuring a new front door to the church, and installing new carpet in the sanctuary. Supply chain problems (stemming directly from the pandemic), has prevented us from completing these in 2021, but they should be completed when the warm weather returns.

There are many people for whom I am grateful. For Phil Littlehale, our treasurer and for Paul Felci who has done much of the administrative work in insuring we are good stewards of our financial resources. For Jeannine Cutter, Jane Selvitella, Dale Coogan, and Kristina Palazzo who have assisted in the counting. For Carl Senftleben, parish chauffeur and railroad enthusiast who reminds us that "This train is bound for glory".

In 2020, Bill Bidmead, our beloved sexton, has retired from this position after many years of faithful service. Though retired, he spends much time working on the grounds to insure that

it is a beautiful and welcoming building. We have enlisted the service of a cleaning company to come in bi-weekly to insure that the building is clean and tidy. If there is any housekeeping which could be improved, please contact the church office and we will insure that it is added to cleaner's job description.

I am grateful for Kieron Sharwood, who represents us on Diocesan Council and the Diocesan youth committee. I am grateful as well for the faithful oversight of St. John's vestry, particularly the church wardens, Dan Casey and Bill St. Clair, and for Brenda Caggiano, our scribe. Bill will be stepping down this year (after several terms in this office) and Brenda Caggiano has agreed to serve as warden in 2022. And, I am thankful Kristina Palazzo has agreed to serve as Clerk of the Vestry this year.

I wanted to extend a personal thanks to our parish administrator, Angela Grabowski, who remembers many things I forget and makes me appear for more organized than I really am. She confronts the forces of disorder with competence, patience, kindness, and grace. We are a better community for her ministry among us.

I would also like to thank my wonderful wife, Denise Bénéteau who most of you have not met face to face. She has been a constant presence of love, counsel, and support during these very, very strange days.

For those people who I have forgotten to name, I ask your forgiveness. You have all made this community an oasis of peace and compassion during this difficult moment in our nation's history.

~ The Rev. John Beach

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Section 4

Senior Warden's Report

I think no one expected a pandemic to still be with us thru the end of our calendar year 2021, nor did we expect to have several COVID break through cases in our congregation. However, with all the turbulence the pandemic caused, the parishioners of St. John's moved forward and remained a vibrant and cohesive community. We have maintained our fiscal strength and have continued to worship in person and thru Zoom services. We are continuing to search for better and more user friendly way to bring our church services and the word of Christ to all of our community of St. John's.

Serving as your Senior Warden for the first time has been extremely rewarding.

We have achieved quite a lot with the extra burden of a pandemic.

- We were successful with our two (2) gardens bringing together St. John's and Saugus community, schools and food parties. This was a great success and positive impact.
- We received our Church front doors, later than expected due to the pandemic.

- We hope to install these doors early spring, April-May, weather permitting.
- We have new carpets installed in the knave, aisles and altar area of the church.
- We had a successful Lobster roll sales.
- We provided a To-Go roast beef dinner which turned out to be a huge success.
- We maintained our fund raising and pledges.
- We purchased and employed two (2) new portable air purifying units.
- We are joyful to have TrueVine back in our church.

None of the above would have been possible without our Priest, John, our vestry, building and grounds, Junior Warden and our parishioners. These initiatives are a testament to the love and dedication in the St John's community.

I give thanks to the following individuals who gave of themselves for St. John's:

- To Fritz White and his crew for the success of our Roast Beef to-go dinner.
- To T.J. Martin and crew the huge success of the annual lobster sale.
- To Donna Manoogian for the carpet purchase and installation.
- To Steve White for the help and guidance of the carpet installation.
- To Fritz White and Al Coppola for our new portable Air Purification system.
- To Julia Ashton for facilitating pledges to St. John's.
- To Phil Littlehale and Paul Felci for their financial guidance.
- To all the people who donated time to make our community garden a success.
- Apologies to any I may have missed.

Thank You to everyone for the support throughout the year.

Respectfully Submitted,

Dan Casey
Senior Warden

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Section 5

Junior Warden Report for 2021

Building and Grounds

The heating system in the rectory had to be replaced at the beginning of the fall.

Several projects have and are being addressed. First the carpet in the sanctuary had to be replaced - this has been accomplished with the dedicated actions of Donna Manoogian. Before the carpet could be installed, the floors had to be refinished and the step around the Altar had to be repaired. This was accomplished with the dedicated efforts of Steve and Fritz White, with the help of parishioners to assist in moving the pews and organ.

The front doors of the church have to be replaced. Steve White has repaired the present doors several times. The doors have been ordered and will be installed before lent, weather permitting. Our Senior Warden, Dan Casey, has spent many hours arranging for the purchase and shipping of the new doors.

The steeple of the church has to be repaired; this has been spearheaded by Fritz White, and will be addressed when weather permits.

The above projects will be accomplished through the dedication and generosity of our St. John's Family. The St. John's Family has always been there when needed.

We have just purchased two (2) electronic air filters to deal with COVID 19 with the help of Al Coppola and Fritz White. The filters are portable and can be used where needed.

Again, the Zoom services have been handled by T.J. Martin. This has allowed our members who are unable to attend services, to be a part of St. John's worship.

When I said that I would assume the duties of Junior Warden I knew that there would be many people to assist in my duties. A special 'thanks' goes out to Steve and Fritz White, Dan Casey, and Donna Manoogian. I cannot forget all the members that assisted in the different projects.

It has again been my pleasure to have served St. John's.

Respectfully submitted,
William St. Clair, Junior Warden

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Section 6

Education, Communications, and Parish Events

Church School & Youth Group

Sunday Church School - Pre-K to Grade 5: I mailed out monthly envelopes to about 4 children including a Bible story, with different puzzles, finds, crosswords, mazes, bookmarks, and other activities, from November 2020 thru September 2021. Mid-October of last year I started having classes in church, with 2-3 kids (everyone wear a mask & social distancing) and continuing with the different Bible stories and activities. In December, we starting learning about the different candles on the Advent wreath and reading the story of Christmas.

Unfortunately with the big rise in Covid cases I made the decision, in early January, to cancel classes in person until the rates go down, which it is, hopefully some time in February I will be able to start up again.

Submitted by Debbie Cox

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Communications

St. John’s endeavors to improve the church’s visibility in the community. The continuing pandemic has compelled changes in the way we connect with the Greater Saugus area; Zoom and traditional methods (mail, email, etc.), enhanced website, Facebook, and Twitter posts (broadening social media), and as mentioned elsewhere in this report, the employment of YouTube and Community Cable TV. Weekly service bulletins and the monthly parish newsletter are posted to St. John’s website and both are mailed for the convenience of those who prefer paper copies or may not have printing capabilities.

I offer sincere thanks to Rev. Beach for his ongoing guidance and patience, and to the Officers and Vestry, for their wisdom and governing diligence. As mentioned by others, appreciation also to T.J. Martin for his time and technical savvy in moderating Zoom.

‘Thank you’ to all who shared parish news online and elsewhere. To volunteers who assisted with plant and lobster roll sales, monthly counting, Annual Fair, the stewardship campaign, our ‘to-go’ dinner, Operation Christmas Child, other happenings, and the necessary duties of this church: your efforts matter and that conveys a message of commitment making a difference not just here in Saugus, but far beyond.

Finally, my gratitude in particular to Bill Bidmead, Paul Felci, Jeanne Seaboyer, Steve White, Julia Aston, and Donna Manoogian for their invaluable support with parish business and fundraisers throughout the year.

Respectfully submitted,
Angela Grabowski

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Communications – Streaming

Since the start of the pandemic, we have been using Zoom as the platform to stream our services. The services are recorded and then posted to our YouTube channel and linked to the church’s website. The following table provides data on viewership of our services, both live via Zoom and the subsequent recordings on YouTube.

Zoom provides both pros – it is secure; it enables communication between attendees – and cons – you need a specific meeting link in order to attend. Our current streaming setup for Zoom is simple to operate and adequate for our current needs. We are speaking with other parish’s tech teams and researching other options for St. John’s, such as streaming directly to YouTube. The goal, in 2022, will be to settle on a system for streaming that is relatively simple to operate such that we can develop a group of volunteers who can share the responsibilities.

St. John’s is grateful to Steven Sikorski, for the use of his microphone, Fritz White, for running an Ethernet cable to the sanctuary and assisting with streaming, and Stephen Belyea for assisting with streaming.

~ T.J. Martin

	Viewed Service Live via Zoom	Viewed recording on St. John's website/YouTube	Total Viewings		
1/3/2021	38	3	41		
1/10/2021	46	5	51		
1/17/2021	36	12	48		
1/24/2021	40	5	45		
1/31/2021	35	6	41		
2/7/2021	41	10	51		
2/14/2021	38	11	49		
2/21/2021	47	14	61		
2/28/2021	43	12	55		
3/7/2021	42	15	57		
3/14/2021	44	11	55		
3/21/2021	49	56	105	*guest speaker from Scotland	
3/28/2021	32	14	46		
4/4/2021	36		36	No Zoom recording available	
4/11/2021	22	7	29		
4/18/2021	18	2	20		
4/25/2021	23	2	25		
5/2/2021	19	4	23		
5/9/2021	20		20	No Zoom recording available	
5/16/2021	25		25	No Zoom recording available	
5/23/2021	15	1	16		
5/30/2021	20	7	27		
6/6/2021	12	7	19		
6/13/2021	7	2	9		
6/20/2021	8	4	12		
6/27/2021	10	3	13		
7/4/2021	12	3	15		
7/11/2021	13	8	21		
7/18/2021	9	2	11		
7/25/2021	8	3	11		
8/1/2021	10	4	14		
8/8/2021	12	6	18		
8/15/2021	13	3	16		
8/22/2021	15	17	32		
8/29/2021	10	1	11		
9/5/2021	8	5	13		
9/12/2021	9	5	14		
9/19/2021	11	2	13		
9/26/2021	13	3	16		
10/3/2021	7	4	11		
10/10/2021	6	2	8		
10/17/2021	12	3	15		
10/24/2021	10	4	14		
10/31/2021	10	2	12		
11/7/2021	13	10	23		
11/14/2021	27	3	30		
11/21/2021	16	2	18		
11/28/2021	10	1	11		
12/5/2021	9	1	10		
12/12/2021	11	3	14		
12/19/2021	17	1	18		
12/24/2021 - (Pageant)	3	4	7		
12/24/2021 - (Service)	4	3	7		
12/26/2021	9	1	10		

OUTREACH MINISTRIES

Saugus United Parish Food Pantry

Church members have continued to support the food pantry with grocery donations, as well as contributions of scarves, hats, gloves and other cold-weather necessities from our ‘Warmth Tree’. St. John’s has also offered two \$200.00 monetary gifts to support the pantry’s mission.

Covid and its emerging variants exacerbated already difficult circumstances for many in need. The community overall is blessed by the critical services Saugus United Parish Food Pantry provides.

Respectfully submitted,
Angela Grabowski

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Outreach Committee ~ 8a.m. Sunday

The Outreach Committee has not met during the Covid-19 pandemic. Cards to sick and shut-in parishioners have continued to be sent.

The Committee welcomes your input of names of parishioners, friends, and family who would like to receive holiday greeting cards. In the past the feedback has been very positive from recipients who look forward to hearing from their friends at St. John’s.

The Outreach Team consisted of: Dale Coogan, Paul Felci, Peggy Gibbs, Donna Manoogian, Jane Selvitella, Bea & Bob Simmons, Tom Soucy, Jan Stevenson, and Diane Walker.

Respectfully submitted,
Donna Manoogian, Chairman

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Rev. Roger E. Nelson & Dotsie Nelson Scholarship

This scholarship, formerly the Reverend Roger E. Nelson Scholarship, was renamed at the request of Reverend Nelson, in honor of Reverend Nelson and in memory of his wife, Dotsie Nelson.

Any active, contributing member of St. John's Church who is graduating from high school and plans to continue his/her education is eligible for this scholarship.

Four (4) scholarships were awarded in 2021. Recipients are Nicole Stewart who is attending Franklin Pierce University, Gwen Littlehale who is attending Merrimack College, Paige Littlehale who is attending WPI, and Kieron Sharwood who is attending UMass Lowell.

Submitted by,
Rose Holt

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Every Child Deserves to Smile

For a decade, our Every Child Deserves to Smile ministry has been a source of relief for those in need who are temporarily housed in motel accommodations in Saugus. Originally created to bring a smile to the children who are affected by a homeless situation, but, because we are all children of God, our mission has evolved to provide assistance to all at the motel who are in need.

Despite the curve ball a pandemic threw our way, the generosity of parishioners allowed us to continue the mission to assist motel residents in 2021 with monthly contributions of nonperishable food items; paper goods, toiletries, fresh fruit, school supplies, and Stop & Shop gift cards. I am thankful for the generosity and compassion of all who generously contributed their time, treasure, and spirit to keep the light of hope burning for those in need in our community.

Respectfully submitted,
Jeanne Seaboyer

Community Outreach

Back-to-School Supplies – As in previous years, St. John’s has collected back-to-school supplies to help meet the needs of the children who are unable to procure the needed supplies. Our 2021 collection was split between the Saugus Middle School, where they will be used for an after school program designed for struggling children and the children housed in the motel supported by our Every Child Deserves to Smile ministry. Many thanks to all who contributed to make this donation possible.

Saugus Fire Department Annual Christmas Drive – Once again, St. John’s parishioners paved the way for a Merry Christmas for teens from Saugus families in need. Our 2021 collection provided \$875 in gift certificates to Ret. Captain Bill & Carol O’Malley, who spearhead this annual event. The O’Malley’s extend their grateful appreciation to the members of St. John’s for our continued support.

Submitted by,
Jeanne Seaboyer

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PARISH FELLOWSHIP

Country Fair & Roast Beef Dinner 2022

Our Annual Fair was held on Saturday, October 30th, and the ‘to-go’ Roast Beef Dinner on Saturday, November 6th. Sincere thanks to St. John’s parishioners and friends for donating

their time, effort, and monetary gifts to help make these events successful. The combined profit for both was \$4,579.00.

The dinner team, led by Fritz and Steve White, carefully prepared and packaged over 110 meals to grateful friends and St. John’s members. Community feedback was deeply appreciative to the church and for everyone’s efforts. Thank you to members of the White and Sharwood Families, Bill Bidmead, T.J. Martin, Laura Geary, Myra Monto, Tammy and Paul, and to all others who participated in many valuable ways.

Respectfully submitted,
Donna Manoogian, Chairman

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Lobster Roll Sales

We had two successful lobster roll sales in 2021. We continued to run the sale with a smaller operation due to concerns related to the pandemic, but hope to return to soliciting the help of our brownie bakers in 2022. One aspect our changed operation that has proven a success is using Ashworth Hall for lobster roll pick-up; it enables access for purchasers who no longer have to navigate the stairs to the basement.

The price of lobster meat from our supplier at Ipswich Shellfish increased dramatically to \$44/lb. This led to reduced sales revenue in our September sale. After some discussion, the lobster roll committee has decided that if the price of lobster meat continues to remain high in 2022 we will have to increase the price of our rolls to \$15.00. We believe that this price still represents good value and is a reasonable increase given our last price increase was in 2016.

Sales:

April 23 rd :	Rolls Sold: 226	Revenue: \$1,570.00
September 24 th :	Rolls Sold: 196	Revenue: \$501.00

I am very grateful for the assistance of those who helped with deliveries – Rev. John, Janet and Bill Pothier, and Bill Bidmead. And a big thank you to the lobster roll makers (and brownie bakers) – Steve and Nancy White, and Laura Geary.

We are planning to return to two sales in 2022 – April 22nd and September 23rd. Volunteers are always greatly appreciated. Many thanks for your continued support.

Respectfully submitted,
T.J. Martin

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2021 Plant Fundraisers

Spring Mother’s Day Plants – With a bit of a different face, our Spring Mother’s Day Sale successfully raised \$669. Owing to Covid concerns, we opted to hold the sale as a pre-sale only

order format with delivery and distribution of orders on May 8th. With great anticipation, we look forward to the day we can return to an in-person sale, allowing us to spread a splash of color in front of our beautiful church.

Christmas Wreath & Poinsettia Sales – Our Christmas Wreath & Poinsettia Plant Sale was repeated again this year and, per usual, Kane’s Flower World did not disappoint! Orders were taken during the month of November; wreaths and poinsettias were delivered on December 3rd. Our profit for the sale was \$354.

Thank you to all who supported both plant fundraising efforts. A special thanks to Janice Butler, Fritz White, Steve White, Joanne Lancaster, T. J. Martin, and Angela Grabowski for helping with all the behind the scenes work that made these plant sales possible.

Respectfully submitted,
Jeanne Seaboyer

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WORSHIP MINISTRY

Altar Guild

Members of the Altar Guild serve every week of the year, preparing the altar for Holy Communion on Sundays, and when needed, setting up for baptisms, funerals, and weddings. Members sign up to cover for a week about once a month. Usually that involves coming to the church on Friday or Saturday to set up and cleaning up after the service on Sunday.

The Altar Guild Directress orders all the candles needed for worship including Altar Candles, Service Candles, Candelabra Candles, Advent Wreath Candles, the Paschal Candle as well as the candle hanging over the Ombre. She also informs the Altar Guild person covering for the week when there is a funeral or other service that needs to be set up for during the week they are covering.

The Altar Guild launders the dirty linens and washes the vessels, bread plate and chalice after services. We change the colors of the hangings on the altar, lectern and pulpit for the various seasons of the church year. Most of the church year the hangings are green, then purple for Advent and Lent, White for Christmas and Easter, weddings and funerals, and red for Pentecost.

This year, we ordered and learned how to set up the wine for communion in individual cups set in a tray. Most of the year we had bread only for Communion due to Covid concerns but we did use the individual cups for several weeks.

We welcomed two new members to the Altar Guild in 2021. Dee LeMay and Sandy Mears have been avid students as they learned how to prepare and clear the altar working with other Altar Guild members and are now confident serving on their own together as a team.

Members of the Altar Guild for 2021: Julia Aston, Jeannine Cutter, Dibby LeBlanc, Dee LeMay, Sandy Mears and Kristina Palazzo. Altar Guild Directress, Doris Kelly, has been on leave during Covid.

We are always looking for new members. If you are interested in serving St. John's in this capacity, please see Julia Aston, we'll be happy to train you! It's not difficult to learn and it is a very rewarding way to serve the church.

Submitted by Julia Aston
Acting Directress

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Flower Memorials

All flower memorial letters have been sent out monthly, and I thank all those who have donated memorials and paid so promptly. It makes my job a lot easier.

A memorial can be made for \$20.00 per Sunday or for \$250 you can establish an 'Endowment Fund' which will provide the flowers on a particular Sunday on a yearly basis for the future.

I want to thank Angela, our church secretary, for her assistance when needed.

If you want to make any changes on your memorial or would like to set up a new one, do not hesitate to contact me at 617-816-2975 or at St. John's church office - 781-233-1242.

It has been my pleasure to again serve St. John's Episcopal Church. God bless you all.

Respectfully Submitted,

Sandy St. Clair
Flower Memorial Chairman

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Candle Memorials

A memorial can be made for \$15.00 per Sunday, or for \$250.00 you may establish an 'Endowment Fund', which will provide the candle memorial on a particular Sunday, on a yearly basis, for the future.

Special Candles

Paschal Candle - Used from Easter Sunday through the Day of Pentecost. It is also lighted at baptisms and funerals. This candle is usually ordered every other year and the cost is split, including shipping charges.

Advent Wreath - Candles are lighted from the First Sunday in Advent through the First Sunday after the Epiphany.

If you want to make any changes on your memorial or if you want to set up a new one, please contact me at the number listed above or through the church office.

It has been my pleasure to again serve St. John's Episcopal Church. God Bless you all.

Respectfully Submitted,
Sandy St. Clair, Candle Memorial Chairman

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Music Program

From the beginning of 2021, all music offerings were done so virtually from remote locations. Service music was almost exclusively played on piano as the church organ was unavailable for use. Parishioners were encouraged to “sing along at home” while the music director led the hymns and service music. Offertory anthems were also performed as solos, and had content very different from the usual choral anthems generally used since choral singing was not viable at the time.

When services transitioned back to in person, close proximity choral singing was still not an accepted practice. However by the end of the summer, a soloist volunteered to perform the offertory music, and was well received.

In the fall, the adult choir, now 5 members strong, returned to leading the congregation in hymnal and service music singing. They also returned to performing traditional choral anthems as a group.

For the remainder of the year, the congregation participates in the hymn singing without the help of hymnals, proving difficult at times when the music director chooses less popular hymn tunes. Though we all trust that with the exposure to less familiar music, we may find new favorites that our ears will sing over the course of the upcoming week.

Respectfully,
Stephen Sikorski

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Section 7

Financial Reports

Stewardship Ministry Team Annual Report

Rev. John and Julia Aston led the Stewardship Team for St. John’s 2022 Stewardship Ministry. Team Members included Julia Aston, Dibby LeBlanc, Kristina Palazzo, and The Rev. John Beach, Priest-in-Charge.

Our theme for Stewardship Ministry chosen by Rev. Beach, “*I can do all things through him who strengthens me.*” ~ Philippians 4:13

For the 2022 Stewardship Ministry, St. John’s received 52 pledges totaling \$83,826.00.

For comparison, the 2021 Stewardship Ministry received 58 pledges in the amount of \$91,302.00. This is 6 less pledges and \$7,476.00 less dollars than pledged in 2021.

Breakdown of the 52 pledges for 2022:

- 1 new pledge was received for 2022
- 15 pledges increased from 2021
- 5 pledges decreased from 2021
- 31 pledges stayed the same as 2021

Thank you to the 26 pledgers using auto withdrawal from their bank (ACH). This is very helpful for the church as your pledge is received regularly every month.

We have collectively answered the call to support St. John’s Episcopal Church in 2022 as a spiritual home for all who come to worship or join us on Zoom and as a presence with outreach service to the Saugus Community and beyond.

Thank you all for your donation of time, talent, and treasure to St. John’s. The church appreciates each and every one of you!

The Stewardship Ministry Team
Submitted by: Julia Aston

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Memorial Fund

The St. John’s Memorial Fund was established to accept and acknowledge donations given in remembrance of departed family, parishioners, or friends.

From January through December of 2021, 12 memorial gifts were received. Acknowledgments were sent to both donors and families of the deceased. St. John’s is grateful for this most thoughtful generosity.

Respectfully submitted,
Angela Grabowski

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Profit & Loss YTD Comparison
January through December 2021 vs 2020

		<u>Jan-Dec21</u>	<u>Jan -Dec 20</u>	<u>\$ Change</u>	% Change
Ordinary Income & Expenses	Notes:				
Income					
Christmas		1,137.00	917.00	220.00	24.0%
Easter		877.00	413.00	464.00	112.3%
Fair & Fair Efforts		6,098.16	4,126.50	1,971.66	47.8%
Fund Raising		3,226.25	1,071.00	2,155.25	201.2%
Interest /Dividends		33,357.16	31,620.30	1,736.86	5.5%
Lent		382.00	371.00	11.00	3.0%
Other Income for General Use		191.73	167.53	24.20	14.4%
Plate/Loose		470.25	747.25	(277.00)	-37.1%
Pledge		93,261.00	86,274.50	6,986.50	8.1%
Rental Income		32,700.00	27,270.00	5,430.00	19.9%
Thanksgiving		<u>347.00</u>	<u>312.00</u>	<u>35.00</u>	<u>11.2%</u>
Total Income		<u>172,047.55</u>	<u>153,290.08</u>	<u>18,757.47</u>	<u>12.2%</u>
Gross Profit		172,047.55	153,290.08	18,757.47	12.2%
Expense					
Diocesan Expense		9,224.00	9,214.00	10.00	0.1%
Operating Expenses		51,321.01	46,573.61	4,747.40	10.2%
Salary & Benefits		100,091.89	87,197.85	12,894.04	14.8%
Vestry Sub Committees		<u>13,691.43</u>	<u>6,357.06</u>	<u>7,334.37</u>	<u>115.4%</u>
Total Expenses		<u>174,328.33</u>	<u>149,342.52</u>	<u>24,985.81</u>	<u>16.7%</u>
Net Ordinary Income		(2,280.78)	3,947.56	(6,228.34)	-157.8%
Other Income/Expense					
Other Income	1	<u>21,107.99</u>	<u>11,140.72</u>	<u>9,967.27</u>	<u>89.5%</u>
Total Other Income		<u>21,107.99</u>	<u>11,140.72</u>	<u>9,967.27</u>	<u>89.5%</u>
Net Other Income		<u>21,107.99</u>	<u>11,140.72</u>	<u>9,967.27</u>	<u>89.5%</u>
Net Income		<u>18,827.21</u>	<u>15,088.28</u>	<u>3,738.93</u>	<u>24.8%</u>
Notes:					
(1) Other Income represents a gain on sales of Fidelity Investments Securities in July, 2020 and in 2021 is made up of gain on sales of Fidelity Investments in January and September of \$17,352. Employer Retention Credit (Q2-2020) of \$4,238 received 11/21 and Payment of Deferred Employer Payroll Taxes (Q3 & 4 2020) of \$482 in 12/21.					

Profit & Loss (Budget Vs. Actual)
January through December 2021

			\$ Over	
	<u>Jan-Dec 21</u>	<u>Budget</u>	<u>Budget</u>	% of Budget
Ordinary Income & Expenses				
Income				
Christmas	1,137.00	1,000.00	137.00	113.7%
Easter	877.00	1,000.00	(123.00)	87.7%
Fair & Fair Efforts	6,098.16	4,500.00	1,598.16	135.5%
Fund Raising	3,226.25	2,500.00	726.25	129.1%
Interest /Dividends	33,357.16	14,420.00	18,937.16	231.3%
Lent	382.00	600.00	(218.00)	63.7%
Other Income for General Use	191.73	360.00	(168.27)	53.3%
Plate/Loose	470.25	1,440.00	(969.75)	32.7%
Pledge	93,261.00	88,000.00	5,261.00	106.0%
Rental Income	32,700.00	34,200.00	(1,500.00)	95.6%
Thanksgiving	<u>347.00</u>	<u>300.00</u>	<u>47.00</u>	<u>115.7%</u>
Total Income	<u>172,047.55</u>	<u>148,320.00</u>	<u>23,727.55</u>	<u>116.0%</u>
Gross Profit	172,047.55	148,320.00	23,727.55	116.0%
Expense				
Diocesan Expense	9,224.00	9,214.00	10.00	100.1%
Operating Expenses	51,321.01	58,490.00	(7,168.99)	87.7%
Salary & Benefits	100,091.89	103,066.00	(2,974.11)	97.1%
Vestry Sub Committees	<u>13,691.43</u>	<u>23,250.00</u>	<u>(9,558.57)</u>	<u>58.9%</u>
Total Expenses	<u>174,328.33</u>	<u>194,020.00</u>	<u>(19,691.67)</u>	<u>89.9%</u>
Net Ordinary Income	(2,280.78)	(45,700.00)	43,419.22	5.0%
Other Income/Expense				
Other Iexpense	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
Net OtherExpense	<u>-</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>
Other Income				
Total Other Income	<u>21,107.99</u>	<u>-</u>	<u>21,107.99</u>	<u>0.0%</u>
Net Other Income	<u>21,107.99</u>	<u>-</u>	<u>21,107.99</u>	<u>0.0%</u>
Net Income	<u>18,827.21</u>	<u>(45,700.00)</u>	<u>64,527.21</u>	<u>-41.2%</u>

Comparative Balance Sheets

As of December 31st, 2021 & 2020

	<u>Dec. 31, 2021</u>	<u>Dec. 31, 2020</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
Rectory Rental Checking - (Eastern Bank)	3,148.99	1,748.99	1,400.00	80.0%
Checking - No. Shore Bank (RD Acct)	306.38	1,363.38	(1,057.00)	-77.5%
Checking - Eastern Bank #3038661	4,173.24	6,412.82	(2,239.58)	-34.9%
Eastern - FBC 6007302113 DC Card	337.30	286.39	50.91	17.8%
Eastern - Savings A/C ... 8615	<u>102,682.98</u>	<u>44,686.07</u>	<u>57,996.91</u>	<u>129.8%</u>
Total Checking/Savings	<u>110,648.89</u>	<u>54,497.65</u>	<u>56,151.24</u>	<u>103.0%</u>
			-	
Other Current Assets			-	
CD's	159,148.80	157,432.76	1,716.04	1.1%
Fidelity Accounts	469,834.39	453,888.32	15,946.07	3.5%
Other Stocks	<u>3,710.09</u>	<u>3,710.09</u>	<u>-</u>	<u>0.0%</u>
Total Other Current Assets	<u>632,693.28</u>	<u>615,031.17</u>	<u>17,662.11</u>	<u>2.9%</u>
Total Current Assets	<u>743,342.17</u>	<u>669,528.82</u>	<u>73,813.35</u>	<u>11.0%</u>
			-	
TOTAL ASSETS	<u>743,342.17</u>	<u>669,528.82</u>	<u>73,813.35</u>	<u>11.0%</u>
			-	
LIABILITIES & EQUITY			-	
			-	
Liabilities			-	
Current Liabilities			-	
Other Current Liabilities			-	
Payroll Liabilities	1,701.01	704.70	996.31	141.4%
Pledge - Rec in Advance	<u>300.00</u>	<u>300.00</u>	<u>-</u>	<u>0.0%</u>
Total Other Current Liabilities	<u>2,001.01</u>	<u>1,004.70</u>	<u>996.31</u>	<u>99.2%</u>
			-	
TOTAL LIABILITIES	<u>2,001.01</u>	<u>1,004.70</u>	<u>996.31</u>	<u>99.2%</u>
			-	
EQUITY			-	
Market Value Adjustments	151,700.37	124,373.81	27,326.56	22.0%
Opening Balance - Equity	15,341.34	15,341.34	-	0.0%
Restricted Funds	127,332.05	106,018.78	21,313.27	20.1%
Retained Earnings	(130,377.27)	(145,465.55)	15,088.28	-10.4%
Unrestricted Funds	558,517.46	553,167.46	5,350.00	1.0%
Net Income	<u>18,827.21</u>	<u>15,088.28</u>	<u>3,738.93</u>	<u>24.8%</u>
Total Equity	<u>741,341.16</u>	<u>668,524.12</u>	<u>72,817.04</u>	<u>10.9%</u>
			-	
TOTAL LIABILITIES & EQUITY	<u>743,342.17</u>	<u>669,528.82</u>	<u>73,813.35</u>	<u>11.0%</u>

Profit & Loss Budget Overview
 (and proposed 2022 Budget)
 January through December 2022 vs. 2021

	<u>Jan-Dec 22</u>	<u>Jan -Dec 21</u>	<u>\$ Change</u>	% Change
Ordinary Income & Expenses				
Income				
Christmas	1,000.00	1,000.00	-	0.0%
Easter	1,000.00	1,000.00	-	0.0%
Fair & Fair Efforts	4,500.00	4,500.00	-	0.0%
Fund Raising	2,500.00	2,500.00	-	0.0%
Interest /Dividends	21,420.00	14,420.00	7,000.00	48.5%
Lent	400.00	600.00	(200.00)	-33.3%
Other Income for General Use	360.00	360.00	-	0.0%
Plate/Loose	1,200.00	1,440.00	(240.00)	-16.7%
Pledge	86,000.00	88,000.00	(2,000.00)	-2.3%
Rental Income	38,000.00	34,200.00	3,800.00	11.1%
Thanksgiving	300.00	300.00	-	0.0%
Total Income	<u>156,680.00</u>	<u>148,320.00</u>	<u>8,360.00</u>	<u>5.6%</u>
Gross Profit	156,680.00	148,320.00	8,360.00	5.6%
Expense				
Diocesan Expense	16,476.00	9,214.00	7,262.00	78.8%
Operating Expenses	54,380.00	58,490.00	(4,110.00)	-7.0%
Salary & Benefits	109,189.00	103,066.00	6,123.00	5.9%
Vestry Sub Committees	<u>22,650.00</u>	<u>23,250.00</u>	<u>(600.00)</u>	<u>-2.6%</u>
Total Expenses	<u>202,695.00</u>	<u>194,020.00</u>	<u>8,675.00</u>	<u>4.5%</u>
Net Ordinary Income	(46,015.00)	(45,700.00)	(315.00)	0.7%
Other Income/(Expense)	-			
Other Expense	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Other Income	-		-	
Total Other(Expense) Income	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Other(Expense) Income	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net (Expense) Income	<u>(46,015.00)</u>	<u>(45,700.00)</u>	<u>(315.00)</u>	<u>0.7%</u>